

## Agenda

### Meeting of the BSO Board

**A meeting of the BSO Board will take place on Thursday 28 September 2023 at 10am the Boardroom, BSO HQ, 2 Franklin Street, Belfast, BT2 8DQ**

| NO. | ITEM  | ACTION REQUIRED | PAPER NO.    |
|-----|---|-----------------|--------------|
| 1.  | <b>Apologies: Paula Smyth, Patricia Gordon, Sean McKeever</b>   |                 | -            |
| 2.  | Conflicts of Interest Declarations  |                 | -            |
| 3.  | Minutes of BSO Board Meeting held on 24 August 2023   | <i>Approval</i> | A            |
| 4.  | Matters Arising from Minutes – <b>Chair to Report</b>   |                 |              |
| 5.  | Action Template – <b>Chair to Report</b>  |                 | BSO 151/2023 |
| 6.  | Chair’s Business  | <i>Noting</i>   | -            |
| 7.  | Chief Executives Report – <b>CX to Report</b>   | <i>Noting</i>   | BSO 152/2023 |
| 8.  | <b><u>Approval Items</u></b>  |                 |              |
|     | 8.1 BSO Equality and Disability Action Plans 2023-28 – <b>AD HR to Report</b>                                   | <i>Approval</i> | BSO 153/2023 |
|     | 8.2 BSO Annual Complaints Report for 2022-23 – <b>AD HR to Report</b>   | <i>Approval</i> | BSO 154/2023 |
|     | 8.3 Update to BSO Travel Policy – <b>Acting DoF to Report</b>   | <i>Approval</i> | BSO 155/2023 |
|     | 8.4 Board Governance Self Assessment for 2022-23 – <b>Chair/Director of SP&amp;CE to Report</b>                 | <i>Approval</i> | BSO 156/2023 |
|     | 8.5 BSO Customer Engagement Strategy – Director of SP&CE to Report ( <b>Recommended for Approval by BDC</b> )   | <i>Approval</i> | BSO 157/2023 |
|     | 8.6 BSO Communications and Engagement Strategy 2023-24 – <b>Director of SP&amp;CE to Report</b>                 | <i>Approval</i> | BSO 158/2023 |
|     | 8.7 BSO Substance and Alcohol Misuse Policy – <b>AD HR to Report</b> ( <b>Recommended for Approval by BDC</b> ) | <i>Approval</i> | BSO 159/2023 |
| 9.  | Finance Report – Month 5 – <b>Acting DoF to Report</b>  | <i>Noting</i>   | BSO 160/2023 |

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|-----|--|--------------------|--------------|
| 10. | Corporate Balanced Scorecard – August 2023 – <i>Director of SP&amp;CE to Report</i>  | <i>Noting</i>      | BSO 161/2023 |
| 11. | Report of BDC Meeting held on 11 September 2023 – <i>Chair of BDC to Report</i>  | <i>Noting</i>      | BSO 162/2023 |
| 12. | Any Other Business   |                    |              |
| 13. | <b>Date of Next Meeting</b><br><br>Thursday 26 October 2023 – 10 am – RSSC HQ, Rosewood Villa, 73 Loughgall Road, Armagh, BT61 7PR |                    |              |