

20th December 2019

Tel: 028 9536 3863
Email: FOI.BSO@hscni.net

BY EMAIL

Our Ref: FOI 1147

Dear [REDACTED]

Your request for information was received on 27th November 2019 and was dealt with under the terms of the Freedom of Information Act 2000. I am pleased to advise that the Business Services Organisation (BSO) has now completed its search against the requested information. The details are as follows:

The number of posts below 20 hours within the Ards and Downpatrick areas offered to date from two specific waiting lists:

Waiting List Reference	Job Title	No of Posts Filled	Working Pattern
51404748	Band 2 Clerical Officer	1	Monday - Friday
51585523	Band 3 Admin & Clerical	0	N/A

Information provided as at 5th December 2019

I hope that the information provided assists you. If you are dissatisfied in any way with the handling of your request, you have the right to request a review. You should do this as soon as possible or in any case within two months of the date of issue of this letter.

In the event that you require a review to be undertaken, you can do so by writing to

Information Governance Manager,
2 Franklin Street,
Belfast,
BT2 8DQ



If, following an internal review, carried out by an independent decision making panel, you remain dissatisfied in any way with the handling of the request, you may make a complaint under Section 50 of the Freedom of Information Act, to the Information Commissioner's Office and ask that they investigate whether the BSO has complied with the terms of the Freedom of Information Act. You can contact Information Commissioner at:

Website: www.ico.org.uk
Phone: 0303 123 1113
Email: casework@ico.org.uk
Post: Information Commissioner's Office
3rd Floor, 14 Cromac Place
Belfast
BT7 2JB

In most circumstances the Information Commissioner will not investigate a complaint unless an internal review procedure has been carried out. However the Commissioner has the option to investigate the matter at his discretion.

Yours Sincerely,



Liam McIvor
Chief Executive
BSO