

26th July 2021

BY EMAIL

Our Ref: FOI 1513

Dear 

Your request for information was received 24th June 2021 and was dealt with under the terms of the Freedom of Information Act 2000. Please be advised that the Business Services Organisation (BSO) has now completed its search for the information you requested with regards to the post of Bereavement midwife, Band 7.

The Panel members conducted the shortlisting independently against the criteria as set out in the Personnel Specification. Please find this information, attached. The decision to use an element of the Desirable criteria was made based solely on the number of applicants and prior to the panel having sight of any applicant details.

I hope that the information provided assists you. If you are dissatisfied in any way with the handling of your request, you have the right to request a review. You should do this as soon as possible or in any case within two months of the date of issue of this letter.

In the event that you require a review to be undertaken, you can do so by writing to

Information Governance Manager,
2 Franklin Street,
Belfast,
BT2 8DQ

If, following an internal review, carried out by an independent decision making panel, you remain dissatisfied in any way with the handling of the request, you may make a complaint under Section 50 of the Freedom of Information Act, to the Information Commissioner's Office and ask that they investigate whether the BSO has complied with the terms of the Freedom of Information Act.



You can contact Information Commissioner at:

Website: www.ico.org.uk
Phone: 0303 123 1113
Email: casework@ico.org.uk
Post: Information Commissioner's Office
3rd Floor, 14 Cromac Place
Belfast
BT7 2JB

In most circumstances the Information Commissioner will not investigate a complaint unless an internal review procedure has been carried out. However the Commissioner has the option to investigate the matter at his discretion.

Yours Sincerely,

A handwritten signature in blue ink, appearing to read 'Karen Bailey', with a horizontal line underneath.

for Karen Bailey
Acting Chief Executive

Candidate	Panel Member	Essential Criteria 1_ Have 5 years post registration experience	Essential Criteria 2_ Have effective/advanced communication skills to undertake the post in full	Essential Criteria 3_ Provide evidence of continuous personal and professional development evidencing specialist knowledge and experience in Bereavement loss.	Essential Criteria 4_ Registered Midwife on the live NMC register.	Essential Criteria 5_ Hold a current full driving licence which is valid for use in the UK and have access to a car on appointment	Desirable Criteria 1_ Have a counselling qualification leading to a recognised diploma in counselling, preferably in bereavement counselling.	Rejected/Shortlisted
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[REDACTED]

From: [REDACTED] on behalf of DPA BSO
Sent: 27 July 2021 11:34
To: 'Stacey Dobbin'
Subject: RE: Our Ref: FOI 1513 / Request

Dear [REDACTED]

Thank you for your email. I should explain that BSO's Recruitment Shared Services Centre acts solely on the instruction of the recruiting body (in this instance, the Trust). The BSO has no involvement in the shortlisting process itself, but issues correspondence at the request of the recruitment panel.

As such, any complaints about the shortlisting process would need to be directed to the panel themselves.

Kind regards,
BSO Corporate Services

From: [REDACTED]
Sent: 26 July 2021 18:32
To: DPA BSO
Subject: Re: Our Ref: FOI 1513 / Request

Thank you for your email

Your letter mentions about the desirable criteria being applied however, I [REDACTED]
[REDACTED]

Also you suggest that names were not seen at this stage however 2 [REDACTED]
[REDACTED]

Kind regards

On Mon, 26 Jul 2021 at 17:05, DPA BSO <DPA.BSO@hscni.net> wrote:

"This email is covered by the disclaimer found at the end of the message."

Dear [REDACTED],

Please find attached a Formal Response letter in relation to your Freedom of Information request.

Kind regards,

BSO Corporate Services



We Value:

- Respect for staff and customers
- Accountability in how we deliver our services
- Transparency, openness and trust
- Partnership and collaboration with our stakeholders and customers
- Professionalism and expertise

From: FOI BSO
Sent: 25 June 2021 09:21