Business Services Organisation

Agenda

MEETING OF THE BSO BOARD

A meeting of the BSO Board will take place on **Thursday 28 May 2020 at 10.00 am via Tele Conference.**

DIAL IN DETAILS FOR MEMBERS:-

Dialling in from a Landline: 08444 737373
Dialling from a Mobile: 873 73
Pin Number: 118296

1.	Chair's Welcome and Apologies:- Liam McIvor, Jeremey Stewart	
2.	Declaration of Conflicts of Interest	
3.	***Minutes***	
3.1	Minutes of Meeting held on 23 April 2020 – ***Marked A***	**For Approval**
4.	***Matters Arising from Minutes***	
5.	***Chairs Business***	**For Noting**
(i)	Letter from Perm Secretary dated 21 May 2020 confirming BSO CX as SRO for Digital Workplace Programme – ***Paper BSO 20/2020 refers – Chair to Report***	**For Noting**
(ii)	Letter from Perm Sec dated 21 May 2020 confirming BSO CX as SRO for Business Services Transformation Programme (BSTP II) – ***Paper BSO 21/2020 refers – Chair to Report***	**For Noting**
(iii)	DAO (DoF) 04/02 – Update to HM Treasury's Orange Handbook – ***Paper BSO 22/2020 refers – Chair to Report***	**For Noting**
6.	Chief Executive's Report – ***DoF obo CX to Report***	**For Noting**
7.	***ITEMS FOR APPROVAL***	
7.1	BSO Financial Strategy 2020/21- ***Paper BSO 23/2020 refers – DoF to Report***	**For Approval**
8.	***ITEMS FOR NOTING***	
8.1	Encompass Update – ***Encompass Programme Director to Report***	**For Noting**
8.2	BSO Corporate Balanced Scorecard – ***Paper BSO 24/2020 refers –***	**For Noting**

Director of CCP to Report

8.3	Covid 19 – ***Directors to Update Board Members***	**For Noting**
8.4	Correspondence to Perm Secretary re Pre-Payments **– *Paper BSO 25/2020 refers – DoF to Report***	**For Noting**
		For Noting
9.	Any Other Business	
10.	Date of Next Meeting – ***Thursday 25 June 2020 – 11 am preceded by a GAC meeting scheduled for 9 am to consider BSO Annual Report and Accounts for 2019/20***	