

Agenda

MEETING OF THE BSO BOARD

A meeting of the BSO Board will take place on **Thursday 27 June 2019 at 10.00 am in the Boardroom, BSO HQ, 2 Franklin Street, Belfast, BT2 8DQ**

1. Chair's Welcome and Apologies:- Karen Hargan
2. Declaration of Conflicts of Interest
3. *Minutes*
 - 3.1 Minutes of Meeting held on 23 May 2019 – *Marked A* **For Approval**
Minutes of Meeting held on 11 June 2019 – *Marked B*
4. *Matters Arising from Minutes*
 - 4.1 Action Template – *Paper BSO 34/2019 refers* **For Noting**
5. *Chairs Business* **For Noting**
6. Chief Executive's Report – *to Follow* **For Noting**
7. **ITEMS FOR NOTING:-**
 - 7.1. Finance Report – Month 2 – *Paper BSO 35/2019 refers – Interim DoF to Report* **For Noting**
 - 7.2 Corporate Balanced Scorecard – *Paper BSO 36/2019 refers – Director of CCP to Report* **For Noting**
8. *Business and Development Committee (BDC)*
 - 8.1 Report of BDC Meeting held on 3 June 2019 – *Paper BSO 37/2019 refers – Chair of BDC to Report - TO FOLLOW* **For Noting**
 - 8.2 *Items for Approval (as recommended by BDC) – Paper BSO 38/2019* **For Approval**
 - Regional Conflict, Bullying and Harassment in the Workplace
 - Regional Grievance and Capability Procedures
 - BSO Security Policy
 - BSO Estates Management and Estates Strategy
 - BSO Records Management Policy
 - BSO Policy for the Safeguarding, Movement and Transportation of Records, Files and other Media

9. Customer Survey Analysis 2017-2019 – *Paper BSO 39/2019 refers – Director of CCP to Report* **For Noting**
10. *Presentation*
- 10.1 “Everything you need to Know” – *Presentation by Mark Harvey and June Turkington, AD’s Legal Directorate* **For Noting**
11. *Any Other Business*
- 11.1 Board and Committee Dates – 2020–2021 – *Paper BSO 40/2019 refers – Chair to Report* **For Noting**
- 11.2 Declaration and Register of Interests- 2019/20 – *Chair to Report*
12. *Date of Next Meeting*

Thursday 22 August 2019 – 10 am – Boardroom, BSO HQ, 2 Franklin Street, Belfast