

**Agenda**

**MEETING OF THE BSO BOARD**

A meeting of the BSO Board will take place on **Thursday 22 August 2019 at 10.00 am in the Boardroom, BSO HQ, 2 Franklin Street, Belfast, BT2 8DQ**

1. Chair's Welcome and Apologies:- Sam Waide
2. Declaration of Conflicts of Interest
3. *Minutes*
  - 3.1 Minutes of Meeting held on 27 June 2019 – *Marked A* **For Approval**
4. *Matters Arising from Minutes*
  - 4.1 Action Template – *Paper BSO 41/2019 refers* **For Noting**
5. *Chairs Business* **For Noting**
6. Chief Executive's Report – *to Follow* **For Noting**
7. **ITEMS FOR APPROVAL**
  - 7.1 Annual Progress Report 2018/19 to the Equality Commission – *Paper BSO 42/2019 refers – Professor Whittington to Report* **For Approval**
  - 7.2 BSO Ophthalmic Committee Member – Recruitment and Nomination for ONI Representative – *Paper BSO 43/2019- Head of FPS to Report* **For Approval**
  - 7.3 BSO Final Draft Business Plan 2019/20 – *Paper BSO 44/2019 Refers – Director of CCP to Report* **For Approval**
  - 7.4 25 Years' Service Award Proposal – *Paper BSO 45/2019 refers - Director of HR&CS to Report* **For Approval**
8. **ITEMS FOR NOTING:-**
  - 8.1. Finance Report – Month 4 – *Paper BSO 46/2019 refers – Interim DoF to Report* **For Noting**
  - 8.2 Corporate Balanced Scorecard – *Paper BSO 47/2019 refers – Director of CCP to Report* **For Noting**
  - 8.3 Board Governance Self Assessment – *Paper BSO 48/2019 refers – Chair to Report* **For Noting**

- 8.4 Annual Business Plan 2019/2020 – Summary Exception Report on Performance, Period Ending June 2019 – *Paper BSO 49/2019 Refers – Director of CCP to Report* **For Noting**
- 8.5 Encompass – Update – *Encompass Programme Director to Report* **For Noting**
- 8.6 International Travel – *Chief Executive to Report* **For Noting**
- 8.7 Use of Corporate Seal – *Chief Executive to Report* **For Noting**
9. ***Presentation***
- (i) ***Cyber Security*** – Caroline McLaughlin, Programme Manager, Cyber Security
10. ***Any Other Business***
11. Date of Next Meeting
12. ***Thursday 26 September 2019*** – 10 am – Boardroom, BSO HQ, 2 Franklin Street, Belfast