

Agenda

MEETING OF THE BSO BOARD

A meeting of the BSO Board will take place on **Thursday 26 April 2018 at 10.00 am in the Conference Room, PALS, Lissue Industrial Estate West, 5 Rathdown Walk, Moira Road, Lisburn.**

1. Chair's Welcome and Apologies

Apols:- Mr Deep Sagar, Prof D Whittington, Mr Sam Waide

2. Declaration of Conflicts of Interest

3. *Minutes*

4. (i) Minutes of Meeting held on 22 March 2018 – **Marked A** **For Approval**

Matters Arising from Minutes

(i) Action Template – **Paper BSO 27/2018 refers** **For Noting**

5. Chairs Business **For Noting**

6. Chief Executive's Report **For Noting**

7. **ITEMS FOR DISCUSSION:-**

7.1. *Finance*

(i) Finance Report – Month 12 - **BSO 28/2018 refers – (DoF) to Report** **For Discussion and Noting**

(ii) Draft 2017/18 Governance Statement - **BSO 29/2018 refers – DoF to Report** **For Review**

8. **ITEMS FOR NOTING:-**

8.1 Report on BSO Prompt Payment for Period Ending 31 March 2018 **For Noting**
Paper BSO 30/2018 refers

8.2 Corporate Risk and Assurance Report 2017/18 –**BSO 31/2018 refers – Director of CCP to Report** **For Noting**

8.3 Corporate Balanced Scorecard –**BSO 32/2018 refers – Director of CCP to Report** **For Noting**

- 8.4 Annual Business Plan for 2017/18 – Summary Exception Report of Performance – Period Ending 31/3/18 – ***BSO 33/2018 refers – Director of CCP to Report*** **For Noting**
- 8.5 GDPR Compliance Report – ***BSO 34/2018 refers – Director of HR&CS to Report*** **For Noting**
- 8.6 Declaration and Register of Interests for 2018/19 – ***BSO 35/2018 refers – Chair to Report*** **For Noting**
9. ***Reports from Committees***
- 9.1 Report from GAC Meeting on 17 April 2018 – ***BSO 36/2018 refers – Chair of GAC to Report*** **For Noting**
- 9.2 Report from BDC Meeting held on 18 April 2018 – ***Chair of BDC to Report*** **For Noting**
10. ***Presentations***
- 10.1 “Update from the Office for Research Ethics Committees NI BSO”
Presentation by Dr Siobhan McGrath, Head of OREC NI
- 10.2 ***Presentation by Mr Jonathan Semple, Head of Logistics***, on Electronic Materials Management (EMM) and Community Equipment and Contenance Service (CECS)
11. ***Any Other Business***
12. Date of Next Meeting – ***Thursday 24 May 2018*** – 10am – Boardroom, BSO HQ, 2 Franklin Street, Belfast, BT2 8DQ.