

Agenda

MEETING OF THE BSO BOARD

A meeting of the BSO Board will take place on **Thursday 24 May 2018 at 10.00 am in the Boardroom, BSO HQ, 2 Franklin Street, Belfast, BT2 8DQ**

1. Chair's Welcome and Apologies
Apols:- Mr Sean McKeever
2. Declaration of Conflicts of Interest
3. *Minutes*
 - 3.1 Minutes of Meeting held on 26 April 2018 – *Marked A* **For Approval**
4. *Matters Arising from Minutes* **For Discussion**
5. Chairs Business **For Noting**
6. Chief Executive's Report **For Noting**
7. **ITEMS FOR APPROVAL:-**
 - 7.1 BSO Financial Strategy for 2018/19 - *BSO 37/2018 refers – DoF to Report* **For Approval**
 - 7.2 GDPR Compliance and Associated Policies – *BSO 38/2018 – Director of HR&CS to Report* **For Approval and Noting**
 - 7.3 BSO Claims Management Policy and Procedure – *BSO 39/2018 – Chief Legal Adviser to Report* **For Approval**
8. **ITEMS FOR NOTING:-**
 - 8.1 Report on BSO Prompt Payment for Period Ending 30 April 2018 *Paper BSO 40/2018 refers - CX to Report* **For Noting**
 - 8.2 Corporate Balanced Scorecard – *BSO 41/2018 refers – Director of CCP to Report* **For Noting**
 - 8.3 Recruitment and Selection Update – *BSO 42/2018 DoF to Report* **For Noting**
 - 8.4 BSO Claims Update for 2017/18 – *BSO 43/2018 refers – CLA to Report* **For Noting**

9. *Presentation*

- 9.1 Update on Small Business Research Initiative Projects (SBRI) – *Julie Ann Walkden, SBRI Executive* **For Noting**

10. *Any Other Business*

11. Date of Next Meeting – Tuesday 12 June 2018 – 10 am - Boardroom, BSO HQ (Special Meeting of BSO Board to Consider Annual Report and Annual Accounts for 2017/18)

Thursday 28 June – 10am – Boardroom, BSO HQ, 2 Franklin Street, Belfast, BT2 8DQ