

Agenda

MEETING OF THE BSO BOARD

A meeting of the BSO Board will take place on **Thursday 20 December 2018 at 10.00 am in the Boardroom, BSO HQ, 2 Franklin Street, Belfast.**

1. Chair's Welcome and Apologies:- Sam Waide
2. Declaration of Conflicts of Interest
3. *Minutes*
- 3.1 Minutes of Meeting held on 22 November 2018 – *Marked A* **For Approval**
4. *Matters Arising from Minutes*
- (i) Action Template – *Paper BSO 90/2018 refers* **For Noting**
- (ii) List of HSC EU Projects - *Paper BSO 91/2018 refers* **For Noting**
5. *Chairs Business* **For Noting**
6. Chief Executive's Report – *Chief Executive to Report - to Follow* **For Noting**
7. **ITEMS FOR APPROVAL:-**
- 7.1 Health and Safety Policy – *Paper BSO 92/2018 refers – Director of HR&CS to Report* **For Approval**
- 7.2 Environmental Management Policy – *Paper BSO 93/2018 refers – Director of HR&CS to Report* **For Approval**
8. **ITEMS FOR NOTING:-**
- 8.1 Finance Report – Month 8 – *Paper BSO 94/2018 refers – Director of Finance (DoF) to Report* **For Noting**
- 7.2 Report on BSO Prompt Payment for Period Ending 30 November 2018 **For Noting**
Paper BSO 95 /2018 refers - CX to Report
- 7.3 Update on Information Governance within BSO – *Paper BSO 96/2018 Refers – Director of HR&CS* **For Noting**
- 7.4 Report of GP Cyber Incident – Friday 14 December 2018 – *Director of CCP to Report* **For Noting**

- 7.5 Declaration and Register of Members Interests for 2018/19 – Further Amendment – *Paper BSO 97/2018 refers* **For Noting**
- 8 ***Governance and Audit Committee (GAC)***
- 8.1 Report from Meeting held on 30 November 2018 – *Paper 98/2018 refers - Chair of GAC to Report* **For Noting**
9. ***Presentation***
- 9.1 Presentation on Regional Interpreting Service – *Head of Shared Services and Head of Regional Interpreting Service* **For Noting**
- 10 ***Any Other Business***
11. ***Date of Next Meeting***

Thursday 24 January 2019 – 10am – Boardroom, BSO HQ, 2 Franklin Street, Belfast.