

**Agenda****MEETING OF THE BSO BOARD**

A meeting of the BSO Board will take place on **Thursday 24 August 2017 at 10.00 am in Boardroom, HSB HQ, 2 Franklin Street, Belfast, BT2 8DQ**

1. Chair's Welcome and Apologies
  - Apologies – Liam McIvor, Wendy Thompson, Alphy Maginness
2. Declaration of Conflicts of Interest
3. **Minutes**
  - (i) Minutes of Meeting held on 22 June 2017 – **Marked A** **For Approval**
4. **Matters Arising from Minutes**
  - (i) Action Template – **Paper BSO 57/2017 refers** **For Noting**
5. Chairs Business **For Noting**
6. Chief Executive's Report **For Noting**
7. **Finance**
  - (i) Finance Report – Month 4 - **Paper BSO 58/2017 refers – AD Finance (ADoF) to Report** **For Noting**
  - (ii) BSO Savings Plan for 2017/18 – **Paper BSO 59/2017 refers – AD Finance (ADoF) to report** **For Approval**
8. Corporate Balanced Scorecard – **BSO 60/2017 refers – Director of CCP to Report** **For Noting**
9. Business Services Transformation Programme (BSTP) - Shared Services Project - Highlight Report– **Paper BSO 61/2017 refers – Director of Operations to Report** **For Noting**
10. Report on BSO Prompt Payment for Period Ending 30 June 2017 – **Paper BSO 62/2017 refers** **For Noting**
11. PALs Assurance Report – October 2016 – March 2017 – **Paper BSO 63/2017 refers – Director of Ops to Report** **For Noting**
12. Annual Business Plan Performance Report - Period Ending 30 June 2017 - **Paper BSO 64/2017 refers – Director of CCP to Report** **For Noting**

14. Board Governance Self- Assessment 2017 – *Paper BSO 65/2017 refers – Chair to Report* **For Approval**
15. **Governance and Audit Committee (GAC)**
- (i) Report from GAC Meeting – 17 August 2017 – *Chair of GAC to Report* **For Noting**
- (ii) Minutes of GAC Meeting held on 9 June 2017 – *Paper BSO 66/2017 refers*
16. Presentation on GDPR – General Data Protection Regulations – **Paper BSO 67/2017 refers - Mr Alan McCracken** **For Noting**
17. Draft Board and Committee Meeting Dates for 2018 and 2019 – *Paper BSO 68/2017 refers – Chair to Report* **For Discussion**
18. **AOB**
- (iii) BSO Charity Dinner Dance – 27 April 2018 – Hilton Hotel, Belfast – *Flyer Attached*
19. Date of Next Meeting – *Thursday 28 September 2017* – 10am – Conference Room, Recruitment and Selection Shared Service, Rosewood Villa, **73 Loughgall Road, Armagh, BT61 7PR**