

Agenda

MEETING OF THE BSO BOARD

A meeting of the BSO Board will take place on **Thursday 25 February 2016 at 2.00 pm in the Boardroom, BSO HQ, 2 Franklin Street, Belfast, BT2 8DQ**

1. Apologies –
2. Chairman’s Welcome and Opening Remarks
3. **Minutes**
Minutes of Meeting held on 28 January 2016 – **Marked A** **For Approval**
4. Action Sheet Arising from Board Meeting held on 28 January 2016 – **For Noting**
Paper BSO 15/2016 refers
5. Chief Executive’s Report **For Noting**
6. **Financial Matters**
 - (i) Finance Update – January 2016 – **Paper BSO 16/2016 refers** **For Noting**
– **Acting DOF to Report**
7. Expansion of Shared Services in BSO – **Paper BSO 17/2016 - Chief Executive to Report** **For Noting**
8. Corporate Balanced Scorecard – **Paper BSO 18/2016 refers – Director of CCP to Report** **For Noting**
9. Draft Business Plan for 2016/17 – **Paper BSO 19/2016 refers – Director of CCP to Report** **For Approval**
10. Data Centre Transition – Project Highlight Report – **Paper BSO 20/2016 refers – Director of CCP to Report** **For Noting**
11. BSTP Benefits Realisation Project (BRP) Highlight Report – **Paper BSO 21/2016 refers – Director of Operations to Report** **For Noting**
12. (i) Shared Services Highlight Report – **Paper BSO 22/2016 refers – Chief Executive to Report** **For Noting**
 - (ii) Report on BSO Prompt Payment for Period Ending 31 January 2016 – **Paper BSO 23/2016 refers – CX to Report** **For Noting**
13. FPS Payment Systems Benefits Realisation Report – **Paper BSO 24/2016 refers – Director of Operations to Report** **For Noting**

14. Business Continuity Plan- *Paper BSO 25/2016 refers – Director of HR&CS to Report* **For Approval**
15. Revised Policy for the Reporting of: Adverse Incidents/Accidents/Near Misses & Dangerous Occurrences – *Paper BSO 26/2016 refers – Director of HR&CS to Report* **For Approval**
16. AOB
17. Date of Next Meeting – *Thursday 24 March 2016, Boardroom, BSO HQ, 2 Franklin Street, Belfast – 2.00 pm*