

Agenda

MEETING OF THE BSO BOARD

A meeting of the BSO Board will take place on **Thursday 30 April 2015 at 2.00 pm in the Boardroom, BSO HQ, 2 Franklin Street, Belfast.**

1. Apologies – Geraldine Fahy
2. Chairman’s Welcome and Opening Remarks
3. *Minutes*
Minutes of Meeting held on 26 March 2015 – *Marked A* **For Approval**
4. *Matters Arising from Minutes*
5. Chief Executive’s Report **For Noting**
6. **Financial Matters**
 - (i) Finance Update – March 2015 – *Paper BSO 40/2015 refers – DOF to Report* **For Noting**
7. Expansion of Shared Services within BSO – *Paper BSO 41/2015 refers – CX to Report* **For Noting**
8. Corporate Balanced Scorecard – *Paper BSO 42/2015 refers – Director of CCP to Report* **For Noting**
9. Draft Annual Report for 2014/15 – *Paper BSO 43/2015 refers – Director of CCP to Report* **For Approval**
10. BSTP Benefits Realisation Project (BRP) Highlight Report – *Paper BSO 44/2015 refers – Director of Operations to Report* **For Noting**
11. (i) Shared Services Highlight Report – *Paper BSO 45/2015 refers – Chief Executive to Report* **For Noting**
 - (ii) Report on BSO Prompt Payment for Period Ending 31 March 2015 – *Paper BSO 46/2015 – CX to Report*
12. FPS Replacement System – Update – *Paper BSO 47/2015 refers – Director of Operations to Report* **For Noting**
13. HR&CS Report – *Paper BSO 48/2015 refers – Director of HR&CS to Report* **For Noting**
14. Policy for Adverse Incidents/Accidents/Near Misses & Occurrences – *Paper BSO 49/2015 refers – Director of HR&CS to Report* **For Approval**

15. Policy for Safeguarding, Movement & Transportation of Records, Files and other Media – *Paper BSO 50/2015 refers – Director of HR&CS to Report* **For Approval**
16. Report of Desktop Business Continuity Plan – *Paper BSO 51/2015 refers – Director of HR&CS to Report* **For Noting**
17. Draft Governance Statement – *Paper BSO 52/2015 refers – DOF to Report* **For Review and Comment**
18. Report from GAC Meeting held on 14 April 2015 – *Paper BSO 53/2015 refers – Chair of GAC to Report* **For Noting**
19. Report from BSO Business Committee meeting held on 30 April 2015 – *Chair of Business Committee to Report* **For Noting**
20. Any Other Business
21. Date of Next Meeting – *Thursday 28 May 2015, Conference Room, SS Recruitment Centre, Rosewood Villa, St Lukes Hospital Site, Armagh, BT61 7NQ – 2.00 pm.*

The Board meeting will be preceded with a tour around the SS Recruitment Site followed by a buffet lunch. Members are asked to convene at 12 Noon.