

Agenda

MEETING OF THE BSO BOARD

A meeting of the BSO Board will take place on **Thursday 26 September 2013 2013 at 2.00 pm in the Mac, St Anne's Square, Cathedral Quarter, Belfast.**

1. Apologies –
2. Chairman's Welcome and Opening Remarks
3. *Minutes*
Minutes of Meeting held on 29 August 2013 – **Marked A** **For Approval**
4. *Matters Arising from Minutes*
 - (i) Action Sheet Arising from Board Meeting – **Paper BSO 68/2013 refers** **For Noting**
 - (ii) Board Governance Baseline Self Assessment Action Plan – Case Studies – Minute 4 (i) refers – **Paper BSO 69/2013 refers – Director of CCP to Report** **For Approval**
5. Chief Executive's Report
6. **Financial Matters**
 - (i) Finance Report – August 2013 - **Paper BSO 70/2013 refers** **For Noting**
– **Director of Finance to Report – PAPER TO FOLLOW**
 - (ii) Draft BSO Annual Report and Accounts for Year Ended 31 March 2013 and other Associated Papers – **Paper BSO 71/2013 refers – Director of Finance to Report** **For Approval**
7. Implementation of BSTP in BSO – **Paper 72/2013 refers -- Chief Executive to Report** **For Noting**
8. Corporate Balanced Scorecard – August 2013 – **Paper BSO 73/2013 refers – Director of Customer Care and Performance to Report** **For Noting**
9. Corporate Risk and Assurance Report 2013/2014 – **Paper BSO 74/2013 refers – Director of Customer Care and Performance to Report** **For Noting**
10. SAI Action Plan – **Paper BSO 75/2013 refers – Director of Customer Care and Performance to Report** **For Noting**
11. Staff Attitude Survey 2012 – **Paper BSO 76/2013 refers – Director of HR&CS to Report** **For Noting**

12. HR Directorate – Service Improvement Plan – *Paper BSO 77/2013 refers – Director of HR&CS to Report* **For Noting**
13. Human Resources and Corporate Services Report – *Paper BSO 78/2013 refers – Director of HR&CS to Report* **For Noting**
14. Draft Records Management Strategy – *Paper BSO 79/2013 refers – Director of HR&CS to Report* **For Approval**
15. Terms and Conditions of Contract – *Paper BSO 80/2013 refers – Director of Operations to Report* **For Noting**
16. Authorised Solicitor Regulations – Law Society Consultation Document – *Paper BSO 81/2013 refers – Chief Legal Adviser to Report* **For Noting**
17. Any Other Business
18. Date of Next Meeting – *Thursday 31 October 2013 – 2.00 pm, BSO HQ, 2 Franklin Street, Belfast*