

To: All contracted CPFV Pharmacies

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Dear Colleague

UPDATE – COMMUNITY PHARMACY SEASONAL FLU VACCINATION SERVICE (CPFV) FOR HEALTH AND SOCIAL CARE WORKERS (HSCWs)

The purpose of this letter is to provide further clarification on some of the elements of the CPFV service.

CPFV E-Record

Correct selection of employment status on the CPFV e-record

We have had reports of Trust Occupational Health Departments receiving flu vaccination e-records for HSCWs that are not their employees.

It is essential that pharmacists ONLY select 'Trust HCW' or 'Trust SCW' on the CPFV e-record when they have checked the persons proof of identity and they are directly employed by the Trust or NIAS (as per staff identity badge / payslip / headed letter etc.)

All other HSCWs need to need logged as 'Non-Trust Employed HSCW'

A copy of e-Record is sent automatically to Trusts if 'Trust HCW' or 'Trust SCW' is selected. Trusts must not receive patient data that does not relate to their staff so it is essential that pharmacists select the correct employment status (i.e. employer) when completing the CPFV e-record form. See Table 1. in Appendix 1 for examples of Trust and Non-Trust staff.

CPFV e-Record not printed or saved after submission

If the CPFV e-record is not saved/printed after submission, pharmacists must create a manual record of the vaccination information that can be retained for record management purposes and post payment verification by the BSO.

Vaccine Orders & Stock holding

It is imperative that pharmacies **only order sufficient quantities to meet their anticipated weekly demand.** Moviantio NI are able to deliver twice a week to increase stock levels if necessary but stock holding should be kept to a minimum to reduce the risk of potential vaccine wastage.

Anticipated weekly usage less than 10 vaccines -

A minimum order of 10 vaccines is recommended when anticipated weekly usage is very low. This is to reduce the need for frequent deliveries of very low volume orders.

Treatment of Anaphylaxis

A reminder that the contents of an anaphylaxis pack, to be available when undertaking vaccinations, can be found within [Chapter 8 of the Green Book](#).

“An anaphylaxis pack normally contains two ampoules of adrenaline (epinephrine) 1:1000, four 23G needles and four graduated 1ml syringes, and Laerdal or equivalent masks suitable for children and adults. Packs should be checked regularly to ensure the contents are within their expiry dates. Chlorphenamine (chlorpheniramine) and hydrocortisone are not first-line treatments and do not need to be included in the pack.”

Personal Protective Equipment (PPE)

Updated guidance on the PPE required to deliver vaccination services issued by PHA on 1st October is posted on the CPFV webpage: <http://www.hscbusiness.hscni.net/services/3061.htm>

If you have any queries in relation to this service, please contact: Greg Miller, HSCB Pharmacy Adviser, Email: greg.miller@hscni.net

Yours sincerely,



Joe Brogan
Assistant Director of Integrated Care
Head of Pharmacy and Medicines Management

CC.

Encs.

Appendix 1.

Employment Details: *

Trust Employed HCW
 Trust Employed SCW
 Non Trust Employed HSCW

Designation of HSCW *

Please Select ▼

Table 1. Examples of Trust and Non-Trust staff employment status for recording on e-record form (this list is not exhaustive).

Trust HCWs & Trust SCWs	<u>NON</u> -Trust HSCWs
<ul style="list-style-type: none"> • Belfast Trust • Northern Trust • Southern Trust • South Eastern Trust • Western Trust • Northern Ireland Ambulance Service (NIAS) <p>Note: Proof of identity must show the person is <u>directly employed</u> by the Trust or NIAS (as per staff identity badge / payslip / headed letter etc.)</p> <p>All other HSCWs need to be recorded as Non-Trust HSCWs on the e-record.</p>	<ul style="list-style-type: none"> • GP surgery/practice • Community Pharmacy • Dental practice • Optometry practice • HSCB • BSO • PHA • RQIA • Registered Nursing Home • Registered Residential Homes • Registered Domiciliary Care provider • Voluntary Managed Hospice provider • Supported Living settings and Hostels
<p>Examples of staff who are NOT HSCWs and cannot be vaccinated under the CPFV service:</p> <ul style="list-style-type: none"> • Police service • Fire & Rescue Service • Pharmaceutical / Medical Industry staff <p>Arrangements for flu vaccination for these staff are the responsibility of the organisation's occupational health service.</p>	