



Which Option Should I Select?

BSO Human Resources

02895 363001

Option 1 – GP Federation	Option 2 – Learning & Development
<p>Queries relating to:</p> <ul style="list-style-type: none"> • Advice and Guidance to Eastern Federation Support Unit (FSU) • Policy development; statutory compliance and strategic direction for GP Federation • The FSU in the Eastern area supports the following Federations; Belfast: North, South, East, West. South East: North Down, Down, Lisburn, Ards 	<p>Queries relating to:</p> <ul style="list-style-type: none"> • Learning and Development • Booking arrangements for L&D courses • Cycle to Work Scheme • L&D Reporting Information • Training Programmes
Option 3 – OM and Workforce Information Team	Option 4 – Retained Recruitment
<p>Queries relating to:</p> <ul style="list-style-type: none"> • Workforce information requests • OM structure on HRPTS for example, creation of new positions, line manager changes • HRPTS password resets • Health and Wellbeing • Translink scheme queries 	<p>Queries relating to:</p> <ul style="list-style-type: none"> • Creating and Approval of Requisitions • Evaluating Job Descriptions • Recruitment and Selection Process • Any query that occurs pre advertising of a post • Recruitment associated with ICT Apprenticeships and Graduate Intern Scheme
Option 5 – Pay and Conditions	Human Resources Business Links
<p>Queries Relating to:</p> <ul style="list-style-type: none"> • Terms and Conditions of Service / Contracts of Employment • New starts to Organisations • Family Applications e.g., Maternity, Paternity Requests • Leaving the Organisation • Employee Relations • Contractual Changes • Extensions to existing contractual arrangements • Employers for Childcare 	<p>Norah Emerson Opt 2 - HSCB, PHA Lee-Ann McKay Opt 5 – PALS Paddy Hanna Opt 3– FPS, NIPEC, and Finance (including IA) Tracey Adams Opt 3 – Leadership Centre, Clinical Education Centre and CFPS. Richard McGoldrick Opt 5 – Human Resources including CEO, NIGALA, and NISCC Catherine Gordon Opt 4– ITS, CCP, Equality & OREC, NISDWP and NIMDTA Geraldine Doherty Opt 4 – Legal, Pensions, Patient Client Council, and NIMDTA. Gerard O’Kane Opt 1– GP Federation, and Shared Services</p>

Information can be found on the:
Intranet <http://intranet.bso.hscni.net/>
Internet <http://www.hscbusiness.hscni.net/>