

Minute of the 13th Honest Broker Governance Board (HBGB) Meeting

Friday 20th October 2017 at 10:00 am – 12:30 pm

Conference Room, 1st Floor, ORECNI, Unit 5, Lissue Industrial Estate
West, Moira Road, Lisburn, BT28 2RE

Present:

Dr Brendan O'Brien (HSCB, Voting Member and Chair of the HBGB), Dr Suzanne Martin (Patient Client Council (PCC), Voting Member), Dr Nicola Armstrong (Public Health Agency (PHA), Voting member), Dr Hilary Russell (Lay Member, Voting Member), Martin Mayock (Head of Information and Registration Unit, Non-Voting Member), Siobhan Morgan (DoH, Voting Member), Dr Peter Sharpe (SHSCT, Voting Member), Alison Murphy (BHSCT, Voting Member), Alan Harbinson (BSO, Non-Voting Member), Dr Siobhan McGrath (BSO, Non-Voting member), Susan Campbell (BSO, Non-Voting Member), Neil Marsden (BSO, Non-Voting Member).

Also in attendance: Denise Nesbitt & Gerard Torney (BSO – to note minutes).

1. Apologies:

Apologies given formally:

Karen Bailey (Business Service Organisation (BSO), Voting member), Paul Carlin (SEHSCT, Voting Member and Deputy Chair of the HBGB), Dr Seamus O'Reilly (NHSCT, Voting Member), Charlene McQuillan (DoH, Non-Voting Member), Dr Aaron Peace (WHSCT, Voting Member), Irene Knox (SHSCT, Voting Member).

2. Review if the Action Log:

All board members were agreed on the open/closed status of each of the action points outlined in the Excel spreadsheet.

Notes:

- Changes have been made to aspects of non-research applications. They now take into consideration the reuse of data for other purposes. Wording and terminology require strengthening in some sections of the application form.
- The HBS is exploring the option of implementing a range of costs for using the services and data contained within the HBS. This is an ongoing matter and the appropriate personnel are being consulted.

3. Approval of previous minutes (Friday 21st July 2017):

Minutes have been agreed upon and signed-off by The HBGB Chair.

Actions:

- Minutes from meetings are to be published on the HBS webpage which can be accessed via the BSO website.

4. Revised Terms of Reference:

The board was accepting of the changes made to the HBGB Terms of Reference (i.e. should include reporting on the services non-research activity).

5. MOU Update:

Changes to the MOU (RE: removal of ethics) have been reviewed and accepted with no further issues noted.

Actions:

- Publish the MOU on the HBS webpage.

6. Honest Broker Advice Service (HBAS) update:

Despite recent attempts to engage with researchers and academics, the HBAS is concerned at the lack of interest being shown. It is felt that there is still a lack of awareness regarding the service and that perhaps researchers are still opting for similar services that have been established for longer (e.g. ADRC). Many of the projects have had an 'Ongoing' status for long periods and it is felt that researchers should be contacted

(via email or letter) and asked to provide updates regarding the research they are conducting through the HBS.

Actions:

- Draft an email or letter asking researchers to provide an update on the research projects they are conducting through the HBS.
- Implement a 6-monthly update criterion at the application process.
- Further widespread dissemination of the HBS and its function.
- Produce a draft of the HBS Annual Report to the rest of the board.

7. Honest Broker Service Review Status Update:

The board were agreed that it is difficult to move forward with this point due to lack of visibility and a draft of the independent review should be produced urgently by the Leadership Centre.

Actions:

- Request a draft copy of the HBS review from the HSC Leadership Centre.

8. GDPR and HBS Presentation:

Presentation delivered on potential implications of GDPR. A representative from the ICO was unavailable to attend but members of the HBGB would like ICO input across all the different faculties involved. It is felt that guidance from different governing bodies is contradictory.

Actions:

- Re-contact the ICO to enquire about having a representative from the organisation talk to members of the HBGB regarding GDPR.

9. Welcome Trust Patient Engagement Paper:

Members of the HBGB would welcome requests from the commercial industry. However, research carried out by the Welcome Trust shows

members of the public would not be happy for their data to be obtained for commercial use. On top of a clear distrust of industry and its motives, the board feels the public's apprehensions stem from a lack of awareness of what data is actually made available and how it is used.

Actions:

- HBGB members felt it might be useful to revisit the issues highlighted by the Wellcome Trust.

10. PHA Funding an HBS Event:

There is a workshops and conference fund available from the PHA. Applications (accepted on a first come, first serve basis) can be made via the PHA website and may receive an amount up to and including £2,500. The HBGB was advised that there are other funding opportunities that can be used on top of this and that they should act fast on the matter.

11. AOB

Date of Next Meeting:

TBC

Signed:



Dr Brendan O'Brien – Chair HBGB