

Agenda

Meeting of the BSO Board

A meeting of the BSO Board will take place on Thursday 22 June 2023 at 10am the Conference Room, PALs, Lissue Industrial Estate, Moira Road, Lisburn, BT28 2RE

NO.	ITEM	ACTION REQUIRED	PAPER NO.
1.	Apologies:		-
2.	Conflicts of Interest Declarations		-
3.	Minutes of BSO Board Meeting held on 25 May 2023	<i>Approval</i>	A
4.	Action Template – Chair to Report		BSO 130/2023
5.	Chair’s Business	<i>Noting</i>	-
6.	Chief Executives Report –	<i>Noting</i>	BSO 131/2023
7.	Draft 2022/23 BSO Annual Report and Accounts – Director of Finance/ Director of SP&CE to Report/ GAC Chair to recommend approval		
	7.1 Presentation on the Statutory Accounts for Year Ending 31 March 2023 (Draft)	<i>Review/Noting</i>	BSO 132/2023
	7.2 Governance Statement Draft	<i>Review/Noting</i>	BSO 133/2023
	7.3 The Certificate and Report (Annex A) of the Comptroller and Auditor General to the NI Assembly (Including BSO response to PPE qualification)	<i>Review/Noting</i>	BSO 134/2023
	7.4 Letter of Representation	<i>Review/Noting</i>	BSO 135/2023
	7.5 Draft BSO Annual Report and Financial Statement for 2022/23	<i>Approval</i>	BSO 136/2023
8.	Finance Report – Month 2 – DoF to Report	<i>Noting</i>	BSO 137/2023
9.	Review of Committee Terms of Reference (BDC and GAC) – Director of SP&CE to Report	<i>Noting</i>	BSO 138/2023
10.	BSO Corporate Balanced Scorecard – Director of SP&CE to Report	<i>Noting</i>	BSO 139/2023

NO.	ITEM	ACTION REQUIRED	PAPER NO.
11.	Business Development Committee (BDC) Report of Meeting held on 12 June 2023 – <i>Chair of BDC to Report</i>	<i>Noting</i>	BSO 140/2023
12.	Governance and Audit Committee (GAC) Report of Meeting held on 15 June 2023 – <i>Chair of GAC to Report</i> Minutes of GAC Meeting held on 20 April 2023	<i>Noting</i>	BSO 141/2023
13.	DLS Performance Report – Oct 2022 – March 2023 – <i>Director of Ops and Interim CLA to Report</i>	<i>Noting</i>	BSO 142/2023
14.	Presentations: 14.1 Central Distribution Centre (CDC) Project - Jonathan Semple, AD PALs Supply Chain 14.2 Introduction to Office of Research Ethics Committees for NI (ORECNI) – Karen Beattie, <i>Head of OREC NI</i>	<i>Noting</i>	
15.	Any Other Business		
16.	Date of Next Meeting Thursday 24 August 2023 – 10 am – BSO HQ, 2 Franklin Street, Belfast, BT2 8DQ		