

## **Minute of the Extraordinary Honest Broker Governance Board Meeting (HBGB)**

**Date of meeting: Tuesday 16 March 2021 (4 to 5pm)**

**By Zoom videoconference.**

**Present:**

**Voting members:**

Dr Michael Quinn (MQ) (Health and Social Care Board (HSCB) and Chair of the Honest Broker Governance Board (HBGB)); Dr Aaron Peace (AP) (Western HSC Trust) and Deputy Chair (HBGB)); Dr Hilary Russell (HR) (Lay Member); Lisa Whyte (LW)(HSCB); Siobhán Morgan (Department of Health, DoH); Kate Lavery PCC (Patient Client Council, PCC), Dr Seamus O'Reilly (Northern HSC Trust),

**Non- Voting members:**

From BSO: Alan Harbinson (AB), Martin Mayock (MM), Naomi Mills (NMs); Charlene McQuillan (CM) (DoH); David Bryce (Director ITS BSO): Susan Campbell (SC)

**Guest**

Dr Frances Burns (FB) (HSC Northern Ireland Trusted Research Environment (NITRE) – Programme Lead, Administrative Data Research Centre Northern Ireland – Programme Manager)

**In attendance:**

Dr Siobhan McGrath (BSO) for purposes of the minute; Fiona McNally (BSO) for technical videoconference support (HBGB Secretariat).

**Apologies**

Apologies were noted from the following: Laura Moore (South East HSC Trust); Neil Martin (NM) (Northern HSC Trust), Dr Peter Sharpe (PS) (Southern HSC Trust); Mark Bradley (MB) (Business Services Organisation, BSO); Alison Murphy (AM) (Belfast HSC Trust);

**Voting Members:**

Alison Murphy (AM) Belfast HSC), Laura Moore (South East HSC Trust); Neil Martin (NM) (Northern HSC Trust), Dr Peter Sharpe (PS) (Southern HSC Trust);

**Non-Voting Members:**

Mark Bradley (MB) (Business Services Organisation, BSO);

This meeting was convened so that the 'NITRE Framework Paper' could be shared with the Honest Broker Governance Board. An overview of the paper was given to the Board by Dr Frances Burns (Project Manager ADRONI) and Alan Harbinson of the Honest Broker Service. Context was also provided by the Chair Dr Michael Quinn.

**Action:**

Comments are sought from the Voting members of the Board which should be may be returned to the HBGB Secretariat email [Orec.reception@hscni.net](mailto:Orec.reception@hscni.net) for onward sharing with FB, AH. MQ.

1. Date of next 13<sup>th</sup> May 2021 @3pm via Zoom

Join Zoom Meeting

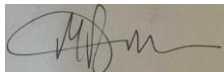
<https://hscni-net.zoom.us/j/88120853514?pwd=NE12ZUI0bGtGNjVqdXVKTytHNWw1dz09>

Meeting ID: 881 2085 3514

Passcode: 8v\$6bn

Signed by Dr Michael Quinn (Chair of the HBGB)

Signature:



Date: 17-11-2021