

## Agenda

### Meeting of the BSO Board

A meeting of the BSO Board will take place on **Thursday 28 August 2025 at 10am** the **Conference Room, BSO SS Payments Centre, Greenmount House, Woodside Industrial Estate, Woodside Road, Ballymena, BT42 4TP**

NO.	ITEM	ACTION REQUIRED	PAPER NO.
1.	<b>Apologies: Karen Hunter (Victoria Thompson, Interim AD SP&amp;CE attending obo K Hunter)</b>		-
2.	Conflicts of Interest Declarations		-
3.	Minutes of BSO Board Meeting held on 26 June 2025	<i>Approval</i>	<b>A</b>
4.	Action Template – <i>Chair to Report</i>		<b>BSO 53/2025</b>
5.	Chair's Business	<i>Noting</i>	-
6.	Chief Executives Report – <i>CX to Report</i>	<i>Noting</i>	<b>BSO 54/2025</b>
7.	Annual Progress Report 2024-25 to the Equality Commission – <i>Director People and Place to Report</i>	<i>Approval</i>	<b>BSO 55/2025</b>
8.	Board Governance Self Assessment Tool for 2024-25 – <i>Chair to Report</i>	<i>Approval</i>	<b>BSO 56/2025</b>
9.	Finance Report – Month 4 – <i>Acting DoF to Report</i>	<i>Noting</i>	<b>BSO 57/2025</b>
10.	Update on Management of PPE and Audit Qualification – <i>Acting DoF and Director of Operations to Report</i>	<i>Noting</i>	<b>BSO 58/2025</b>
11.	Review of Committee Terms of Reference 2025-26 – <i>AD SP&amp;CE to Report</i>	<i>Noting</i>	<b>BSO 59/2025</b>
12.	Quarterly Board Performance Dashboard (Q1- June 2025) – <i>AD SP&amp;CE to Report</i>	<i>Noting</i>	<b>BSO 60/2025</b>
13.	Performance against Business Planning (PABP) – Q1 Report – <i>AD SP&amp;CE to Report</i>	<i>Noting</i>	<b>BSO 61/2025</b>
14.	Presentation –The Role of Counter Fraud & Probity Services (CFPS) – <i>Donna Scott, Head of CFPS &amp; Gillian McCutcheon, Regional Manager, CFPS</i>	<i>Noting</i>	

NO.	ITEM	ACTION REQUIRED	PAPER NO.
15.	<b><i>Business and Development Committee (BaDC))</i></b>  Report of Meeting held on 29 July 2025 – <b><i>Chair of BaDC to Report</i></b>  Minutes of BaDC Meeting held on 12 May 2025	<b><i>Noting</i></b>	<b>BSO 62/2025</b>
16.	<b><i>Remuneration and Terms of Service Committee</i></b>  Report of Meeting held on 22 July 2025 – <b>Chair to Report</b>		
17.	Presentation – Accounts Payable Shared Services (APSS) – Update – <b><i>Mr Raymond Compston, Head of APSS</i></b>	<b><i>Noting</i></b>	
18.	Any Other Business		
19.	<b>Date of Next Meeting</b>  <b>Thursday 25 September 2025 – 10 am – Boardroom, BSO            HQ, 2 Franklin Street, Belfast</b>		