



COVID-19 Community Pharmacy Vaccination Service
(COVID-CPVS) Autumn 2025
CONTRACT

Please note:

Contractors must ensure that the COVID-CPVS is provided in accordance with the service specification and must operate in accordance with all relevant Acts of Parliament, statutory regulations or other laws. As the service is developed, contractors will be expected to comply with guidance that has been developed in consultation with Community Pharmacy Northern Ireland (CPNI).

This document comprises the agreement between the Strategic Planning and Performance Group [SPPG] (purchaser) and the pharmacy contractor (provider).

Indemnities

The provider hereby agrees to indemnify the purchaser against any claims for damages for loss, damage, injury (including death), plus all associated costs arising out of the acts or omissions of the provider, his servants or agents.

Information Requests

The information gathered will be used to inform future service delivery.

Period of Contract

The service will operate from 6th October until the end of the vaccination programme (as defined by DoH). However, those administering the vaccine can choose to begin offering the vaccine earlier if they have received their first delivery of vaccine, provided a valid PGD or National Protocol is in place. This contract may be terminated by either the purchaser or the provider by giving notice of one week.

Please note, this service is dependent on supply of COVID-19 vaccines.

Therefore, the service may be paused or withdrawn if vaccine supplies are unavailable.

Remuneration

COVID- CPVS Autumn 2025

For the COVID-CPVS 2025 autumn programme the following fees will be paid:

- **Vaccine administration**

Payment will be the nationally agreed fee of £7.54 per administered dose of vaccine.

- **Set-up fee**

A single £250 set-up fee is payable for preparation involved in delivery of the service.

- **Tiered payments** (excluding care home residents)

A monthly payment will be made based on the number of vaccines administered; this will exclude care home residents

Vaccines administered per month	
20-39	£200
40-59	£400
60-79	£600
80-99	£800
100 and over	£1,000

- **Tiered Payment - Care Home residents**

An additional care home payment will be made based on the size of the home and number of residents vaccinated. This payment will be made to the paired pharmacy at the end of the autumn 2025 campaign. The payment will be applied as follows:

Thresholds (Number of Residents Vaccinated)	Single payment per home
<10	£100
10-30	£150
>30	£200

Additional CPVS Fee for Care Home residents

For the CPVS Autumn 2025 vaccination programme:

- A single additional fee of £15.00 shall be paid for each care home resident vaccinated for COVID and/or flu (one fee per resident vaccinated).

The pharmacy contractor will not be reimbursed or remunerated for vaccines administered to patients outside the scope of the service specification (2025).

Claims for payments will be via submission of vaccination records on the Vaccine Management System (VMS). Vaccinations should be recorded on the VMS ideally at the time of vaccination or at the latest within 24 hours (or by the next available working day) of the vaccination being administered. Claims will be processed monthly by BSO.

Where the record of the vaccination event is not created in compliance with service specification, SPPG reserves the right to not pay an IoS fee and any associated domiciliary visit fee. SPPG should be contacted where exceptional circumstances have led to delayed recording on the VMS.

Verification and Clawback

The SPPG will be monitoring compliance with the requirements of this contract. Where failure to comply is identified the SPPG reserves the right to recover all or part of this funding.

Requirements

The pharmacy contractor must ensure that both the location from which the service will be provided and all individuals providing the service meet the requirements outlined in the service specification.

The pharmacy contractor / responsible pharmacist are responsible for ensuring that the service is delivered in line with the service specification by suitably trained and competent staff.

Vaccine Management System (VMS)

All patients vaccinated as part of the CPVS must be recorded on the regional VMS. Any provider that does not currently have access can contact Tom Coyle (tom.coyle@hscni.net) who will provide further information on setting up and accessing VMS. New contractors should be aware it may take up to ten working days to set up a new pharmacy access to VMS.

Pharmacies must record the vaccination on the VMS ideally at the time of vaccination or at the latest within 24 hours (or by the next available working day) of the vaccination being administered.

Service Monitoring

Information gathered from the VMS and weekly reports will be used to monitor the service on an ongoing basis. All documentation is open to evaluation/monitoring by SPPG at any point.

Completion of the Agreement:

Completion of the Microsoft form (via the link below) comprises the agreement between the SPPG (purchaser) and the Pharmacy Contractor (provider). The pharmacy agrees to participate in the above service and provide the service in line with the service specification and guidance. Details of participation in this service will be shared with CPNI.

[Contract: COVID-19 and Seasonal Influenza Community Pharmacy Vaccination Services \(CPVS\) Autumn/Winter 25/26](#)