

For the attention of Community Pharmacies wishing to provide the Autumn 2025 Community Pharmacy Vaccine Service (CPVS):

1. **URGENT: VMS Access - Action Required before Autumn 2025 Vaccination Programme**

- BSO have switched the Multi-Factor Authentication for VMS from the Belfast Trust Tenant to the HSCNI Tenant. **You will be unable to access the Vaccine Management System (VMS) until a new Multi-Factor Authentication method has been set up** for each account.
- Instructions in how to set up new Multi-Factor Authentication are linked [here](#), please complete this process as soon as possible.
- There will be no change in how you access the Vaccine Management System, with the only noticeable difference being the Belfast Trust logo will be replaced by the HSCNI logo when signing in.
- If you encounter any issues completing the setup process please email Grainne.McMahon4@hscni.net, please attached a screengrab of the issue if applicable so it can be forwarded on to BSO IT for support.
- **REMINDER: VMS Passwords**
 - **Primary VMS Account:** the password for VMS (under the Pharmacy.XXXX@hscni.net user account) is the same as your current password for the Portal. If you change the password for the Portal the VMS password will also change to match this.
 - **Second VMS Account:** All users have been provided with a second VMS login (under the Vaccine.XXXX@hscni.net user account) at the time of account setup. The password for this account is detailed in the original email that provided your VMS login details and cannot be changed. If you no longer have a record of the password for this account please contact Grainne.McMahon4@hscni.net

2. **Request for Care Home Pairing Information:**

Those community pharmacies that are intending to vaccinate care homes for the Autumn 2025 programme are asked to complete the online pairing survey below by **Monday 22nd September 2025**. This will allow SPPG to ensure that all care homes will be paired with a community pharmacy before the commencement of the programme. The link to the online survey is:

[Care Home Vaccination Pairing with Community Pharmacy Form](#)

Thank you to all those contractors who have already completed their submission.

3. Submission of contracts

Please submit any outstanding COVID-19 and Seasonal Influenza CPVS contracts by **Monday 22nd September 2025**. To access the MS Form contract please click the link below (one link for both contracts):

[Contract: COVID-19 and Seasonal Influenza Community Pharmacy Vaccination Services \(CPVS\) Autumn/Winter 25/26](#)

Thanks to those contractors who have already completed their submission.

4. Ordering Vaccines Stock from Movianto

- Community pharmacies can place orders with Movianto from **Monday 29th September** for:
 - COVID-19 Comirnaty KP.2
 - Flu- aIV (65yrs and over) &
 - Flu - IIVc (under 65yrs).
- Due to the expected high volumes of initial orders, Movianto have advised that turnaround time will initially be up to **5 working days** for delivery.
- **Quotas** will be in place for COVID and Flu vaccines based on your pharmacy's previous vaccination rates in Autumn 24, and adjusted for changes to the Autumn 25 cohorts. Your quota(s) for Autumn 25 will be issued in a separate email on Monday 22nd September.
- Orders for vaccine should not exceed the quantity required to **cover 2 weeks of activity**. Providers should order low quantities frequently rather than placing a large single order.
- Please refer to the [Minimisation of Vaccine Wastage](#) guidance when ordering stock and planning vaccination activity.

5. **Reminder: Hold the date for the autumn vaccination programme update**

An on-line information update will be provided on Tuesday 23rd September 7pm-9pm. Please note this will not be hosted by Project ECHO and details will be shared in the coming days.

If you have any queries about the Community Pharmacy Vaccination Service (CPVS) please contact Greg Miller (greg.miller@hscni.net) or Grainne McMahon (Grainne.McMahon4@hscni.net).

Regards,

SPPG Pharmacy Vaccination Team