Quick Recording of Care Home Residents Vaccinations

New "Clinic Function" in VMS

Process overview:

Step 1. Create a search list

(from patients previously vaccinated in the Care Home in the last 18 months)

Step 2. Select patients and create a Clinic List

Step 3. Add additional patients if needed (e.g. new residents, etc.)

Step 4. Confirm the Clinic List

- crosscheck with vaccination list (paper forms/list)
- check any warning notifications
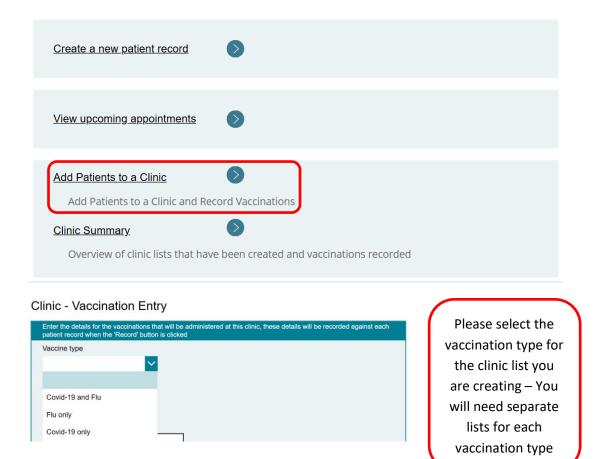 (e.g. previously vaccinated in last 3 months or adverse effect previously noted)

Step 5. Record vaccinations

Step 6. Double check

Filter for completed records and confirm number of records recorded matches what is expected.

Creating a patient list in 'Clinic' function:

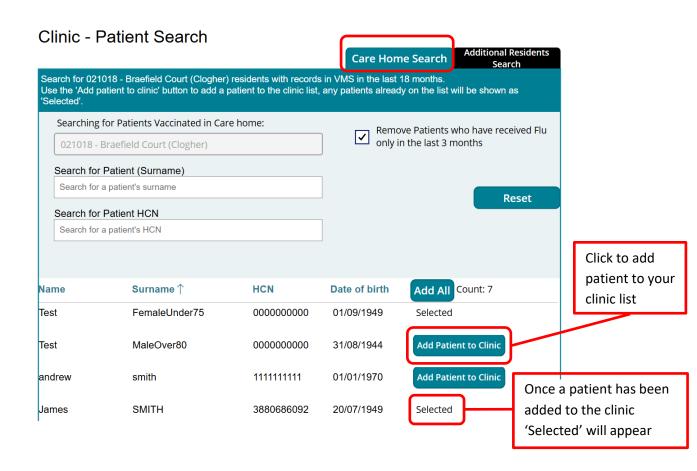**Step 1: Scroll to the bottom of the patient search page and select 'Add Patients to a Clinic'**
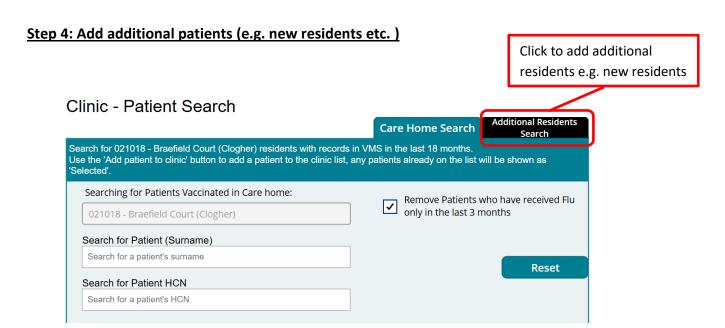

Please select the vaccination type for the clinic list you are creating – You will need separate lists for each vaccination type

Step 2: Add the vaccine details to be used for the clinic

Clinic - Vaccination Entry

Enter the details for the vaccinations that will be administered at this clinic, these details will be recorded against each patient record when the 'Record' button is clicked

Vaccine type

Covid-19 only ▾

Date of Vaccination

25/04/2025 📅

Name of vaccinator

John Smith

In order to generate a clinic list, you need to add a number of vaccination particulars including 'Site of vaccine', all of these details can be changed before you record the vaccination.

TOP TIP: Choose default vaccination sites for each vaccine type i.e. COVID: Left Arm, Flu: Right Arm and stick to this where possible. Vaccinations with the same particulars can be added in bulk.

Vaccine product

- ◯ Spikevax JN.1 (Moderna)
- ⦿ Comirnaty JN.1 (Pfizer)
- ◯ Spikevax JN.1 (Moderna) – Child Dose
- ◯ Comirnaty JN.1 (Pfizer) - Infant Dose
- ◯ Comirnaty JN.1 (Pfizer) - Paediatric Dose

Vaccine administered

- ⦿ Comirnaty JN.1 30 micrograms/dose dispersion for injection COVID-19 mRNA Vaccine - 0.3mL

Batch number

- ⦿ LK8841

Expiry date of thawed vial

30/04/2025 📅

Site of vaccine

- ⦿ Left arm
- ◯ Right arm
- ◯ Left thigh
- ◯ Right thigh
- ◯ Left buttock
- ◯ Right buttock

Select the patient's care home RQIA code

021018 - Braefield Court (Clogher) ▾

Step 3: Create a search list
(from patients previously vaccinated in the Care Home in the last 18 months)

Clinic - Patient Search

| Care Home Search | Additional Residents Search |

Search for 021018 - Braefield Court (Clogher) residents with records in VMS in the last 18 months.
Use the 'Add patient to clinic' button to add a patient to the clinic list, any patients already on the list will be shown as 'Selected'.

Searching for Patients Vaccinated in Care home:

021018 - Braefield Court (Clogher)

☑ Remove Patients who have received Flu only in the last 3 months

Search for Patient (Surname)

Search for a patient's surname

Search for Patient HCN

Search for a patient's HCN

Reset

Name	Surname ↑	HCN	Date of birth	Add All	Count: 7
Test	FemaleUnder75	0000000000	01/09/1949	Selected	
Test	MaleOver80	0000000000	31/08/1944	Add Patient to Clinic	
andrew	smith	1111111111	01/01/1970	Add Patient to Clinic	
James	SMITH	3880686092	20/07/1949	Selected	

Click to add patient to your clinic list

Once a patient has been added to the clinic 'Selected' will appear

Step 4: Add additional patients (e.g. new residents etc.)

Click to add additional residents e.g. new residents

Clinic - Patient Search

| Care Home Search | Additional Residents Search |

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Search for a patient's HCN

Step 5: Confirm the clinic list

- crosscheck with vaccination list (paper forms/list)
- check any warning notifications
  (previously vaccinated in last 3 months or adverse effect previously noted)
- The lists can be sorted by clicking on the column headers (e.g. Surname, Forename, HCN, etc)
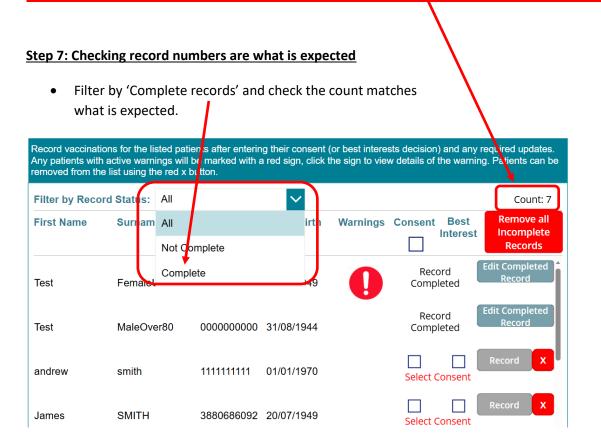
Click on any of the column headers to sort the clinic list

Record vaccinations for the listed patients after entering their consent (or best interests decision) and any required updates. Any patients with active warnings will be marked with a red sign, click the sign to view details of the warning. Patients can be removed from the list using the red x button.

Filter by Record Status: All   Count: 7

First Name	Surname ↑	HCN	Date of birth	Warnings	Consent	Best Interest	Remove all Incomplete Records
Test	FemaleUnder75	0000000000	01/09/1949	❗	☐ Select Consent	☐	Record X
Test	MaleOver80	0000000000	31/08/1944		☐ Select Consent	☐	Record X
andrew	smith	1111111111	01/01/1970		☐ Select Consent	☐	Record X
James	SMITH	3880686092	20/07/1949		☐ Select Consent	☐	Record X

Click on the warning symbol to view details at the bottom of the screen

Warnings

KGill51 Test has had an adverse reaction to Dose 2 - M-M-RVAXPRO - 0.5ml given on the 07 June 2024 at CG-D365-HSCNI-VMS-UAT-Pharm-P5050 : dfdfd

Step 6: Record vaccination

- Confirm consent/best interests decision by checking the appropriate box.
- When all details are correct – click 'Record' to create the vaccination record.

Record vaccinations for the listed patients after entering their consent (or best interests decision) and any required updates. Any patients with active warnings will be marked with a red sign, click the sign to view details of the warning. Patients can be removed from the list using the red x button.

Filter by Record Status: All   Count: 7

First Name	Surname ↑	HCN	Date of birth	Warnings	Consent	Best Interest	Remove all Incomplete Records
Test	FemaleUnder75	0000000000	01/09/1949	❗	☑	☐	Record X
Test	MaleOver80	0000000000	31/08/1944		☐	☑	Record X

1. Select consent or best interest

2. Click 'Record'

Please note: the details in the clinic section e.g. type of vaccine, vaccinator name, site of vaccination etc. are live. These are the details that will be recorded on the patient record when you click record, you can amend change these details at any time during the clinic recording process you do not have to regenerate the patient list.

Step 7: Checking record numbers are what is expected

- Filter by 'Complete records' and check the count matches what is expected.

Step 8 (optional if needed) : Correcting Errors or deleting an incorrect record

- If a record has been made and subsequently needs editing, select the "Edit completed record" box and make any amendments required.

Click 'Edit Completed Record' to correct errors or delete records