

**HBS Researcher Output Checklist**

Please confirm that your output meets the following minimum requirements. Outputs not meeting all of these requirements will not be released:

[ ]  I have undertaken an initial disclosure control check of my work and confirm that my output meets the minimum requirements outlined in the [HBS Research Output Checking Procedures](https://bso.hscni.net/directorates/digital/honest-broker-service/honest-broker-service-researcher-access/metadata/).

[ ]  All outputs are clearly labelled, with underlying unweighted counts provided for all figures, graphs, models, and other visual elements.

[ ]  All figures and graphs are fixed images.

[ ]  There are no hidden columns or tabs in any Excel file.

[ ]  I am not requesting a data file or dataset.

[ ]  Tables are properly formatted and sufficient explanation on data used, methodology, and what each aspect of the output shows has been included.

[ ]  Only outputs that are necessary have been included; no additional tables or results produced are submitted.

[ ]  I have not resubmitted tables or results that have already been cleared, nor have I added new results to a previously cleared file. Only new outputs are being submitted for clearance.

[ ]  There are no cell counts below 10 (unweighted), except where counts relate to missing data. Zero counts are permitted only if they are structural zeros (e.g. the number of COVID-19 vaccinations administered in 2018, prior to vaccine approval in December 2020).

[ ]  I have ensured that small counts cannot be derived from totals within the table or across other outputs.

[ ]  I have reviewed all code file comments to ensure there are no references to small counts.

[ ]  I am not requesting minimum or maximum values.

[ ]  Medians have been calculated using data from at least 20 individuals.