

For the attention of Community Pharmacies wishing to provide the Autumn 2025 Community Pharmacy Vaccine Service (CPVS):

1. **URGENT: VMS Access - Action Required before Autumn 2025 Vaccination Programme**

- BSO have switched the Multi-Factor Authentication for VMS from the Belfast Trust Tenant to the HSCNI Tenant. **You will be unable to access the Vaccine Management System (VMS) until a new Multi-Factor Authentication method has been set up** for each account.
- Instructions in how to set up new Multi-Factor Authentication are linked [here](#), please complete this process as soon as possible.
- There will be no change in how you access the Vaccine Management System, with the only noticeable difference being the Belfast Trust logo will be replaced by the HSCNI logo when signing in.
- If you encounter any issues completing the setup process please email Grainne.McMahon4@hscni.net , please attached a screengrab of the issue if applicable so it can be forwarded on to BSO IT for support.
- **REMINDER: VMS Passwords**
 - **Primary VMS Account:** the password for VMS (under the Pharmacy.XXXX@hscni.net user account) is the same as your current password for the Portal. If you change the password for the Portal the VMS password will also change to match this.
 - **Second VMS Account:** All users have been provided with a second VMS login (under the Vaccine.XXXX@hscni.net user account) at the time of account setup. The password for this account is detailed in the original email that provided your VMS login details and cannot be changed. If you no longer have a record of the password for this account please contact Grainne.McMahon4@hscni.net

2. **Please Note: Reduced Cohorts for COVID-19 Vaccination**

During the Autumn/Winter 25 CPVS COVID-19 programme vaccination is to be offered to the following eligible individuals aged 18 years and over:

- All adults **aged 75 years and over**
- All **residents of a care home for older adults*** registered with RQIA
(*In care Homes for younger adults, only the immunosuppressed residents should be vaccinated)
- Individuals aged 18 years and over who are **immunosuppressed** (as defined in the 'immunosuppression' sections of table 3 in the COVID-19 chapter of the Green Book)

3. Request for Care Home Pairing Information:

Those community pharmacies that are intending to vaccinate care homes for the Autumn 2025 programme are asked to complete the online pairing survey below as a matter of urgency. This will allow SPPG to ensure that all care homes will be paired with a community pharmacy before the commencement of the programme. The link to the online survey is:

[Care Home Vaccination Pairing with Community Pharmacy Form](#)

Thank you to all those contractors who have already completed their submission.

If you have any queries about the Community Pharmacy Vaccination Service (CPVS) please contact Greg Miller (greg.miller@hscni.net) or Grainne McMahon (Grainne.McMahon4@hscni.net).

Regards,

SPPG Pharmacy Vaccination Team