



## Community Pharmacy Palliative Care Network Service contract

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### ***Period of Contract:***

- Community Pharmacy Palliative Care Network will operate from 15<sup>th</sup> December 2025.
- This contract may be terminated by either the purchaser (DoH Strategic Planning & Performance Group [SPPG]) or provider (Community Pharmacy Contractor) by giving notice of three months.

### ***Please note:***

Contractors must ensure that the service is provided in accordance with the service specification and guidance and operates in accordance with all relevant Acts of Parliament, statutory regulations or other laws. As the service is developed, contractors will be expected to comply with guidance that has been formulated in consultation with Community Pharmacy Northern Ireland (CPNI).

### ***Indemnities:***

The provider hereby agrees to indemnify the purchaser against any claims for damages for loss, damage, injury (including death), plus all associated costs arising out of the acts or omissions of the provider, his servants or agents.

### ***Payment:***

The fees payable to pharmacy contractors for this service:

- Annual retention fee of £2400. A balancing payment will be made in respect of the remainder of 2025/26. From 1<sup>st</sup> April, this will be paid in monthly instalments of £200.
- Reimbursement of expired stock.
- The cost of medicines supplied as part of the consultation will be reimbursed on submission to BSO of a HS21 prescription.

***Service Monitoring:***

- The pharmacy contractor will be required to submit all records requested by SPPG in relation to the Community Pharmacy Palliative Care Network within 14 days of receipt of the request.
- The pharmacy contractor is required to co-operate on a timely basis in respect of any review or investigation being undertaken by SPPG / BSO regarding the Community Pharmacy Palliative Care Network.
- Where the SPPG identifies failure to comply with the service specification, the SPPG reserves the right to recover all, or part of the annual retention funding.

***Training requirements:***

The pharmacy contractor / responsible pharmacist is responsible for ensuring that the service is delivered in line with the service specification and guidance by suitably trained pharmacists. Training will be provided by SPPG which must be completed by all pharmacists prior to providing the service – see training section of the service specification.

***Completion of the Agreement:***

Completion of the Microsoft form comprises the agreement between the SPPG (purchaser) and the Pharmacy Contractor (provider). The pharmacy agrees to participate in the above service and provide the service in line with the service specification and guidance. Details of participation in this service will be shared with CPNI.