

**From Head of Pharmacy & Medicines Management  
(Interim) , SPPG  
Kathryn Turner**



**By email**

To: All community pharmacies

**Strategic Planning and Performance Group**

2 Franklin Street  
BELFAST  
BT2 8DQ

Date: 25th March 2026

Dear Colleague,

**Community Pharmacy Vaccination Service (COVID-19) Spring 2026**

I write to advise of this year's Community Pharmacy Vaccination Service (CPVS) to support the spring vaccination programme in Northern Ireland (NI) which will officially begin **from 20<sup>th</sup> April 2026**. The Strategic Planning and Performance Group (SPPG) is offering all contractors the opportunity to participate in this service. Further details on the spring vaccination programme in Northern Ireland (NI) are contained in the spring [COVID-19](#) vaccination programme CMO letter.

**Immediate planning steps to be taken – Pairing with Care Homes**

Those pharmacies wishing to provide this service in local residential care homes should initiate a pairing arrangement with the respective care homes they plan to vaccinate. Please return the online questionnaire before 5pm on **Friday 10<sup>th</sup> April 2026**.

[Care Home Vaccination Pairing with Community Pharmacy Form](#)

**Eligible Cohorts**

Community pharmacies will support the COVID-19 vaccination programme by offering the vaccines to those aged 18 years and above in the following eligible groups:

**COVID-19**

- All adults aged **75 years** (by 30 June 2026) and over
- All residents of a care home for older adults registered with RQIA
- Individuals aged 18 years and over who are immunosuppressed (as defined in the 'immunosuppression' sections of table 3 or 4 in the [COVID-19 chapter of the Green Book](#))

## Service Specification and the PGDs/VPs

The service specification, PGDs and vaccination protocols (VP) are in preparation and will shortly be available on the [BSO](#) and [PCI](#) websites.

The pharmacy contractor must ensure all staff are trained, competent and able to deliver the CPVS in line with the service specification.

The official programme start date is 20<sup>th</sup> April 2026, contractors can only proceed to vaccinate: if all of the following are in place:

- a legal PGD/VP is in place and has been authorised
- all the necessary service documentation has been completed including submitting a contract to SPPG
- deliveries of central COVID-19 vaccine stock have been received

## Ordering Vaccine

Community pharmacies will be able to place orders with Movianto from 13<sup>th</sup> April for:

- **Nuvaxovid JN.1** (Sanofi) single-dose pre-filled syringe (packs of 10)
- **Note : Dimensions of pack 154 x 46 x 123mm – Please ensure you have adequate space in your fridge for storing before ordering.**



Pharmacies should only order quantities of vaccine to cover 2 weeks anticipated activity. Quotas will be in place for COVID vaccines based on your pharmacy's previous vaccination rates in Autumn 25. Your quota(s) for Spring 26 will be issued in a separate email in due course.

## ECHO Session

The next scheduled ECHO session shall take place on 28<sup>th</sup> April 2026 from 7.30pm to 9.00pm. The topics of discussion will be:-

- 2026/27 Curriculum Setting,
- Spring 2026 COVID 19 Vaccination Programme
- Pharmacy First Update - (focusing on sore throat service update and Patient Group Direction (PGD) refresher

### **Vaccine Management System (VMS)**

All patients vaccinated as part of the CPVS must be recorded on the regional VMS. Any provider that does not currently have access can contact Tom Coyle ([tom.coyle@hscni.net](mailto:tom.coyle@hscni.net)) who will provide further information on setting up and accessing VMS. New contractors should be aware it may take up to ten working days to set up a new pharmacy access to VMS.

Pharmacies must record the vaccination on the VMS ideally at the time of administration and at the latest within 24 hours (or by the next available working day) of the vaccination being administered. SPPG reserves the right to withhold claims for vaccinations which are entered on the VMS outside of this timeframe.

### **Remuneration**

The fees payable for service provision will be processed by the BSO based on the appropriate entry of a vaccination record on VMS. The pharmacy is responsible for accuracy and timely recording of vaccinations on the VMS.

### **COVID- CPVS Spring 2026**

For the COVID-CPVS 2026 autumn programme the following fees will be paid:

- **Vaccine administration**  
Payment will be the nationally agreed fee of £10.06 per administered dose of vaccine.
- **Set-up fee**  
A single £250 set-up fee is payable for preparation involved in delivery of the service.
- **Tiered payments** (excluding care home residents)  
A monthly payment will be made based on the number of vaccines administered; this will exclude care home residents

Vaccines administered per month	
20-39	£200
40-59	£400
60-79	£600
80-99	£800
100 and over	£1,000

- **Tiered Payment - Care Home residents**  
An additional care home payment will be made based on the size of the home and number of residents vaccinated. This payment will be made to the paired pharmacy at the end of the spring 2026 campaign. The payment will be applied as follows:

Thresholds (Number of Residents Vaccinated)	Single payment per home
<10	£100
10-30	£150
>30	£200

### Additional CPVS Fee for Care Home residents

For the CPVS Spring 2026 vaccination programme:

- A single additional fee of £15.00 shall be paid for each care home resident vaccinated for COVID and/or flu (one fee per resident vaccinated).

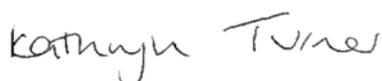
### Next Steps

Those wishing to participate in this service should complete the online contract declaration via MS Forms linked below (please see full contractual information in attached appendices) by **Friday 10<sup>th</sup> April 2026**.

[Contract: COVID-19 Community Pharmacy Vaccination Services \(CPVS\) Spring 26](#)

If you have any queries in relation to this service contact either: Greg Miller ([Greg.Miller@hscni.net](mailto:Greg.Miller@hscni.net)), or Grainne Sheerin ([Grainne.Sheerin@hscni.net](mailto:Grainne.Sheerin@hscni.net)).

Yours sincerely,



Head of Pharmacy & Medicines Management (Interim)

Strategic Planning and Performance Group

<b>Contact Details for SPPG Local Primary Care Offices</b>			
<b>Belfast &amp; South Eastern</b> Pharmacy Services Business Support Integrated Care 12-22 Linenhall Street Belfast BT2 8BS Tel: 028 9536 3926 Belfast email: <a href="mailto:pharmacyservicesbelfast@hscni.net">pharmacyservicesbelfast@hscni.net</a> South Eastern email: <a href="mailto:pharmacyservicesse@hscni.net">pharmacyservicesse@hscni.net</a>	<b>South</b> Pharmacy Services Business Support Integrated Care Tower Hill Armagh BT61 9DR Tel: 028 9536 2104 Email: <a href="mailto:pharmacyservicessouth@hscni.net">pharmacyservicesouth@hscni.net</a>	<b>North</b> Pharmacy Services Business Support Integrated Care County Hall 182 Galgorm Road Ballymena BT42 1QB Tel: 028 9536 2812 Email: <a href="mailto:pharmacyservicesnorth@hscni.net">pharmacyservicesnorth@hscni.net</a>	<b>West</b> Pharmacy Services Business Support Integrated Care Gransha Park House 15 Gransha Park Clooney Road Londonderry BT47 6FN Tel: 028 9536 1082 Email: <a href="mailto:pharmacyserviceswest@hscni.net">pharmacyserviceswest@hscni.net</a>



**COVID-19 Community Pharmacy Vaccination Service  
(COVID-CPVS) Spring 2026  
CONTRACT**

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**Please note:**

Contractors must ensure that the COVID-CPVS is provided in accordance with the service specification and must operate in accordance with all relevant Acts of Parliament, statutory regulations or other laws. As the service is developed, contractors will be expected to comply with guidance that has been developed in consultation with Community Pharmacy Northern Ireland (CPNI).

This document comprises the agreement between the Strategic Planning and Performance Group [SPPG] (purchaser) and the pharmacy contractor (provider).

**Indemnities**

The provider hereby agrees to indemnify the purchaser against any claims for damages for loss, damage, injury (including death), plus all associated costs arising out of the acts or omissions of the provider, his servants or agents.

**Information Requests**

The information gathered will be used to inform future service delivery.

**Period of Contract**

The service will operate from 20<sup>th</sup> April until the end of the vaccination programme (as defined by DoH). However, those administering the vaccine can choose to begin offering the vaccine earlier if they have received their first delivery of vaccine, provided a valid PGD or Vaccination Protocol is in place. This contract may be terminated by either the purchaser or the provider by giving notice of one week.

**Please note, this service is dependent on supply of COVID-19 vaccines.**

**Therefore, the service may be paused or withdrawn if vaccine supplies are unavailable.**

## Remuneration

### COVID- CPVS Spring 26

For the COVID-CPVS 2026 spring programme the following fees will be paid:

- **Vaccine administration**  
Payment will be the nationally agreed fee of £10.06 per administered dose of vaccine.
- **Set-up fee**  
A single £250 set-up fee is payable for preparation involved in delivery of the service.
- **Tiered payments** (excluding care home residents)  
A monthly payment will be made based on the number of vaccines administered; this will exclude care home residents

Vaccines administered per month	
20-39	£200
40-59	£400
60-79	£600
80-99	£800
100 and over	£1,000

- **Tiered Payment - Care Home residents**  
An additional care home payment will be made based on the size of the home and number of residents vaccinated. This payment will be made to the paired pharmacy at the end of the Spring 26 campaign. The payment will be applied as follows:

Thresholds (Number of Residents Vaccinated)	Single payment per home
<10	£100
10-30	£150
>30	£200

### **Additional CPVS Fee for Care Home residents**

For the CPVS Spring 26 vaccination programme:

- A single additional fee of £15.00 shall be paid for each care home resident vaccinated for COVID and/or flu (one fee per resident vaccinated).

The pharmacy contractor will not be reimbursed or remunerated for vaccines administered to patients outside the scope of the service specification (2026).

Claims for payments will be via submission of vaccination records on the Vaccine Management System (VMS). Vaccinations should be recorded on the VMS ideally at the time of vaccination or at the latest within 24 hours (or by the next available working day) of the vaccination being administered. Claims will be processed monthly by BSO.

Where the record of the vaccination event is not created in compliance with service specification, SPPG reserves the right to not pay an IoS fee and any associated domiciliary

visit fee. SPPG should be contacted where exceptional circumstances have led to delayed recording on the VMS.

### **Verification and Clawback**

The SPPG will be monitoring compliance with the requirements of this contract. Where failure to comply is identified the SPPG reserves the right to recover all or part of this funding.

### **Requirements**

The pharmacy contractor must ensure that both the location from which the service will be provided and all individuals providing the service meet the requirements outlined in the service specification.

**The pharmacy contractor / responsible pharmacist are responsible for ensuring that the service is delivered in line with the service specification by suitably trained and competent staff.**

### **Vaccine Management System (VMS)**

All patients vaccinated as part of the CPVS must be recorded on the regional VMS. Any provider that does not currently have access can contact Tom Coyle ([tom.coyle@hscni.net](mailto:tom.coyle@hscni.net)) who will provide further information on setting up and accessing VMS. New contractors should be aware it may take up to ten working days to set up a new pharmacy access to VMS.

Pharmacies must record the vaccination on the VMS ideally at the time of vaccination or at the latest within 24 hours (or by the next available working day) of the vaccination being administered.

### **Service Monitoring**

Information gathered from the VMS and weekly reports will be used to monitor the service on an ongoing basis. All documentation is open to evaluation/monitoring by SPPG at any point.

### **Completion of the Agreement:**

Completion of the Microsoft form (via the link below) comprises the agreement between the SPPG (purchaser) and the Pharmacy Contractor (provider). The pharmacy agrees to participate in the above service and provide the service in line with the service specification and guidance. Details of participation in this service will be shared with CPNI.

[Contract: COVID-19 Community Pharmacy Vaccination Services \(CPVS\) Spring 26](#)