

# SPPG Guidance: **Acceptable Forms of Patient ID**

## Support document (to accompany CPVS Service Specifications)

Patients presenting to the pharmacy must be 18 years and over, have their identity confirmed and be in an eligible cohort for the relevant vaccination. In addition to this, the patient details should be matched on the VMS prior to vaccination. The additional criteria section should be consulted for more information.

### **1. Photographic ID with Date of Birth**

Examples include:

- Passport
- Driving Licence
- Travel Pass
- HSCW ID badge
- Electoral Identity Card

Photographic ID which has passed its expiration date is acceptable as long as the patient is still recognisable from the photograph.

**OR**

### **2. A combination of TWO of the following documents**

- Birth certificate
- Adoption Certificate
- Certificate of registration or naturalisation
- Citizen card
- ID from organisations or charities/support groups the patient is involved in which verifies name and date of birth but does not include a photograph:
- Just a Minute (JAM) cards
- brain injury identity cards
- carers identification
- Utility Bill (from different suppliers)
- Letter from a government organisation, such as HMRC or Benefits Office.
- Student Card
- HSCW ID badge without photograph/DOB
- Travel pass without photographic ID/DOB
- Armed forces identity card
- Student loan account
- Mortgage account
- Credit account
- a proof of age card recognised under PASS with a unique reference number
- a loan account (including hire purchase accounts)

- a bank, building society or credit union current account (which the claimed identity can show by giving you a bank card)
- a 'high' electronic identity from a notified eIDAS scheme

**OR**

**3. The Patient is known to be eligible by the Pharmacist and has a PMR with the pharmacy**

**\*\*Additional criteria\*\***

As well as ID requirements listed above, if the patient falls under any of the following categories, additional criteria may also apply as detailed below:

- **Frontline HSCW** - must provide proof prior to vaccination they are working in a Health and Social Care sector either:
  - an employer photo identification badge or
  - other proof of employment in a Health or Social Care setting, e.g. payslip, letter from employer on official letterhead plus photographic proof of identification.
- **Carer** - Those who are in receipt of a carer's allowance, or who are the main carer of an at risk person. Vaccination should be given on an individual basis at the community pharmacist's discretion.
- **Migrant workers** - A migrant worker is defined as someone who has come to Northern Ireland to work and who is neither a national of the United Kingdom nor the Republic of Ireland.
  - Patient must present a letter from their employer
- **Homeless** - A person may be homeless if they are:
  - staying with friends or family
  - staying in a hostel
  - staying in a bed and breakfast
  - living in very overcrowded conditions
  - at risk of violence if they stay in their home
  - living in poor conditions that are damaging their health
  - living in a house that is unsuitable for them
  - rough sleeping

Pharmacist may have to use discretion as they may not have documents

- **Other** – This category should only be used if an unregistered patient does not fit into any of the categories specified above.