



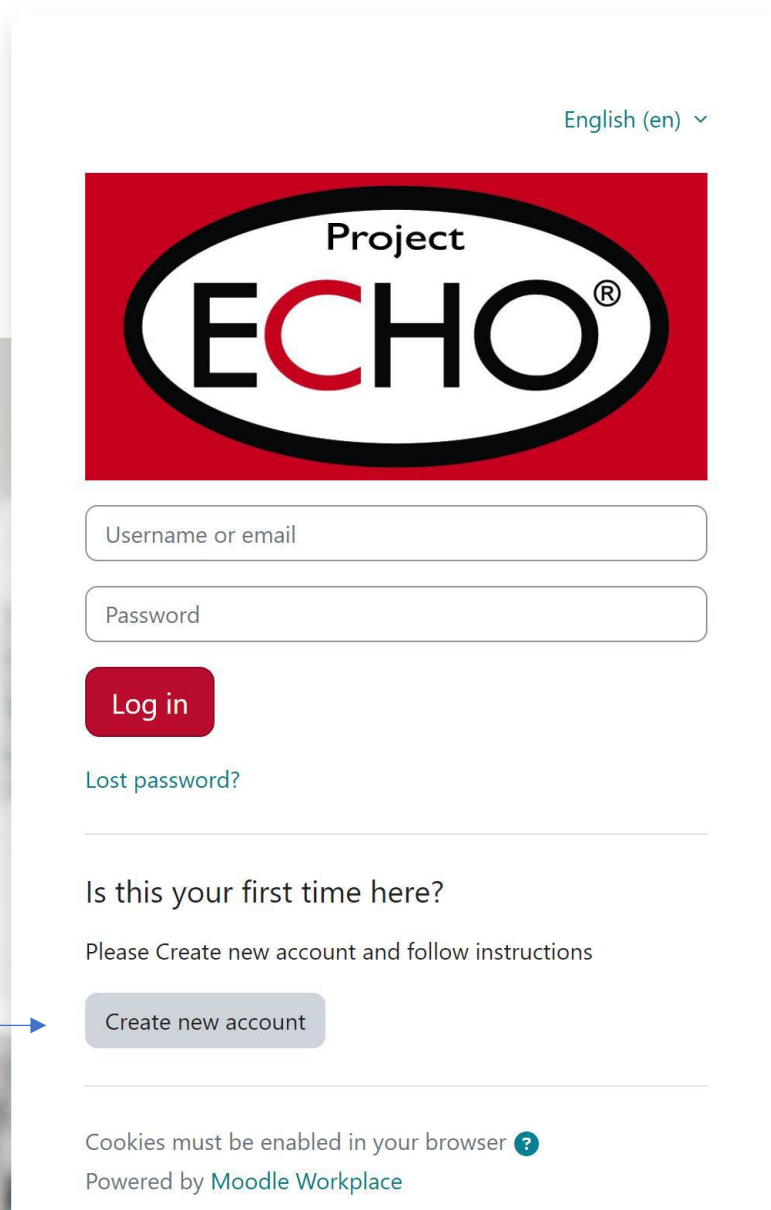
Project ECHO NI ECHO Network Registration – Moodle Guidance

Part 1 Guidance – Creating a New Account & Network Registration

1. Please follow the Link to Moodle below:-
moodle.echonorthernireland.co.uk

Please also see our Registration Guidance Video:-
<https://vimeo.com/906669255/4d112a1ecb?share=copy>

2. Please select Create New Account as below:-



English (en) ▾



Username or email

Password

Log in

[Lost password?](#)

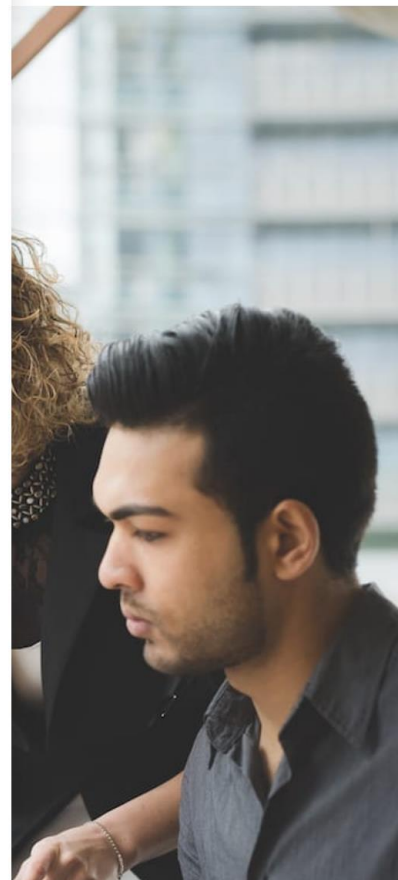
Is this your first time here?

Please Create new account and follow instructions

Create new account

Cookies must be enabled in your browser [?](#)

Powered by [Moodle Workplace](#)



3. Our RQIA Project ECHO Privacy & Data Policy Page will appear. *Please ensure to read our Policies before selecting Next . Select Agree tick box & proceed to Next. *Please ensure you have read & understood All of our policies before selecting agree.

HO Courses English

Home / Policies and agreements

Project ECHO

Before continuing you need to acknowledge all these policies. X

Consent

Please agree to the following policies

Privacy and data policy

Legal information

Please refer to the full [Privacy and data policy](#) if you would like to review the text.

☒ I agree to the Privacy and data policy !

Required

Next Cancel

4. The below screen will appear. *Please infill All required fields. The system will prompt you in infill required fields if missed. Ensure to use your work details only when submitting your information.

You will note from within the **Other** fields there is the ECHO Network drop down box. Select the Network you would like to Register with.

New account

Username ¹

The password must have at least 12 characters

Password ¹

Email address ¹

Email (again) ¹

First name ¹

Last name ¹

City/town

Country

Other fields

ECHO Network ¹

Telephone Number ¹

Job Title ¹

Organisation name ¹

Organisation Type ¹

Other type (if selected above)

Address (Place of work only) ¹

County

Postcode ¹

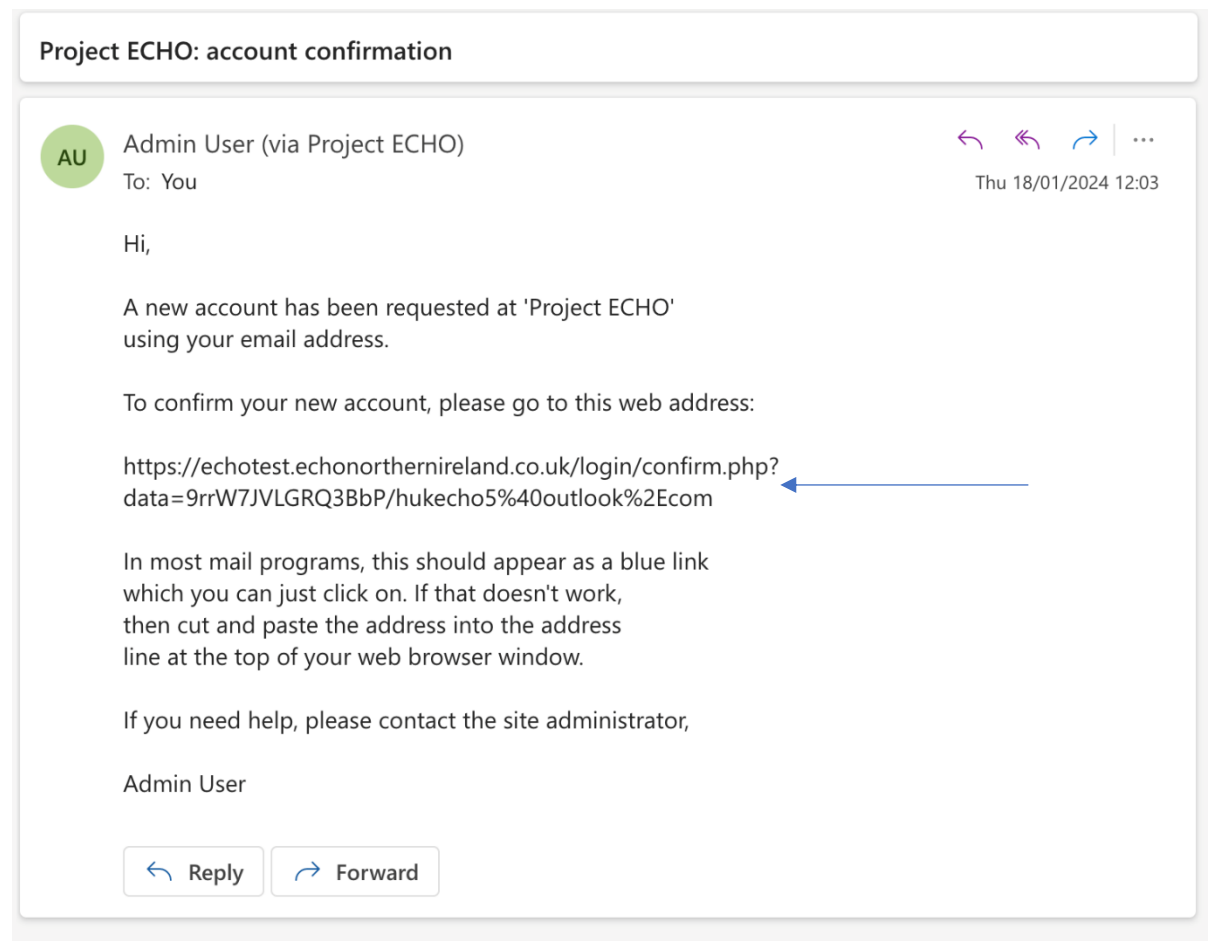
Create my new account

Cancel

¹ Required

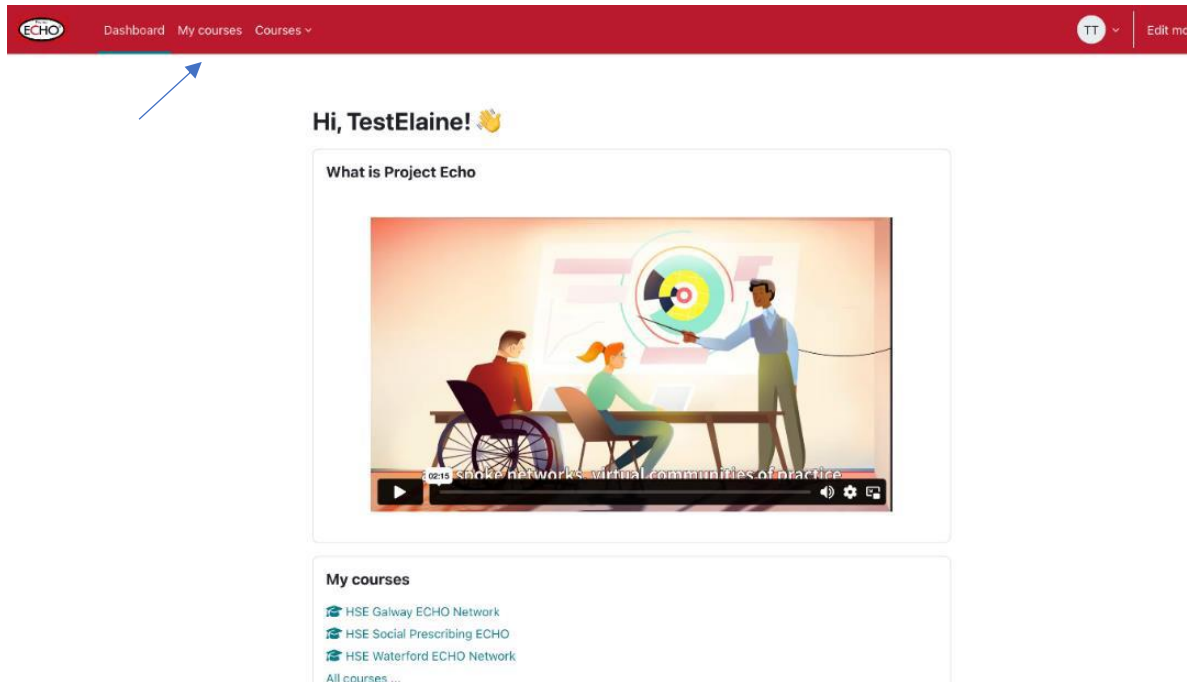
****Ensure to remember your password. Never share your password with third parties****

5. You will receive a confirmation email as below. To confirm your new account, please follow the link and login using your email address & new password: -



Part 2 – Moodle Access & Enrolment

1. Your Homescreen will appear as below. You can now select My Courses: -



***You will note on the dashboard that you are not enrolled within the course**



2. To enrol onto the course you will be required to self-enrol. Go to Course categories on the dashboard page. Select ECHO Networks:-

Course categories

 [ECHO Networks](#) ←

Select the Course you wish to enrol to from the selection:-

[Dashboard](#) [My courses](#) [Site administration](#) [Courses ▾](#)

[Courses](#) / [ECHO Networks](#)

ECHO Networks

[Category](#) [Settings](#) [Upload courses](#) [More ▾](#)

ECHO Networks ▾

Search courses 

1

2

»

Cardiology Heart Failure South [i](#) [↗](#)

Care Homes Southern Trust [i](#) [↗](#)

Care Homes Western Trust & PC Support [i](#) [↗](#)

Co-Creating Hope [i](#) [↗](#)

Collaborative Community Pharmacy 2023/24 [i](#) [↗](#)

Community Neurology [i](#) [↗](#)

Community Palliative Care Out of Hours Nursing Service [↗](#)



Select enrol me:-

Cardiology Heart Failure South

> Dates

Enrolment methods

Select an enrolment method

Self enrolment (Requires Approval)

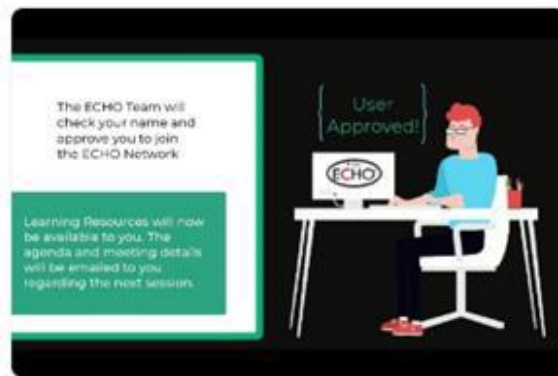
No enrolment ID is required

[Enrol me](#)

Now select **Enrol Me** to join this Network



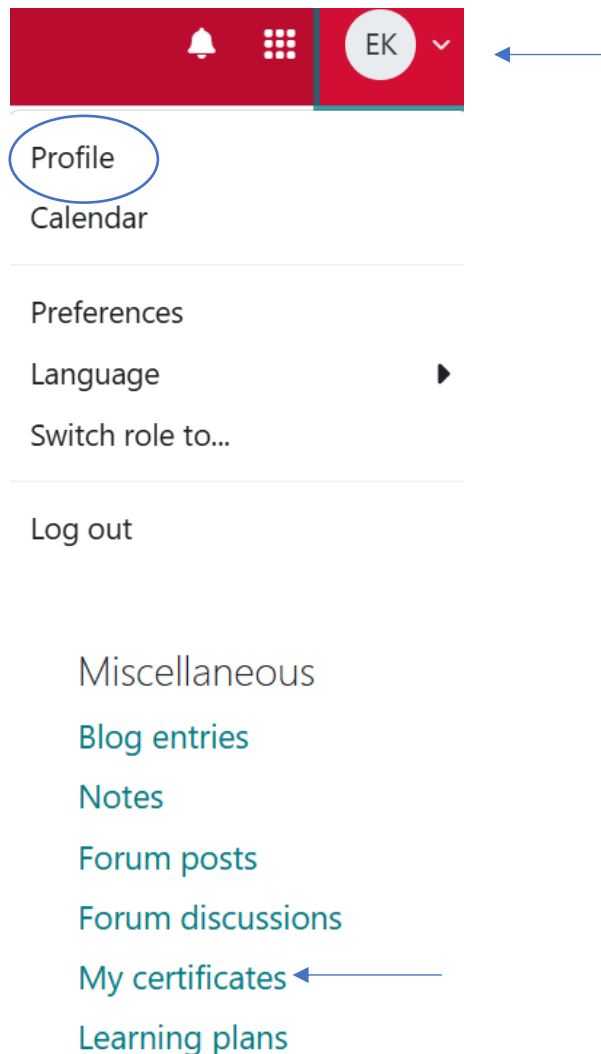
The ECHO Team will receive a notification & enrol you:-



3. You can now access all of your Network ECHO session recordings and resources. Simply select the course from the homepage and select your Network. You can now freely access ECHO session recordings and resource Materials by selecting either Presentations or Video Recording of the Session.

A screenshot of the ECHO Knowledge Network web application. The top navigation bar is red with the ECHO logo, 'Default tenant', and links for 'Dashboard', 'My courses', 'Site administration', and 'Courses'. A user profile 'EK' is in the top right. On the left, a sidebar shows a menu icon. The main content area is titled 'Year 2 - Week 17: 29/04/2025 HFVC'. It lists several items: 1. 'Cardiology Heart Failure South ECHO Knowledge Network - HVFC 29th April 2025 Agenda & Zoom Link' with a 'To do' status and a 'Hidden from students' tag. 2. 'ECHO Session Save the Date & Zoom Link PDF' with a 'To do' status. 3. 'Presentation 29/04/2025 PDF' with a 'Done' status, indicated by a blue arrow from the left. 4. 'Project ECHO Attendance Certificate Cardiology Heart Failure South - HFVC 29th April 2025' with a lock icon and a message 'Not available unless: The activity Cardiology Heart Failure South ECHO Knowledge Net...' and a 'Show more' link. 5. 'Video Recording' with a 'To do' status, indicated by a blue arrow from the left.

4. User Profile. You can choose to select your Profile to view your information and the Network/s you are registered with. Select your initials at the top right of the & select Profile. **You can view and download Attendance Certificates from your Profile:



Should you have any queries around Moodle access or ECHO Network Registration, please email us:
projectecho@rqia.org.uk

A member of the team will contact you shortly to assist.