

## **Agenda**

### **MEETING OF THE BSO BOARD**

A meeting of the BSO Board will take place on **Thursday 26 November 2015 at 2.00 pm in the Boardroom, Clifton House Heritage Centre, North Queen Street, Belfast, BT15 1ES**

1. Apologies –
2. Chairman’s Welcome and Opening Remarks
3. ***Minutes***  
Minutes of Meeting held on 29 October 2015 – ***Marked A*** **For Approval**
4. ***Matters Arising from Minutes***
5. Presentation by Greg McCloskey on Role and function of the Business Services Team (BST).
6. Chief Executive’s Report **For Noting**
7. **Financial Matters**
  - (i) Finance Update – October 2015 – ***Paper BSO 123/2015 refers – Acting DOF to Report*** **For Noting**
8. Expansion of Shared Services in BSO – ***Chief Executive to Report*** **For Noting**
9. Corporate Balanced Scorecard – ***Paper BSO 124/2015 refers – Director of CCP to Report*** **For Noting**
10. Board Governance 2015/16 Self- Assessment – ***Paper BSO 125/2015 refers – Director of CCP to Report*** **For Approval**
11. Progress Update on BSO Disability Action Plan – ***Paper BSO 126/2015 refers – Mr Robin McClelland to Report*** **For Noting**
12. BSTP Benefits Realisation Project (BRP) Highlight Report – ***Paper BSO 127/2015 refers – Director of Operations to Report*** **For Noting**
13. (i) Shared Services Highlight Report – ***Paper BSO 128/2015 refers – Chief Executive to Report*** **For Noting**
  - (ii) Report on BSO Prompt Payment for Period Ending 31 October 2015 – ***Paper BSO 129/2015 refers – CX to Report*** **For Noting**
14. FPS Payment Systems Benefits Realisation Report – ***Paper BSO 130/2015 refers – Director of Operations to Report*** **For Noting**

15. Report of BSO Mid - Accountability Review Meeting with DHSSPS – *Chairman to Report* **For Noting**
16. Final Mid-Year Assurance Statement – *Paper BSO 131/2015 refers - Acting DOF to Report* **For Noting**
16. AOB
17. Date of Next Meeting – *Thursday 17 December 2015, Boardroom, BSO HQ, 2 Franklin Street, Belfast – 10.00 am followed by Chairman’s Annual Christmas Reception*