

Agenda

MEETING OF THE BSO BOARD

A meeting of the BSO Board will take place on **Thursday 28 January 2016 at 2.00 pm in the Boardroom, BSO HQ, 2 Franklin Street, Belfast, BT2 8DQ**

1. Apologies – Andrea Henderson
2. Conflicts of Interest Declaration
3. Chairman’s Welcome and Opening Remarks
4. **Minutes**
Minutes of Meeting held on 17 December 2015 – **Marked A** **For Approval**
5. **Matters Arising from Minutes**
6. Presentation on Customer Survey for 2015 – **Director of Customer Care and Performance to Report** **For Noting**
7. Chief Executive’s Report **For Noting**
8. **Financial Matters**
(i) Finance Update – December 2015 – **Paper BSO 1/2016 refers – Acting ADDOF to Report** **For Noting**
9. Expansion of Shared Services in BSO – **Paper BSO 2/2016 - Chief Executive to Report** **For Noting**
10. Corporate Balanced Scorecard – **Paper BSO 3/2016 refers – Director of CCP to Report** **For Noting**
11. Annual Business Plan 2015/16 – Summary Exception Report on Performance – Period Ending December 2015 – **Paper BSO 4/2016 refers – Director of CCP to Report** **For Noting**
12. Update Summary Position on Provision of BSO Services to NIFRS – **Paper BSO 5/2016 refers – Director of CCP to Report** **For Noting**
13. BSTP Benefits Realisation Project (BRP) Highlight Report – **Paper BSO 6 /2016 refers – Director of Operations to Report** **For Noting**
14. (i) Shared Services Highlight Report – **Paper BSO 7/2016 refers – Chief Executive to Report** **For Noting**

- (ii) Report on BSO Prompt Payment for Period Ending 30 November 2015 – *Paper BSO 8/2016 refers – CX to Report* **For Noting**
15. FPS Payment Systems Benefits Realisation Report – *Paper BSO 9/2016 refers – Director of Operations to Report* **For Noting**
16. **HR & Corporate Services**
- (i) HR&CS Report – Period Ending December 2015 – *Paper 10/2016 refers – Director of HR&CS to Report* **For Noting**
- (ii) BSO Policy for Manual Handling – *Paper BSO 11/2016 refers – Director of HR&CS to Report* **For Approval**
- (iii) BSO Security Policy – *Paper BSO 12/2016 refers – Director of HR&CS to Report* **For Approval**
- (iv) CCTV Policy – *Paper BSO 13/2016 refers – Director of HR&CS to Report* **For Approval**
17. Report from GAC Meeting held on 12 January 2016 – *Paper BSO 14/2016 refers – Chair of GAC to Report* **For Noting**
18. Business Committee Report – *Report from Business Committee Meeting held on 25 January 2016 – TO FOLLOW* **For Noting**
19. AOB
20. Date of Next Meeting – *Thursday 25 February 2016, Boardroom, BSO HQ, 2 Franklin Street, Belfast – 2.00 pm*

The BSO Risk Management Workshop will be preceded by the Board meeting and will take place at 12.30 pm on Thursday 25 February 2016, Boardroom, BSO HQ.