

Agenda

MEETING OF THE BSO BOARD

A meeting of the BSO Board will take place on **Thursday 28 February 2019 at 10.00 am in the Lecture Theatre, CEC, Knockbracken Healthcare Park, 301 Saintfield Road, Belfast.**

1. Chair's Welcome and Apologies:- Mark Campbell, Deep Sagar
2. Declaration of Conflicts of Interest
3. *Minutes*
- 3.1 Minutes of Meeting held on 24 January 2019 – *Marked A* **For Approval**
4. *Matters Arising from Minutes*
- 4.1 Action Template – *Paper BSO 7/2019 refers* **For Noting**
5. *Chairs Business* **For Noting**
6. Chief Executive's Report – *Chief Executive to Report - to Follow* **For Noting**
7. *ITEMS FOR APPROVAL – As recommended by BDC and GAC – Paper BSO 8/2019 refers – Directors of HR&CS and DoF to Report*
- 7.1 Policy for Operating a Passive Closed Circuit Television (CCTV) –
- 7.2 Fire Safety Policy **For Approval**
- 7.3 BSO Travel Policy
- 7.4 Annual Report of the PHA/HSCB/BSO Emergency Preparedness And Response for 2017/18 - *Paper BSO 9/2019 refers – Director of HR&CS to Report* **For Approval**
- 7.5 BSO Fraud Policy and Fraud Response Plan - *Paper BSO 10/2019 refers – DoF to Report* **For Approval**
- 7.6 Draft Annual Business Plan for 2019/20 – *Paper BSO 11/2019 refers Director of CCP to Report* **For Approval**
8. *ITEMS FOR NOTING:-*
- 8.1 Finance Report – Month 10 – *Paper BSO 12/2019 refers – Director of Finance (DoF) to Report* **For Noting**
- 8.2 Corporate Balanced Scorecard – *Paper BSO 13/2019 refers – Director of CCP to Report* **For Noting**

- 8.3 AFC 2018/19 and Pension Band Review Update – *Director of DOF and Director of HR&CS to Report* **For Noting**
- 8.4 Encompass Update – (Presentation) - *Paper BSO 14/2019 refers – Encompass Programme Director to Report* **For Noting**
- 8.5 Declaration and Register of Members Interests for 2018/19 – Further Amendment – *Paper BSO 15/2019 refers* **For Noting**
9. *Business and Development Committee (BDC)*
- 9.1 Report from Meeting held on 13 February 2019 – *Chair of BDC to Report – PAPER TO FOLLOW* **For Noting**
- 9.2 Minutes of BDC Meeting held on 19 November 2019 – *Paper BSO 16/2019 refers* **For Noting**
10. *Presentation*
- 10.1 Overview of Clinical Education Centre (CEC) – *Presentation by Caroline Lee, Head of CEC* **For Noting**
11. *Any Other Business*
- 11.1 10 Year Anniversary of Establishment of BSO (1 April 2009) – *Chair to Report*
- 11.2 April Board Meeting – *Chair to Report*
12. *Date of Next Meeting*

Thursday 28 March 2019 – 10am – Conference Room, Payroll Shared Services, College Street, Belfast