

24<sup>th</sup> March 2021

**BY EMAIL**

[REDACTED]

**Our Ref: FOI 1452**

Dear [REDACTED]

Your request for information was received 15<sup>th</sup> March 2021 and was dealt with under the terms of the Freedom of Information Act 2000. Please be advised that the Business Services Organisation (BSO) has now completed its search for the information you requested with regards to the recent recruitment process for the role of Finance Officer within the South Eastern Health & Social Care Trust (SET).

Please find this information below:

**How many people are currently on the reserve list for this job**

There are 6 candidates on the waiting list (*a reserve listing may only be used when there is no waiting list*) at time of responding.

**How many jobs are there based in Downpatrick**

The Recruitment Shared Services Centre (RSSC) has advised that at the time of responding they have 2 roles based in Downpatrick being processed. However it needs to be taken into consideration that the RSSC would not be aware of any future roles based in Downpatrick until a requisition has been raised, approved and processed by SEHSCT and sent to RSSC.

[REDACTED]  
[REDACTED]  
[REDACTED]

I hope that the information provided assists you. If you are dissatisfied in any way with the handling of your request, you have the right to request a review. You should do this as soon as possible or in any case within two months of the date of issue of this letter.



In the event that you require a review to be undertaken, you can do so by writing to

Information Governance Manager,  
2 Franklin Street,  
Belfast,  
BT2 8DQ

If, following an internal review, carried out by an independent decision making panel, you remain dissatisfied in any way with the handling of the request, you may make a complaint under Section 50 of the Freedom of Information Act, to the Information Commissioner's Office and ask that they investigate whether the BSO has complied with the terms of the Freedom of Information Act.

You can contact Information Commissioner at:

**Website:** [www.ico.org.uk](http://www.ico.org.uk)  
**Phone:** 0303 123 1113  
**Email:** [casework@ico.org.uk](mailto:casework@ico.org.uk)  
**Post:** Information Commissioner's Office  
3rd Floor, 14 Cromac Place  
Belfast  
BT7 2JB

In most circumstances the Information Commissioner will not investigate a complaint unless an internal review procedure has been carried out. However the Commissioner has the option to investigate the matter at his discretion.

Yours Sincerely,

A handwritten signature in cursive script that reads "Karen Bailey".

**Karen Bailey**  
Acting Chief Executive