

**8<sup>th</sup> July 2021**

**BY EMAIL**

**Our Ref: FOI 1473**

Dear 

Your request for information was received 7<sup>th</sup> May 2021 and was dealt with under the terms of the Freedom of Information Act 2000. Please be advised that the Business Services Organisation (BSO) has now completed its search for the information you requested with regards to the post of Support Services Assistant -Community Facilities (Summer Relief Scheme) Band 2, within the Belfast Health and Social Care Trust (BHSCT).

Please accept my apologies for the delay in procuring this information on your behalf.

Please find the information requested below:

**1. How many people who did not meet the full desirable received an interview?  
Did all the people selected for interviews have all the desirable criteria?**

The panel, having used five of the seven listed desirable criteria for shortlisting purposes, shortlisted 68 candidates all of whom met these criteria.

**2. How many applicants with disabilities received an interview?**

Access to this information falls outside of the remit of Recruitment Shared Services. Requests for such information should be made in writing to [publicliaison@belfasttrust.hscni.net](mailto:publicliaison@belfasttrust.hscni.net)

**3. How many people with disabilities applied?**

Access to this information falls outside of the remit of Recruitment Shared Services. Requests for such information should be made in writing to [publicliaison@belfasttrust.hscni.net](mailto:publicliaison@belfasttrust.hscni.net)



#### **4. How many applications were received?**

230 applications were received.

#### **5. How many applicants received an interview?**

68 applicants were shortlisted for interview.

#### **6. How many people who have previously work within the summer relief scheme and had named their previous supervisor as a reference?**

Based on a review of the information available in the application forms, 3 applicants have worked previously in the Summer Relief Scheme. 2 of these candidates included their previous supervisor as a referee which would be expected practice.

#### **7. How many people have never previously worked under the scheme received and interview?**

Out of those shortlisted for interview, based on the information available in the application forms, 65 had not previously worked in the Summer Relief Scheme.

I hope that the information provided assists you. If you are dissatisfied in any way with the handling of your request, you have the right to request a review. You should do this as soon as possible or in any case within two months of the date of issue of this letter.

In the event that you require a review to be undertaken, you can do so by writing to

Information Governance Manager,  
2 Franklin Street,  
Belfast,  
BT2 8DQ

If, following an internal review, carried out by an independent decision making panel, you remain dissatisfied in any way with the handling of the request, you may make a complaint under Section 50 of the Freedom of Information Act, to the Information Commissioner's Office and ask that they investigate whether the BSO has complied with the terms of the Freedom of Information Act.

You can contact Information Commissioner at:

**Website:** [www.ico.org.uk](http://www.ico.org.uk)  
**Phone:** 0303 123 1113  
**Email:** [casework@ico.org.uk](mailto:casework@ico.org.uk)  
**Post:** Information Commissioner's Office  
3rd Floor, 14 Cromac Place  
Belfast  
BT7 2JB

In most circumstances the Information Commissioner will not investigate a complaint unless an internal review procedure has been carried out. However the Commissioner has the option to investigate the matter at his discretion.

Yours Sincerely,

A handwritten signature in black ink that reads "Karen Bailey". The signature is written in a cursive style with a small flourish at the end of the word "Bailey".

**Karen Bailey**  
Acting Chief Executive