

24th June 2021

BY EMAIL

Our Refs: FOI 1487 - 1495

Dear 

Your request for information was received 2nd June and was dealt with under the terms of the Freedom of Information Act 2000. Please be advised that the Business Services Organisation (BSO) has now completed its search for the information you requested with regards to recruitment processes administered by the Recruitment Shared Services Centre (RSSC) on behalf of the Belfast Health & Social Care Trust.

Please find this information below:

In relation to FOI 1487:

**51727138 Vacancy BHSCT - Support Services Assistant Band 1 - RVH,
Employing Organisation Belfast HSC Trust Location**

1. How many applicants applied for the post?

363 Candidates

2. How many applicants received an interview?

207 Candidates were called to interview

3. How many applicants had a disability applied for the post?

This information is only available from the Belfast Trust. The contact email address for this information is publicliaison@belfasttrust.hscni.net

4. How many applicants who had a disability received an interview?



This information is only available from the Belfast Trust. The contact email address for this information is publicliaison@belfasttrust.hscni.net

5. How many people were offered position from the interviews?

6 Candidates received a position following interviews

6. How many applicants who had a disability received a job offer?

This information is only available from the Belfast Trust. The contact email address for this information is publicliaison@belfasttrust.hscni.net

7. How many applicants who had a disability were placed on the waiting list?

This information is only available from the Belfast Trust. The contact email address for this information is publicliaison@belfasttrust.hscni.net

8. How many people were on the waiting list?

145 candidates were placed on the waiting list

9. How many were taken off the waiting list?

17 candidates accepted post off the waiting list.

10. How many applicants that had a disability and was on the waiting list was taken from the waiting list?

This information is only available from the Belfast Trust. The contact email address for this information is publicliaison@belfasttrust.hscni.net

11. Did any managers and supervisors of these waiting list post, had they ever interviewed me?

This information is only available from the Belfast Trust. The contact email address for this information is publicliaison@belfasttrust.hscni.net

12. Any direct supervisor or manager that previously i worked for, were they part of the decision making on selection?

This information is only available from the Belfast Trust. The contact email address for this information is publicliaison@belfasttrust.hscni.net

In relation to FOI requests 1488 – 1495:

Reference Number	Job Title	Location	Contract	Hours
<u>51155179</u> <u>(FOI 1488)</u>	Support Services Assistant Band 1	Royal Belfast Hospital for Sick Children	Perm	22
<u>51776887</u> <u>(FOI 1489)</u>	Support Services Assistant Band 1	Royal Victoria Hospital	Perm	19.88
<u>51727045</u> <u>(FOI 1490)</u>	Support Services Assistant Band 1	Outpatients Centre- RVH	Perm	20
<u>51727125</u> <u>(FOI 1491)</u> <u>51543244</u> <u>(FOI 1492)</u> <u>51621657</u> <u>(FOI 1493)</u>	Support Services Assistant Band 1	Imaging Centre - RVH	Perm	20
<u>51727076</u> <u>(FOI 1494)</u> <u>51727060</u> <u>(FOI 1495)</u>	Support Services Assistant Band 1	Royal Victoria Hospital	Perm	20

1. For the candidates that were on the waiting list how many were sent this expression of interest?

All candidates on this waiting list received the expression of interests.

2. How many replied with interest?

22 candidates replied with interest.

3. How many had disabilities?

This information is only available from the Belfast Trust. The contact email address for this information is publicliaison@belfasttrust.hscni.net

4. What was their positions on the waiting list?

This information relates to other candidates' positions on waiting lists which we are not able to disclose on the grounds of Sections 40 (2) and (3) (a)(i) (*personal information*) of the Freedom of Information Act 2000. This exemption is absolute and no public interest test is required. The identification of named individuals, personal contact details and their career details constitutes personal data as defined in the Data Protection Act 2018 (DPA) and disclosing it would breach the fair processing principle set out in the DPA.

5. Were all the posts filled?

7 posts were filled

6. The posts that were filled how many of them were filled with a candidate that had a disability.

This information is only available from the Belfast Trust. The contact email address for this information is publicliaison@belfasttrust.hscni.net

7. The managers and supervisors of these post, had they ever interviewed me? Worked with me as a direct supervisor or manager?

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8. Staff who were involved in the selection process

The panel consisted of [REDACTED] and they were involved in the shortlisting of candidates to be interviewed and placed on the waiting list.

Upon instruction from the BHSCT, the RSSC contacted all candidates on the waiting list and offered the above posts. By means of explanation, this process is referred to as an Expression of Interest. Candidates who express an interest by the deadline given are offered available posts by staff in the RSSC using their rank on the waiting list that they received following interview.

9. How many candidates were selected for summer relief and temporary in 2020?

3 Candidates filled temporary summer relief posts

10. Had they been on the waiting list?

Only candidates successful at interview were offered posts by the RSSC.

11. Had anybody who was not on the waiting list started for summer relief or any of these temporary positions?

Only candidates that are successful at interview were offered posts by RSSC.

12. The managers and supervisors of these posts, had they ever interviewed me? Worked with me as a direct supervisor or manager?

This information is only available from the Belfast Trust. The contact email address for this information is publicliaison@belfasttrust.hscni.net

I hope that the information provided assists you. If you are dissatisfied in any way with the handling of your request, you have the right to request a review. You should do this as soon as possible or in any case within two months of the date of issue of this letter.

In the event that you require a review to be undertaken, you can do so by writing to

Information Governance Manager,
2 Franklin Street,
Belfast,
BT2 8DQ

If, following an internal review, carried out by an independent decision making panel, you remain dissatisfied in any way with the handling of the request, you may make a complaint under Section 50 of the Freedom of Information Act, to the Information Commissioner's Office and ask that they investigate whether the BSO has complied with the terms of the Freedom of Information Act.

You can contact Information Commissioner at:

Website: www.ico.org.uk
Phone: 0303 123 1113
Email: casework@ico.org.uk
Post: Information Commissioner's Office
3rd Floor, 14 Cromac Place
Belfast
BT7 2JB

In most circumstances the Information Commissioner will not investigate a complaint unless an internal review procedure has been carried out. However the Commissioner has the option to investigate the matter at his discretion.

Yours Sincerely,

A handwritten signature in cursive script that reads "Karen Bailey".

Karen Bailey
Acting Chief Executive