Chief Executive
2 Franklin Street
BELFAST
BT2 8DQ

Tel: 028 9536 3863
Email: FOI.BSO@hscni.net

19th February 2024

BY EMAIL
[redacted]

Our Ref: FOI 2113

Dear [redacted]

Your request for information was received on 22nd January 2024 and was dealt with under the terms of the Freedom of Information Act 2000. Please be advised that the Business Services Organisation (BSO) has now completed its search for the information you requested, concerning emails relating to invoices for PJD Safety Supplies.

Please find a response as follows:

Please provide a copy of the emails in which PaLS sent the purchase orders raised for FFP3 respirators pertaining too [SIC] the £15 million contract awarded to PJD Safety supplies in October 2020 as published in TED.

Orders are electronically transmitted through the eProcurement system not via email to suppliers.

Please also provide a copy the emails in which PJD Safety provided PaLS with the invoices for the masks supplied as part of the £15 million 'Single Tender Action" DAC.

Invoices are submitted directly to BSO's Accounts Payable Team, not PaLS. While the invoices are retained in line with regional retention periods, emails are deleted after 6 months. AS the invoices were received in November 2020, these emails are therefore not held.

I hope that the information provided assists you. If you are dissatisfied in any way with the handling of your request, you have the right to request a review. You should do this as soon as possible or in any case within two months of the date of issue of this letter, as the BSO, along with all other public authorities are not obliged to accept internal review requests after this period has lapsed.

In the event that you require a review to be undertaken, you can do so by writing to

Information Governance Manager,
2 Franklin Street,
Belfast,
BT2 8DQ

If, following an internal review, carried out by an independent decision-making panel, you remain dissatisfied in any way with the handling of the request, you may make a complaint under Section 50 of the Freedom of Information Act, to the Information Commissioner's Office and ask that they investigate whether the BSO has complied with the terms of the Freedom of Information Act.

You can contact Information Commissioner at:

Website: www.ico.org.uk
Phone: 0303 123 1113
Email: casework@ico.org.uk
Post: Information Commissioner's Office
3rd Floor, 14 Cromac Place
Belfast
BT7 2JB

In most circumstances the Information Commissioner will not investigate a complaint unless an internal review procedure has been carried out. However, the Commissioner has the option to investigate the matter at his discretion.

Yours Sincerely,

Karen Bailey
Chief Executive

Chief Executive
2 Franklin Street
BELFAST
BT2 8DQ

Tel: 028 9536 3863
Email: FOI.BSO@hscni.net

5th March 2024

BY EMAIL
[redacted]

Our Ref: FOI 2113

Dear [redacted]

I refer to your supplementary request in relation to the above-referenced Freedom of Information (FOI) request.

Please find a response as follows:

1) **Please explain the e procurement system and how orders to PJD Safety were provided without email.**

   BSO's Procurement and Logistics Team (PaLS) has advised that the Purchase order generation back end processes are largely controlled by the software provided by our system Supplier. Ordinarily, once a purchase order is created, the purchase order is automatically emailed to the supplier based on standing data held against the supplier.

2) **I am sure the emails still exist. Please see example below. Please search again.**

   Your request *sought "a copy the emails in which PJD Safety provided PaLS with the invoices for the masks supplied as part of the £15 million 'Single Tender Action' DAC"*. As per our earlier response, we have advised that PaLS do not receive invoices. Further, as you sought emails supplied by PJD, the email you have referenced was considered out of scope of your request. All correspondence held between July and October 2020 (suitably redacted and processed for publication) are available within the response to FOI 1920, which is on BSO's disclosure log.

3) Please provide the invoices pertaining to the PJD Safety Supplies p£15m contract for FFP3.

Please see attached. Orders with a total value of £23,364 (excluding VAT) reflect the actual value of the contract awarded against STA9143.

Please also note that redactions have been carried out to the documentation as below:

Section 40 Personal Information
Redactions have been carried out to documents on the grounds of Sections 40(2) and (3A)(a) of the Freedom of Information Act 2000. This exemption is absolute and no public interest test is required. The identification of named individuals constitutes personal data as defined in the Data Protection Act 2018 (DPA) and disclosing it would breach the fair processing principle set out in the DPA.

Section 41 Information provided in confidence
Section 41(1) states that *"Information is exempt information if-*
(a) It was obtained by the public authority from any other person (including another public authority), and
(b) The disclosure of the information to the public (otherwise than under this Act) by the public authority holding it would constitute a breach of confidence actionable by that or any other person." This exemption is absolute and no public interest test is required.

Section 43 Commercial Interests

Section 43(2) of the FOIA states that *"Information is exempt information if its disclosure under this Act would, or would be likely to, prejudice the commercial interests of any person (including the public authority holding it)."*

Under the FOIA, section 43 (commercial interests) is a qualified exemption. This means that even if information falls within an exemption, a public authority is under a duty to consider whether disclosure should nevertheless be made in the public interest.

A copy of the public interest test, as applied by BSO, is provided for your information.

The Public Interest Test

In determining whether or not the public interest in withholding information outweighs the public interest in disclosing information, BSO considered the factors favouring disclosure and the factors against disclosure. The application of the Public Interest Test is set out below.

Exemption claimed in respect of Section 43(2) Commercial Interest	
In favour of disclosure of information	**In favour of not disclosing information**

1	Expenditure of public money requires openness, transparency and accountability.	1.	Disclosure may restrict the number of companies willing to work with the public sector for fear of losing a commercial advantage through the release of detailed pricing.
2	Disclosing information could feasibly aid the public in understanding public authority contracting arrangements during the Covid 19 Pandemic	2	Disclosure may deter suppliers from bidding for future opportunities. This in turn may lead to HSC not being able to attract the optimum service providers which will ultimately impact on the quality of service provided to the public.
		3	The documentation contains detailed pricing. The release of such detailed costing (or the information which would allow it to be calculated) may give commercial advantage to competitors if released into the public domain.

BSO is aware of the importance in ensuring transparency as to how public money is spent. BSO therefore believes that in keeping with the Information Commissioner's Office (ICO) Decision Notice issued by the Commissioner on 10 January 2011 entitled "Department of Health" reference: FS50303047, it is appropriate to issue high level information only. The release of high-level information only, i.e. the total value of order/ /DAC would be appropriate.

4) Please provide the invoicce [SIC] referred to in the example below

As above.

I hope that the information provided assists you. If you are dissatisfied in any way with the handling of your request, you have the right to request a review. You should do this as soon as possible or in any case within two months of the date of issue of this letter, as the BSO, along with all other public authorities are not obliged to accept internal review requests after this period has lapsed.

In the event that you require a review to be undertaken, you can do so by writing to

Information Governance Manager,
2 Franklin Street,
Belfast,
BT2 8DQ

If, following an internal review, carried out by an independent decision-making panel, you remain dissatisfied in any way with the handling of the request, you may make a complaint under Section 50 of the Freedom of Information Act, to the Information Commissioner's Office and ask that they investigate whether the BSO has complied with the terms of the Freedom of Information Act.
You can contact Information Commissioner at:

Website: www.ico.org.uk
Phone: 0303 123 1113
Email: casework@ico.org.uk
Post: Information Commissioner's Office
3rd Floor, 14 Cromac Place
Belfast
BT7 2JB

In most circumstances the Information Commissioner will not investigate a complaint unless an internal review procedure has been carried out. However, the Commissioner has the option to investigate the matter at his discretion.

Yours Sincerely,

Karen Bailey
Chief Executive

Sales Invoice No. 338121

Original

PJD Safety Supplies Ltd
124 Moore Street, Aughnacloy, Co. Tyrone BT69 6AA
Email [redacted]@pjdsafetysupplies.com
Tel (+44) 028 8772 2940 **VAT Reg.** 990 7439 78
Web www.pjdsafetysupplies.com **Company No.** NI 601331

Invoice to:
Bso Pals Carrickfergus Warehouse
Procurement & Logistic
Units 1 & 7
Carrickfergus Ind Est
75 Belfast Road
Carrickfergus
BT38 8PH

Invoice Date	16/11/2020
A/C No.	HSC001
Sales Order No.	267290
Page No.	1/1

Deliver to:
BSO PALS
CARRICKFERGUSWAREHOUse
PROCUREMENTAND LOGISTIC
Units 1 & 7
Carrickfergus Ind Est
75 Belfast Road

Item Code	Description	Quantity	Unit Price £	Net Amt £	VAT %	Line Gross £
Delivery Note No - 267290/1	**Customer PO No - HBE13223**			**Standard Order**	**Date - 04-Nov-20**	
7000089312	DISPOSABLE RESPIRATOR 9332+: EACH***C001253147***	1,980.00	2.95	5,841.00	20.00	7,009.20
	Subtotals for PO - HBE13223			**5,841.00**	**1,168.20**	**7,009.20**

Sales Invoice

TERMS: 30 DAY EOM

THANK YOU FOR YOUR CUSTOM

PROOF OF RETENTION OF TITLE REMAINS WITH PJD SAFETY SUPPLIES UNTIL INVOICE IS PAID IN FULL

BANK DETAILS	£ GBP STERLING:	€ EURO
Danske Bank	Ballygawley	South Business Ctr, Portadown
Account Name:	PJD Safety Supplies Ltd	PJD Safety Supplies Ltd
Account No.:	[redacted]	[redacted]
Sort Code:	[redacted]	[redacted]
IBAN:	[redacted]	[redacted]
BIC/SWIFT:	[redacted]	[redacted]

Net Goods	£	5,841.00
Net Goods	£	**5,841.00**
VAT	£	**1,168.20**
Total	£	**7,009.20**

VAT Rate	Net Goods	VAT
20.00	5,841.00	1,168.20

338121

Protecting you personally...

Powered by intact

Sales Invoice No. 338122

Original

PJD Safety Supplies Ltd
124 Moore Street, Aughnacloy, Co. Tyrone BT69 6AA
Email [redacted]@pjdsafetysupplies.com
Tel (+44) 028 8772 2940 **VAT Reg.** 990 7439 78
Web www.pjdsafetysupplies.com **Company No.** NI 601331

Invoice to:
Bso Pals Carrickfergus Warehouse
Procurement & Logistic
Units 1 & 7
Carrickfergus Ind Est
75 Belfast Road
Carrickfergus
BT38 8PH

Invoice Date	16/11/2020
A/C No.	HSC001
Sales Order No.	268263
Page No.	1/1

Deliver to:
BSO PALS
CARRICKFERGUSWAREHOUse
PROCUREMENTAND LOGISTIC
Units 1 & 7
Carrickfergus Ind Est
75 Belfast Road

Item Code	Description	Quantity	Unit Price £	Net Amt £	VAT %	Line Gross £
Delivery Note No - 268263/1	**Customer PO No - HBE13232**			**Standard Order**	**Date - 10-Nov-20**	
7000089312	DISPOSABLE RESPIRATOR 9332+: EACH***C001253147***	1,980.00	2.95	5,841.00	20.00	7,009.20
	Subtotals for PO - HBE13232			**5,841.00**	**1,168.20**	**7,009.20**

Sales Invoice

TERMS: 30 DAY EOM

THANK YOU FOR YOUR CUSTOM

PROOF OF RETENTION OF TITLE REMAINS WITH PJD SAFETY SUPPLIES UNTIL INVOICE IS PAID IN FULL

BANK DETAILS	£ GBP STERLING:	€ EURO
Danske Bank	Ballygawley	South Business Ctr, Portadown
Account Name:	PJD Safety Supplies Ltd	PJD Safety Supplies Ltd
Account No.:	[redacted]	[redacted]
Sort Code:	[redacted]	[redacted]
IBAN:	[redacted]	[redacted]
BIC/SWIFT:	[redacted]	[redacted]

Net Goods	£	5,841.00
Net Goods	£	**5,841.00**
VAT	£	**1,168.20**
Total	£	**7,009.20**

VAT Rate	Net Goods	VAT
20.00	5,841.00	1,168.20

338122

Protecting you personally...

Powered by intact

Sales Invoice No. 340362

Original

PJD Safety Supplies Ltd
124 Moore Street, Aughnacloy, Co. Tyrone BT69 6AA
Email [redacted]@pjdsafetysupplies.com **VAT Reg.** 990 7439 78
Tel (+44) 028 8772 2940 **Company No.** NI 601331
Web www.pjdsafetysupplies.com **EORI No.** GB990743978000

Invoice to:
Bso Pals Carrickfergus Warehouse
Procurement & Logistic
Units 1 & 7
Carrickfergus Ind Est
75 Belfast Road
Carrickfergus
BT38 8PH

Deliver to:
BSO PALS
CARRICKFERGUSWAREHOUse
PROCUREMENTAND LOGISTIC
Units 1 & 7
Carrickfergus Ind Est
75 Belfast Road

Invoice Date	18/11/2020
A/C No.	HSC001
Sales Order No.	268264
Page No.	1/1

Item Code	Description	Quantity	Unit Price £	Net Amt £	VAT %	Line Gross £
Delivery Note No - 268264/1	**Customer PO No - HBE13232**			**Standard Order**	**Date - 16-Nov-20**	
7000089312	DISPOSABLE RESPIRATOR 9332+: EACH***C001253147***	1,980.00	2.95	5,841.00	20.00	7,009.20
	Subtotals for PO - HBE13232			**5,841.00**	**1,168.20**	**7,009.20**

Sales Invoice

TERMS: 30 DAY EOM

THANK YOU FOR YOUR CUSTOM

PROOF OF RETENTION OF TITLE REMAINS WITH PJD SAFETY SUPPLIES UNTIL INVOICE IS PAID IN FULL

BANK DETAILS	£ GBP STERLING:	€ EURO
Danske Bank	Ballygawley	South Business Ctr, Portadown
Account Name:	PJD Safety Supplies Ltd	PJD Safety Supplies Ltd
Account No.:	[redacted]	[redacted]
Sort Code:	[redacted]	[redacted]
IBAN:	[redacted]	[redacted]
BIC/SWIFT:	[redacted]	[redacted]

Net Goods	£	5,841.00
Net Goods	£	**5,841.00**
VAT	£	**1,168.20**
Total	£	**7,009.20**

VAT Rate	Net Goods	VAT
20.00	5,841.00	1,168.20

340362

Protecting you personally...

Powered by intact

Sales Invoice No. 341693

Original

PJD Safety Supplies Ltd
124 Moore Street, Aughnacloy, Co. Tyrone BT69 6AA
Email [redacted]@pjdsafetysupplies.com **VAT Reg.** 990 7439 78
Tel (+44) 028 8772 2940 **Company No.** NI 601331
Web www.pjdsafetysupplies.com **EORI No.** GB990743978000

Invoice to:
Bso Pals Carrickfergus Warehouse
Procurement & Logistic
Units 1 & 7
Carrickfergus Ind Est
75 Belfast Road
Carrickfergus
BT38 8PH

Deliver to:
BSO PALS
CARRICKFERGUSWAREHOUse
PROCUREMENTAND LOGISTIC
Units 1 & 7
Carrickfergus Ind Est
75 Belfast Road

Invoice Date	24/11/2020
A/C No.	HSC001
Sales Order No.	268265
Page No.	1/1

Item Code	Description	Quantity	Unit Price £	Net Amt £	VAT %	Line Gross £
Delivery Note No - 268265/1	**Customer PO No - HBE13232**			**Standard Order**	**Date - 23-Nov-20**	
7000089312	DISPOSABLE RESPIRATOR 9332+: EACH***C001253147***	1,980.00	2.95	5,841.00	20.00	7,009.20
	Subtotals for PO - HBE13232			**5,841.00**	**1,168.20**	**7,009.20**

Sales Invoice

TERMS: 30 DAY EOM

THANK YOU FOR YOUR CUSTOM

PROOF OF RETENTION OF TITLE REMAINS WITH PJD SAFETY SUPPLIES UNTIL INVOICE IS PAID IN FULL

BANK DETAILS	£ GBP STERLING:	€ EURO
Danske Bank	Ballygawley	South Business Ctr, Portadown
Account Name:	PJD Safety Supplies Ltd	PJD Safety Supplies Ltd
Account No.:	[redacted]	[redacted]
Sort Code:	[redacted]	[redacted]
IBAN:	[redacted]	[redacted]
BIC/SWIFT:	[redacted]	[redacted]

Net Goods	£	5,841.00
Net Goods	£	**5,841.00**
VAT	£	**1,168.20**
Total	£	**7,009.20**

VAT Rate	Net Goods	VAT
20.00	5,841.00	1,168.20

341693

Protecting you personally...

Powered by intact