Chief Executive
2 Franklin Street
BELFAST
BT2 8DQ

Tel: 028 9536 3863
Email: FOI.BSO@hscni.net

9th April 2024

BY EMAIL
[redacted]

Our Ref: FOI 2166

Dear [redacted]

Your request for information was received on 21st March 2024 and was dealt with under the terms of the Freedom of Information Act 2000 (FOI). Please be advised that the Business Services Organisation (BSO) has now completed its search for the information you requested. Specifically, you have sought:

For the avoidance of doubt, please provide all FOI responses pertaining to the PJD Safety Supplies DAC signed by Karen Bailey that BSO accepts were signed by Ms Bailey, and please provide and identify all FOI responses pertaining to PJD Safety Supplies signed by Karen Bailey that BSO now claims were not signed by Ms Bailey.

Please find, attached, approval emails for all FOI requests relating to PJD safety supplies. Please note that some information is considered exempt from disclosure on the grounds of Section 40 (3A) (a) (personal information) of the Freedom of Information Act 2000. This exemption is absolute and no public interest test is required.

You will note the following:

- FOI 1902 – Authorised by Karen Bryson
- FOI 1921 – Authorised by Karen Bryson
- FOI 2070 – Authorised and signed by Paula Smyth, on behalf of Karen Bailey
- FOI 2082 – Authorised and signed by Paula Smyth, on behalf of Karen Bailey
- FOI 2095 – Authorised and signed by Simon McGrattan, on behalf of Karen Bailey
- FOI 2094 – Authorised and signed by Lesley Young, on behalf of Karen Bailey
- FOI 2108 – Authorised and signed by Lesley Young, on behalf of Karen Bailey

In all the above circumstances, responses were authorised by an Executive Director of BSO, acting on behalf of the Chief Executive Officer (CEO) (for example, where the CEO was absent).

All other requests have been approved directly by the CEO directly.

You have also requested BSO to provide all responses ***"in two clearly identified separate (SIC) zip files"***. I write to advise that all issued responses are available via BSO's FOI Disclosure Log. As such, this information is exempt from disclosure by virtue of Section 21 of FOI ('Information accessible to applicant by other means'). Section 21 is an absolute exemption, and no public interest test is required.

BSO's FOI Disclosure Log is available via:
https://hscforms.hscni.net/foi-disclosure-logs/

I hope that the information provided assists you. If you are dissatisfied in any way with the handling of your request, you have the right to request a review. You should do this as soon as possible or in any case within two months of the date of issue of this letter, as the BSO, along with all other public authorities are not obliged to accept internal review requests after this period has lapsed.

In the event that you require a review to be undertaken, you can do so by writing to

Information Governance Manager,
2 Franklin Street,
Belfast,
BT2 8DQ

If, following an internal review, carried out by an independent decision-making panel, you remain dissatisfied in any way with the handling of the request, you may make a complaint under Section 50 of the Freedom of Information Act, to the Information Commissioner's Office and ask that they investigate whether the BSO has complied with the terms of the Freedom of Information Act.

You can contact Information Commissioner at:

Website: www.ico.org.uk
Phone: 0303 123 1113
Email: casework@ico.org.uk
Post: Information Commissioner's Office
3rd Floor, 14 Cromac Place
Belfast
BT7 2JB

In most circumstances the Information Commissioner will not investigate a complaint unless an internal review procedure has been carried out. However, the Commissioner has the option to investigate the matter at his discretion.

Yours Sincerely,

Karen Bailey
Chief Executive

[redacted]

From: [redacted]
Sent: 26 January 2023 08:45
To: FOI BSO
Subject: FW: FOI FOR FINAL APPROVAL KAREN PLEASE

Categories: [redacted]

Response uploaded onto Sharepoint [redacted]

M

From: Karen Bailey <[redacted]
Sent: 25 January 2023 17:03
To: [redacted] <[redacted]
Subject: RE: FOI FOR FINAL APPROVAL KAREN PLEASE

content

Karen Bailey| Chief Executive

HSC Business Services Organisation
2 Franklin Street | Belfast | BT2 8QD
Website: www.hscbusiness.hscni.net
Contact:
✉ [redacted]
☎ mobile: [redacted]
☎ office: [redacted]
PA: ✉ [redacted] hscni.net
☎ mobile: [redacted]
☎ office: [redacted]

From: [redacted] <[redacted]>
Sent: 25 January 2023 16:03
To: Karen Bailey <[redacted]>
Subject: FOI FOR FINAL APPROVAL KAREN PLEASE

From: FOI BSO <FOI.BSO@hscni.net>
Sent: 25 January 2023 15:48
To: [redacted] <[redacted]>
Subject: FOI 1876: Draft Response Ltr for CX Review/Approval

Hi [redacted]

Could I ask you to arrange for Karen to review / approve the attached draft FOI response letter please:

[redacted]

Many thanks as always,

[redacted]

From: Martin Bradley <[redacted]>
Sent: 25 January 2023 15:44
To: [redacted] <[redacted]>
Cc: FOI BSO <FOI.BSO@hscni.net>
Subject: RE: FOI 1876: Draft Response Ltr for Martin's Review/Approval

Hi [redacted]
I'm content to approve

M

From: [redacted] <[redacted]
Sent: 25 January 2023 15:24
To: Martin Bradley <[redacted]
Cc: FOI BSO <FOI.BSO@hscni.net>
Subject: FW: FOI 1876: Draft Response Ltr for Martin's Review/Approval

Hi Martin

Please see attached and below for your review/approval.

Thanks
[redacted]

From: FOI BSO <FOI.BSO@hscni.net>
Sent: 25 January 2023 15:02
To: [redacted] <[redacted]
Subject: FOI 1876: Draft Response Ltr for Martin's Review/Approval

Hi [redacted]

Could I ask you to arrange for Martin's review / approval of the attached draft FOI response letter, prior to final CX approval please:

[redacted]

Many thanks as always,

[redacted]

[redacted]
Information Governance Manager

Business Services Organisation
2 Franklin Street | Belfast| BT2 8DQ
☎ [redacted] | ☎ [redacted]

[redacted]

From: [redacted]
Sent: 10 February 2023 10:35
To: FOI BSO
Cc: [redacted]
Subject: FW: FOI 1887: Draft FOI Response Ltr for CX Approval

Categories: [redacted]

Hi [redacted]

Karen Bailey has confirmed she is content.

Thanks
[redacted]

From: Karen Bailey <[redacted]
Sent: 10 February 2023 10:31
To: [redacted] <[redacted]
Subject: RE: FOI 1887: Draft FOI Response Ltr for CX Approval

content

Karen Bailey| Chief Executive

HSC Business Services Organisation
2 Franklin Street | Belfast | BT2 8QD
Website: www.hscbusiness.hscni.net
Contact:
✉ [redacted]

☎ mobile: [redacted]
☎ office: [redacted]
PA: ✉ [redacted] hscni.net
☎ mobile: [redacted]
☎ office: [redacted]

From: [redacted] <[redacted]
Sent: 10 February 2023 10:09
To: Karen Bailey <[redacted]
Cc: [redacted] <[redacted]
Subject: FW: FOI 1887: Draft FOI Response Ltr for CX Approval

Hi Karen,

Please see below and attached for your review/approval.

Thanks
[redacted]

From: FOI BSO <FOI.BSO@hscni.net>
Sent: 10 February 2023 10:07
To: [redacted] <[redacted]
Subject: FW: FOI 1887: Draft FOI Response Ltr for CX Approval

Good morning [redacted]

Further to the below, in [redacted] absence, please can you seek CX approval / signature.

I have attached the draft and folder link below.

[redacted]

Thanks,

[redacted]

From: [redacted] <[redacted]
Sent: 10 February 2023 09:35
To: FOI BSO <FOI.BSO@hscni.net>
Cc: [redacted] <[redacted]
Subject: FW: FOI 1887: Draft FOI Response Ltr for Martin's Approval

Morning [redacted]

Martin has confirmed he is content to approve.

Thanks
[redacted]

From: Martin Bradley <[redacted]
Sent: 10 February 2023 09:32
To: [redacted] <[redacted]
Cc: [redacted] <[redacted]
Subject: RE: FOI 1887: Draft FOI Response Ltr for Martin's Approval

Happy to approve this [redacted]

M

From: [redacted] <[redacted]
Sent: 10 February 2023 08:46
To: Martin Bradley <[redacted]

Cc: [redacted] <[redacted]
Subject: FW: FOI 1887: Draft FOI Response Ltr for Martin's Approval

Martin can you review draft response to FOI please

A

From: [redacted] <[redacted]hscni.net>
Sent: 09 February 2023 16:38
To: [redacted] <[redacted]
Subject: FOI 1887: Draft FOI Response Ltr for Martin's Approval

Hi [redacted]

In Sarah's absence, could I ask you to seek Martin's approval for the attached draft FOI response please – prior to final CX approval?

[redacted]

Many thanks as always,

[redacted]

[redacted]
Information Governance Manager
Business Services Organisation
2 Franklin Street | Belfast| BT2 8DQ

[redacted]

From: [redacted]
Sent: 07 April 2023 11:53
To: FOI BSO
Subject: FW: 20230406_FOI_1902_Draft_Response_Ltr
Attachments: 20230406_FOI_1902_Draft_Response_Ltr.doc

Hi [redacted]

Karen Bryson has confirmed she is content to approve in Karen Bailey's absence (annual leave).

Thanks
[redacted]

From: Karen Bryson <[redacted]
Sent: 07 April 2023 11:52
To: [redacted] <[redacted]
Subject: 20230406_FOI_1902_Draft_Response_Ltr

[redacted]

I am content.

Thanks,
Karen

Karen Bryson
Director of Finance
BSO Headquarters
2 Franklin Street
Belfast

BT2 8DQ

Office – [redacted]
Mobile – [redacted]
Personal Mobile – [redacted]

[redacted]

From: [redacted]
Sent: 07 April 2023 11:56
To: FOI BSO
Subject: FW: 20230406_FOI_1921_Draft_Response_Ltr
Attachments: 20230406_FOI_1921_Draft_Response_Ltr.doc

[redacted]

Karen Bryson has confirmed she is content to approve.

Thanks
[redacted]

From: Karen Bryson <[redacted]
Sent: 07 April 2023 11:53
To: [redacted] <[redacted]
Subject: 20230406_FOI_1921_Draft_Response_Ltr

[redacted]

I am content.

Thanks,
Karen

Karen Bryson
Director of Finance
BSO Headquarters
2 Franklin Street
Belfast

BT2 8DQ

Office – [redacted]
Mobile – [redacted]
Personal Mobile – [redacted]

[redacted]

From: [redacted]
Sent: 05 May 2023 09:52
To: FOI BSO
Subject: FW: FOI 1920 FOR APPROVAL PLEASE KAREN

Sharepoint site uploaded with signed response

A

From: Karen Bailey <[redacted]
Sent: 05 May 2023 09:41
To: [redacted] <[redacted]
Subject: RE: FOI 1920 FOR APPROVAL PLEASE KAREN

content

Karen Bailey| Chief Executive

HSC Business Services Organisation
2 Franklin Street | Belfast | BT2 8QD
Website: www.hscbusiness.hscni.net
Contact:
✉ [redacted]
☎ mobile: [redacted]
☎ office: [redacted]
PA: ✉ [redacted]hscni.net
☎ mobile: [redacted]
☎ office: [redacted]

From: [redacted] <[redacted]
Sent: 04 May 2023 15:51
To: Karen Bailey <[redacted]
Subject: FOI 1920 FOR APPROVAL PLEASE KAREN

From: FOI BSO <FOI.BSO@hscni.net>
Sent: 04 May 2023 15:49
To: [redacted] <[redacted]
Subject: FW: FOI 1920: For CX Review

Hi [redacted]

Further to the below, please find Alan's draft response attached and link to folder below for CX approval.

[redacted]

Thanks,

[redacted]

From: [redacted] <[redacted]
Sent: 04 May 2023 15:10
To: FOI BSO <FOI.BSO@hscni.net>
Subject: FW: FOIs for Review

Hi [redacted]

I'm not sure if we have already sent through approval for the below but resending to confirm Lesley is content to approve the below (1920, 1922, 1949)

Thanks
[redacted]

From: Lesley Young <[redacted]
Sent: 04 May 2023 15:06
To: [redacted] <[redacted]
Subject: RE: FOIs for Review

[redacted] – I found this in my drafts folder, not sure if I'd already sent it but resending just in case I hadn't!

Best
L

Hi [redacted]

Reviewed and approved

Lesley

From: [redacted] <[redacted]
Sent: 28 April 2023 13:08
To: Lesley Young <[redacted]
Cc: FOI BSO <FOI.BSO@hscni.net>
Subject: FW: FOIs for Review

Hi Lesley,

Please see below links for your review/approval.

Thanks
[redacted]

From: FOI BSO <FOI.BSO@hscni.net>
Sent: 28 April 2023 12:57
To: [redacted] <[redacted]>
Subject: FOIs for Review

Hi [redacted]

Can you please arrange for Lesley to review the following:
[redacted]

Many thanks,
[redacted]

[redacted]

From: [redacted]
Sent: 31 May 2023 15:40
To: FOI BSO
Subject: FW: FOI 1903 FOR APPROVAL KAREN PLEASE
Attachments: 20230526_FOI_1903_Draft_Response_Ltr.pdf

[redacted] my internet is playing up a bit so couldn't upload on sharepoint

---

From: Karen Bailey <[redacted]
Sent: 31 May 2023 15:34
To: [redacted] <[redacted]
Subject: RE: FOI 1903 FOR APPROVAL KAREN PLEASE

content

Karen Bailey| Chief Executive

HSC Business Services Organisation
2 Franklin Street | Belfast | BT2 8QD
Website: www.hscbusiness.hscni.net
Contact:
✉ [redacted]
☎ mobile: [redacted]
☎ office: [redacted]
PA: ✉ [redacted] hscni.net
☎ mobile: [redacted]
☎ office: [redacted]

From: [redacted] <[redacted]
Sent: 31 May 2023 15:18
To: Karen Bailey <[redacted]
Subject: FOI 1903 FOR APPROVAL KAREN PLEASE

From: FOI BSO <FOI.BSO@hscni.net>
Sent: 31 May 2023 15:17
To: [redacted] <[redacted]
Subject: FOI 1903: For CX Approval

Many thanks [redacted]

Can I now ask if you are able to get CX approval [redacted]

[redacted]

Thanks again,

[redacted]

From: [redacted] <[redacted]
Sent: 31 May 2023 15:14
To: FOI BSO <FOI.BSO@hscni.net>
Subject: FW: CAN YOU APPROVE URGENTLY LYNETTE - FOI 1903

From: Lynette Fegan <[redacted]
Sent: 31 May 2023 15:12
To: [redacted] <[redacted]
Subject: RE: CAN YOU APPROVE URGENTLY LYNETTE - FOI 1903

Yes read through and content thanks

Lynette Fegan
Head of Shared Services (Interim)
[redacted]
(T) [redacted]
(M) [redacted]

From: [redacted] <[redacted]
Sent: 31 May 2023 14:24
To: Lynette Fegan <[redacted]
Subject: CAN YOU APPROVE URGENTLY LYNETTE - FOI 1903

From: FOI BSO <FOI.BSO@hscni.net>
Sent: 31 May 2023 14:22
To: [redacted] <[redacted]
Subject: FOI 1903: Draft Response Ltr for Lynette's Approval

Hi [redacted]

This is a bit of an urgent one. Accounts payable only today advised that they could not provide all the information. I checked with Emma Thompson in finance and she has advised that their reports would not have the data.

The response date is today and as such I would be really grateful if you could ask Lynette to review / approve and then pass directly for CX approval if possible?

If you are not able to, just let me know and I can advise the applicant of the delay:

[redacted]

Many thanks as always,

[redacted]

[redacted]
Information Governance Manager
Business Services Organisation
2 Franklin Street | Belfast| BT2 8DQ

[redacted]

From: [redacted]
Sent: 04 July 2023 08:43
To: FOI BSO
Subject: FW: FOI RESPONSE FOR CLEARANCE PLEASE KAREN

Categories: [redacted]

Sharepoint site updated with response [redacted]

From: Karen Bailey <[redacted]
Sent: 03 July 2023 16:43
To: [redacted] <[redacted]
Subject: Re: FOI RESPONSE FOR CLEARANCE PLEASE KAREN

Content

From: [redacted] <[redacted]
Sent: Monday, July 3, 2023 2:57:34 PM
To: Karen Bailey <[redacted]
Subject: FOI RESPONSE FOR CLEARANCE PLEASE KAREN

From: FOI BSO <FOI.BSO@hscni.net>
Sent: 03 July 2023 14:36
To: [redacted] <[redacted]
Subject: FOI 1976: Draft Response for CX Approval

Hi [redacted]

Lesley has approved at Director level. This is the FOI request asking for all Karen Bailey's emails regarding certain suppliers to / from PaLS.

Can I ask you to seek Karen's final review / approval please:

[redacted]

Many thanks,

[redacted]

From: Lesley Young <[redacted]
Sent: 03 July 2023 14:10
To: FOI BSO <FOI.BSO@hscni.net>; [redacted] <[redacted]
Subject: RE: FOI 1976: Draft Response for Director Approval

Hi [redacted]

I have reviewed the response and accompanying documents, happy to approve.

Best
Lesley

From: FOI BSO <FOI.BSO@hscni.net>
Sent: 28 June 2023 15:06
To: [redacted] <[redacted]
Subject: FOI 1976: Draft Response for Director Approval

Hi [redacted]

This is another one which requires Lesley's review and approval prior to final CX approval. It might be best for Lesley to review this one on her return as it is an FOI which involves emails between Peter Wilson and the CX.

I have already informed the applicant that there will be a delay.

[redacted]

Many thanks as always,

[redacted]

[redacted]
Information Governance Manager
Business Services Organisation
2 Franklin Street | Belfast| BT2 8DQ

[redacted]

From: [redacted]
Sent: 30 August 2023 15:55
To: FOI BSO
Subject: FW: FOI FOR APPROVAL PLEASE KAREN

Response uploaded onto sharepoint [redacted]

From: Karen Bailey <[redacted]
Sent: 30 August 2023 15:53
To: [redacted] <[redacted]
Subject: RE: FOI FOR APPROVAL PLEASE KAREN

content

Karen Bailey| Chief Executive

HSC Business Services Organisation
2 Franklin Street | Belfast | BT2 8QD
Website: www.hscbusiness.hscni.net
Contact:
✉ [redacted]
☎ mobile: [redacted]
☎ office: [redacted]
PA: ✉ [redacted] hscni.net
☎ mobile: [redacted]
☎ office: [redacted]

From: [redacted] <[redacted]>
Sent: 30 August 2023 15:24
To: Karen Bailey <[redacted]>
Subject: FW: FOI FOR APPROVAL PLEASE KAREN

From: [redacted] <[redacted]>
Sent: 29 August 2023 15:04
To: Karen Bailey <[redacted]>
Subject: FOI FOR APPROVAL PLEASE KAREN

From: FOI BSO <FOI.BSO@hscni.net>
Sent: 29 August 2023 14:56
To: [redacted] <[redacted]>
Subject: FOI 2011: CX Approval Request

Hi [redacted]

can I ask for you seek Karen's review / approval for this urgent FOI response please:

[redacted]

Best regards

[redacted]

[redacted]
Information Governance Manager
Business Services Organisation
2 Franklin Street | Belfast| BT2 8DQ

From: Lesley Young <[redacted]
Sent: 29 August 2023 09:38
To: FOI BSO <FOI.BSO@hscni.net>; PaLS Procurement Compliance <[redacted]
Cc: FOI BSO <FOI.BSO@hscni.net>
Subject: Re: FOI 2011

Dear [redacted]

I didn't get a reply from Linda on this one, but as per my email Im happy to release the information provided by PaLS as we regularly get queries of this nature.

So ok for Karen to sign.

Best
Lesley

From: FOI BSO <FOI.BSO@hscni.net>
Sent: Tuesday, August 29, 2023 9:33:50 AM
To: PaLS Procurement Compliance <[redacted]
Cc: Lesley Young <[redacted] FOI BSO <FOI.BSO@hscni.net>
Subject: FW: FOI 2011

Colleagues,

The applicant is chasing his response to FOI 2011.

I have attached Lesley's query to PaLS - can you advise any update as to the response?

Many thanks,

[redacted]

-----Original Message-----
From: [redacted] <[redacted]
Sent: 29 August 2023 00:21
To: FOI BSO <FOI.BSO@hscni.net>
Subject: Re: FOI 2011

Dear [redacted]

I am yetl to receive the response regarding PJD Safety Supplies and Northern Hospital Supplies.
Any indication when the 'signature' will be applied?

Kind regards
[redacted]

> On 22 Aug 2023, at 5:22 pm, FOI BSO <FOI.BSO@hscni.net> wrote:
>
> "This email is covered by the disclaimer found at the end of the message."
>
>
> _____
>
>
> Dear [redacted]
>
> My apologies for the delay. We are currently awaiting signature from our Chief Executive office.
>
> Kind regards,
>
> [redacted]
>
> [redacted]
> Corporate Services Officer
> Tel: 02895 360698
>
> BSO Corporate Services
>
>

>
>
>
> -----Original Message-----
> From: FOI BSO
> Sent: 25 July 2023 16:19
> To: [redacted] <[redacted]
> Subject: FOI 2011
>
>
>
> Dear [redacted]
>
> Please accept this email as a formal acknowledgement of your freedom of information request below.
>
> Your request has been logged under FOI 2011.
>
> A formal response to your request will be issued to you as soon as possible, and no later than 21st August 2023.
>
> We will contact you in advance if there is likely to be a delay in issuing a formal response, along with any reason(s) for delay.
>
> Kind regards,
>
>
> [redacted]
> Information Governance Manager
> Business Services Organisation
> 2 Franklin Street | Belfast| BT2 8DQ
> 2 [redacted] | [redacted]
>
>
>
> -----Original Message-----
> From: [redacted] <[redacted]
> Sent: 25 July 2023 14:31
> To: FOI BSO <FOI.BSO@hscni.net>
> Subject: FOI
>

> Dear FOI team,
>
> Please provide the total number of FFP3 respirators supplied by PJD Safety Supplies Ltd between June 2020 and June 2021
>
> Please provide the total number of FFP3 HY9330 respirators supplied by Northern Hospital SuppliesLtd between June 2020 and June 2021
>
> Kind regards
>
> [redacted]
>
> _____
>
>
>
> “The information contained in this email and any attachments is confidential and intended solely for the attention and use of the named addressee(s). No confidentiality or privilege is waived or lost by any mistransmission. If you are not the intended recipient of this email, please inform the sender by return email and destroy all copies. Any views or opinions presented are solely those of the author and do not necessarily represent the views of HSCNI. The content of emails sent and received via the HSC network may be monitored for the purposes of ensuring compliance with HSC policies and procedures. While HSCNI takes precautions in scanning outgoing emails for computer viruses, no responsibility will be accepted by HSCNI in the event that the email is infected by a computer virus. Recipients are therefore encouraged to take their own precautions in relation to virus scanning. All emails held by HSCNI may be subject to public disclosure under the Freedom of Information Act 2000.”

[redacted]

From: Karen Bailey
Sent: 13 October 2023 17:00
To: [redacted]
Cc: [redacted] FOI BSO
Subject: Re: FOI 2047: For CX Approval

Content

From: [redacted] <[redacted]
Sent: Friday, October 13, 2023 4:15:32 PM
To: Karen Bailey <[redacted]
Cc: [redacted] <[redacted] FOI BSO <FOI.BSO@hscni.net>
Subject: FW: FOI 2047: For CX Approval

Hi Karen

Please see attached for your approval.

Thanks

[redacted]

From: FOI BSO <FOI.BSO@hscni.net>
Sent: 13 October 2023 15:59
To: [redacted] <[redacted]
Subject: FW: FOI 2047: For CX Approval

Hi [redacted]

Further to the below & in [redacted] absence, please can I ask you forward for CX approval.

Julie's draft response attached and link to folder below.

[redacted]

Thanks,

[redacted]

From: Lesley Young <[redacted]
Sent: 13 October 2023 15:49
To: [redacted] <[redacted] FOI BSO <FOI.BSO@hscni.net>
Cc: [redacted] <[redacted]
Subject: RE: FOI 2047: For Lesley's Approval

Happy to proceed to signature.

Best
Lesley

From: [redacted] <[redacted]>
Sent: 05 October 2023 15:55
To: Lesley Young <[redacted]>
Subject: FW: FOI 2047: For Lesley's Approval
Lesley for approval please
A

From: FOI BSO <FOI.BSO@hscni.net>
Sent: 05 October 2023 15:52
To: [redacted] <[redacted]>
Subject: FOI 2047: For Lesley's Approval
Hi [redacted]
In Sarah's absence could I ask you to arrange for Lesley to review / approve this draft FOI response letter, prior to final CX approval please:
[redacted]
Many thanks as always,
[redacted]

Information Governance Manager
Business Services Organisation
2 Franklin Street | Belfast| BT2 8DQ

[redacted]

From: [redacted]
Sent: 25 October 2023 08:54
To: FOI BSO
Subject: FW: RESPONSE TO FOI 2044 FOR CLEARANCE PLEASE KAREN

Categories: [redacted]

Response uploaded onto Sharepoint [redacted]

M

From: Karen Bailey <[redacted]
Sent: 24 October 2023 16:52
To: [redacted] <[redacted]
Subject: RE: RESPONSE TO FOI 2044 FOR CLEARANCE PLEASE KAREN

content

Karen Bailey| Chief Executive

HSC Business Services Organisation
2 Franklin Street | Belfast | BT2 8QD
Website: www.hscbusiness.hscni.net
Contact:
✉ [redacted]
☎ mobile: [redacted]
☎ office: [redacted]
PA: ✉ [redacted] hscni.net
☎ mobile: [redacted]
☎ office: [redacted]

From: [redacted] <[redacted]>
Sent: 24 October 2023 16:44
To: Karen Bailey <[redacted]>
Subject: RESPONSE TO FOI 2044 FOR CLEARANCE PLEASE KAREN

From: FOI BSO <FOI.BSO@hscni.net>
Sent: 24 October 2023 16:38
To: [redacted] <[redacted]>
Subject: FOI 2044: Draft FOI Response Ltr for CX Approval

Hi [redacted]

could I ask you to arrange Karen to review / approve this draft FOI response letter please:

[redacted]

Many thanks,

[redacted]

From: [redacted] <[redacted]>
Sent: 24 October 2023 16:08
To: FOI BSO <FOI.BSO@hscni.net>
Subject: FW: FOI 2044: Draft FOI Response Ltr for Lesley's

Hi [redacted]

Lesley has confirmed she is content to approve.

Thanks
[redacted]

From: Lesley Young <[redacted]
Sent: 24 October 2023 16:02
To: [redacted] <[redacted]
Subject: RE: FOI 2044: Draft FOI Response Ltr for Lesley's

HI [redacted]

Happy to be isgned off.

Best
Lesley

From: [redacted] <[redacted]
Sent: 23 October 2023 15:07
To: Lesley Young <[redacted]
Subject: FW: FOI 2044: Draft FOI Response Ltr for Lesley's

Hi Lesley

Please see attached and below for your review/approval

Thanks
[redacted]

From: FOI BSO <FOI.BSO@hscni.net>
Sent: 23 October 2023 14:51

To: [redacted] <[redacted]
Subject: FOI 2044: Draft FOI Response Ltr for Lesley's

Hi [redacted]

once again, could I ask you to arrange for Lesley to review / approve this draft FOI response letter, prior to final CX approval please:

[redacted]

Many thanks,

[redacted]

[redacted] [redacted]
Information Governance Manager
Information Governance
Business Services Organisation
2 Franklin Street | Belfast| BT2 8DQ

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[redacted]

From: [redacted]
Sent: 23 November 2023 15:45
To: FOI BSO
Subject: FW: FOI 2070: For CX review /approval

Categories: [redacted]

Hi [redacted]

Signed response has been uploaded onto SharePoint.

Thanks
[redacted]

[redacted]
Graduate Intern CX Office
Chief Executive's Office | Business Services Organisation
2 Franklin Street | Belfast | BT2 8DQ
T: [redacted] E: [redacted]

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From: Paula Smyth <[redacted]
Sent: 23 November 2023 15:11
To: [redacted] <[redacted]

Cc: [redacted] <[redacted]> [redacted] <[redacted]>
Subject: RE: FOI 2070: For CX review /approval

Approved

Paula

Paula Smyth
Director People & Place
Business Services Organisation
2 Franklin Street
Belfast
BT2 8DQ

Tel: [redacted]
Mob: [redacted]
email: [redacted]

From: [redacted] <[redacted]>
Sent: 22 November 2023 15:47
To: Paula Smyth <[redacted]>
Cc: [redacted] <[redacted]>
Subject: FW: FOI 2070: For CX review /approval

Hi Paula,

Please see attached for your review/approval on behalf of CX.

Thanks
[redacted]

[redacted]
Graduate Intern CX Office
Chief Executive's Office | Business Services Organisation
2 Franklin Street | Belfast | BT2 8DQ
T: [redacted] E: [redacted]

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From: FOI BSO <FOI.BSO@hscni.net>
Sent: 22 November 2023 15:39
To: [redacted] <[redacted]
Subject: FOI 2070: For CX review /approval

Hi [redacted]

could I ask you to arrange for Paula to review / approve this draft FOI response letter on behalf of K.Bailey please:

[redacted]

Many thanks as always,

[redacted]

[redacted]
Information Governance Manager
Information Governance
Business Services Organisation

2 Franklin Street | Belfast| BT2 8DQ

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From: Lesley Young <[redacted]
Sent: 22 November 2023 15:14
To: [redacted] <[redacted]
Subject: RE: FOI 2070: For Lesley's review /approval

Hi [redacted]

Approved for clearance

Best
Lesley

From: [redacted] <[redacted]
Sent: 22 November 2023 15:06
To: Lesley Young <[redacted]
Subject: FW: FOI 2070: For Lesley's review /approval

Lesley for clearance please

M

From: FOI BSO <FOI.BSO@hscni.net>
Sent: 22 November 2023 14:36
To: [redacted] <[redacted]
Subject: FOI 2070: For Lesley's review /approval

Hi [redacted]

in Sarah's absence could I ask you to arrange for Lesley to review / approve this draft FOI response letter, prior to final CX approval please:

[redacted]

Many thanks as always,

[redacted]

[redacted] [redacted]
Information Governance Manager
Information Governance
Business Services Organisation
2 Franklin Street | Belfast| BT2 8DQ
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[redacted]

From: [redacted]
Sent: 30 November 2023 14:33
To: FOI BSO
Subject: FW: FOI 2082: Draft Response for CX Approval

Categories: [redacted]

Hi [redacted]

Signed response has been uploaded to SharePoint.

Kind regards
[redacted]

[redacted]
Graduate Intern CX Office
Chief Executive's Office | Business Services Organisation
2 Franklin Street | Belfast | BT2 8DQ
T: [redacted] E: [redacted]

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From: Paula Smyth <[redacted]
Sent: 30 November 2023 14:22
To: [redacted] <[redacted]
Cc: [redacted] <[redacted]
Subject: RE: FOI 2082: Draft Response for CX Approval

Approved
P

Paula Smyth
Director People & Place
Business Services Organisation
2 Franklin Street
Belfast
BT2 8DQ

Tel: [redacted]
Mob: [redacted]
email: [redacted]

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From: [redacted] <[redacted]
Sent: 30 November 2023 09:29
To: Paula Smyth <[redacted]
Cc: [redacted] <[redacted]
Subject: FW: FOI 2082: Draft Response for CX Approval

Hi Paula,

Please see attached for your review/approval on behalf of the CX.

Many thanks
[redacted]

[redacted]
Graduate Intern CX Office
Chief Executive's Office | Business Services Organisation
2 Franklin Street | Belfast | BT2 8DQ
T: [redacted] E: [redacted]

From: FOI BSO <FOI.BSO@hscni.net>
Sent: 30 November 2023 09:24
To: [redacted] <[redacted]
Subject: FOI 2082: Draft Response for CX Approval

Morning [redacted]

Could I ask you to arrange for CX review / approval for this draft FOI response letter please:

[redacted]

Many thanks,

[redacted]

From: [redacted] <[redacted]
Sent: 30 November 2023 08:57
To: FOI BSO <FOI.BSO@hscni.net>
Subject: FW: FOI RESPONSE FOR YOUR APPROVAL PLEASE LYNETTE

Cleared by L Fegan

From: Lynette Fegan <[redacted]
Sent: 30 November 2023 08:54
To: [redacted] <[redacted]
Subject: RE: FOI RESPONSE FOR YOUR APPROVAL PLEASE LYNETTE

Hi there, Reviewed and all ok. Thanks, Lynette

From: [redacted] <[redacted]
Sent: 29 November 2023 15:41
To: Lynette Fegan <[redacted]
Subject: FOI RESPONSE FOR YOUR APPROVAL PLEASE LYNETTE

From: FOI BSO <FOI.BSO@hscni.net>
Sent: 29 November 2023 15:36
To: [redacted] <[redacted]
Subject: FOI 2082: Draft FOI Response for Lynette's review / approval

Hi [redacted]

Could I ask you to arrange for Lynette's review / approval, prior to final CX approval please:

[redacted]

Many thanks,

[redacted]

[redacted]
Information Governance Manager
Information Governance
Business Services Organisation
2 Franklin Street | Belfast| BT2 8DQ

[redacted]

From: [redacted]
Sent: 20 December 2023 13:40
To: FOI BSO
Subject: FW: FOI 2073: Draft Response for CX Approval

Categories: [redacted]

Hi [redacted]

Karen has confirmed she is content to approve.

Thanks
[redacted]

From: Karen Bailey <[redacted]
Sent: 20 December 2023 12:57
To: [redacted] <[redacted]
Subject: RE: FOI 2073: Draft Response for CX Approval

content

Karen Bailey| Chief Executive

HSC Business Services Organisation
2 Franklin Street | Belfast | BT2 8QD
Website: www.hscbusiness.hscni.net
Contact:
✉ [redacted]
☎ mobile: [redacted]

☎ office: [redacted]
PA: ✉ [redacted] hscni.net
☎ mobile: [redacted]
☎ office: [redacted]

From: [redacted] <[redacted]
Sent: 19 December 2023 16:18
To: Karen Bailey <[redacted]
Cc: [redacted] <[redacted] FOI BSO <FOI.BSO@hscni.net>
Subject: FW: FOI 2073: Draft Response for CX Approval
Importance: High

Hi Karen

Please see attached and below for your review/approval.

Thanks
[redacted]

From: FOI BSO <FOI.BSO@hscni.net>
Sent: 19 December 2023 16:17
To: [redacted] <[redacted]
Subject: FOI 2073: Draft Response for CX Approval
Importance: High

Hi [redacted]

In Mandy's absence could I ask you to arrange for Karen to review / approve the attached draft FOI response please.

It should be noted that the Director approval has been received from Linda O'Hare.

[redacted]

Many thanks,

[redacted]

[redacted]

Information Governance Manager
Information Governance
Business Services Organisation
2 Franklin Street | Belfast| BT2 8DQ

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[redacted]

From: [redacted]
Sent: 02 January 2024 15:46
To: FOI BSO
Subject: FW: FOI 2095: Request for director review

Categories: [redacted]

Response uploaded onto Sharepoint [redacted]

From: Simon McGrattan <[redacted]
Sent: 02 January 2024 15:43
To: [redacted] <[redacted]
Subject: RE: FOI 2095: Request for director review

[redacted]

I am content with this response and the attachment

Thanks

Simon

Simon McGrattan
Acting Director of Finance

Business Services Organisation
2nd Floor
2 Franklin Street
Belfast
BT2 8DQ

Tel: [redacted]
Mob: [redacted]

Email: [redacted]

From: [redacted] <[redacted]
Sent: 02 January 2024 15:29
To: Simon McGrattan <[redacted]
Subject: FW: FOI 2095: Request for director review

Simon for your review following your query

A

From: FOI BSO <FOI.BSO@hscni.net>
Sent: 02 January 2024 15:24
To: [redacted] <[redacted]
Subject: FW: FOI 2095: Request for director review

Hi [redacted]

Apologies, I should of attached the information file from the folder (see attached).

Thanks,

[redacted]

From: [redacted] <[redacted]
Sent: 02 January 2024 14:45

To: FOI BSO <FOI.BSO@hscni.net>
Subject: FW: FOI 2095: Request for director review

Hi [redacted] Simon thinks there is an inaccuracy with this letter – it refers to an attachment but the attachment you have sent is a mirror of the table contained in our response

Can you review please

[redacted]

From: FOI BSO <FOI.BSO@hscni.net>
Sent: 02 January 2024 14:11
To: [redacted] <[redacted]
Subject: FOI 2095: Request for director review

Hi [redacted]

Please can you seek Lesley's or covering director's review for the draft response letter attached, prior to CX approval.

See link to folder below.

[redacted]

Thank you,

[redacted]

[redacted]
Information Governance Officer
Business Services Organisation
2 Franklin Street | Belfast| BT2 8DQ
☎ [redacted] | ☎ [redacted]

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[redacted]

From: Lesley Young
Sent: 12 January 2024 19:36
To: [redacted] Karen Bailey
Cc: Linda O'Hare
Subject: RE: FOI 2094: Response
Attachments: 20240112_FOI_2094_Draft_Response_Letter (004).doc

Dear [redacted]

Please find attached letter which I have pp'd on behalf of Karen. I did try to reach Karen but didn't want to keep ringing as I'm content to sign on Karen's behalf given the time pressure of today's deadline and the context discussion I've had with Linda.

Can you can confirm that the response is issued this evening?

Thanks so much for you help this with out of hrs.

Best wishes
Lesley

From: [redacted] <[redacted]hscni.net>
Sent: 12 January 2024 17:36
To: Lesley Young <[redacted] Karen Bailey <[redacted]
Subject: FW: FOI 2094: Response
Importance: High

Lesley

Please see attached.

[redacted]

From: [redacted]
Sent: 12 January 2024 16:25

To: [redacted] <[redacted]>
Cc: FOI BSO <FOI.BSO@hscni.net>
Subject: FW: FOI 2094: Response
Importance: High

Hi [redacted]

Please see attached for FOI 2094. We have just received it from PaLS, and it needs both Director and CEO approval.

I appreciate that this is very, very late in the day.

Many thanks,
[redacted]

From: PaLS Procurement Compliance <[redacted]>
Sent: 12 January 2024 16:20
To: [redacted] <[redacted]hscni.net>; FOI BSO <FOI.BSO@hscni.net>
Cc: FOI BSO <FOI.BSO@hscni.net>; Linda O'Hare <[redacted]>
Subject: RE: FOI 2094: Response

Hi [redacted]

Please find draft response attached along with Time Study.

Regards

[redacted]
Procurement Compliance Team Leader

HSC Business Services Organisation
Procurement and Logistics Service | 5 Rathdown Walk | Moira Road | Lisburn | BT28 2RF
Tel: [redacted] | Email: [redacted]
Website: www.hscbusiness.hscni.net
Tender Opportunities advertised on: eTendersNI.gov.uk

[redacted]

From: [redacted]
Sent: 12 February 2024 15:27
To: FOI BSO
Subject: FW: FOI 2108 RESPONSE FOR CX APPROVAL PLEASE KAREN

Categories: [redacted]

Hi [redacted]

Signed response has been uploaded now

Thanks
[redacted]

From: [redacted] <[redacted]
Sent: 12 February 2024 15:16
To: [redacted] <[redacted]
Subject: FW: FOI 2108 RESPONSE FOR CX APPROVAL PLEASE KAREN

From: Karen Hunter <[redacted]
Sent: 12 February 2024 14:47
To: [redacted] <[redacted]
Subject: RE: FOI 2108 RESPONSE FOR CX APPROVAL PLEASE KAREN

Hiya – approved. K

From: [redacted] <[redacted]
Sent: 12 February 2024 13:14
To: Karen Hunter <[redacted]
Subject: FOI 2108 RESPONSE FOR CX APPROVAL PLEASE KAREN

From: FOI BSO <FOI.BSO@hscni.net>
Sent: 12 February 2024 12:39
To: [redacted] <[redacted]>
Subject: RE: FOI 2108: Request for CX approval

Hi [redacted]

Further to the below, please can you seek CX approval for the Alan's draft response attached.

Please also find the link to folder below.

[redacted]

Thanks,

[redacted]

From: [redacted] <[redacted]>
Sent: 12 February 2024 12:07
To: FOI BSO <FOI.BSO@hscni.net>
Subject: FW: FOI 2108: 2109: 2121: Request for Lesley's review

Hi [redacted]

Lesley is content to approve.

Thanks
[redacted]

From: Lesley Young <[redacted]>
Sent: 12 February 2024 11:58
To: [redacted] <[redacted]>
Cc: FOI BSO <FOI.BSO@hscni.net>
Subject: Re: FOI 2108: 2109: 2121: Request for Lesley's review

Hi [redacted]

Happy for all 3 to be signed off.

Best
Lesley

From: [redacted] <[redacted]
Sent: 12 February 2024 11:49
To: Lesley Young <[redacted]
Cc: FOI BSO <FOI.BSO@hscni.net>
Subject: FW: FOI 2108: 2109: 2121: Request for Lesley's review

Hi Lesley

Please see below and attached for your review/approval.

Thanks
[redacted]

From: FOI BSO <FOI.BSO@hscni.net>
Sent: 12 February 2024 11:47
To: [redacted] <[redacted]
Cc: [redacted] <[redacted]
Subject: FW: FOI 2108: 2109: 2121: Request for Lesley's review

Good morning [redacted]

Further to the below, please can Alan's responses be resent to Lesley for review prior to CX approval?

I have attached the drafts for ease and please also find links to the folders below.

[redacted]

https://community.sharepoint.hscni.net/sites/dpafoicomp/FOIFolder/2109

https://community.sharepoint.hscni.net/sites/dpafoicomp/FOIFolder/2121

Thanks again,

[redacted]

From: FOI BSO
Sent: 08 February 2024 14:38
To: [redacted] <[redacted]
Subject: FOI 2108 & FOI 2109

Hi [redacted]

Please see below FOI requests for Lesley's review:
[redacted]
https://community.sharepoint.hscni.net/sites/dpafoicomp/FOIFolder/2109

Many thanks,
[redacted]

[redacted]

From: [redacted]
Sent: 19 February 2024 12:34
To: FOI BSO
Subject: FW: FOI 2113: Request for CX approval

Categories: [redacted]

Hi [redacted]

Signed response uploaded now 😊

Thanks
[redacted]

[redacted]
Graduate Intern CX Office
Chief Executive's Office | Business Services Organisation
2 Franklin Street | Belfast | BT2 8DQ
T: [redacted] E: [redacted]

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From: Karen Bailey <[redacted]
Sent: 19 February 2024 12:11
To: [redacted] <[redacted]
Subject: Re: FOI 2113: Request for CX approval

Content

From: [redacted] <[redacted]>
Sent: Monday, February 19, 2024 12:02:49 PM
To: Karen Bailey <[redacted]>
Subject: FW: FOI 2113: Request for CX approval

Hi Karen

Please see attached for your review/approval.

Kind Regards
[redacted]

[redacted]
Graduate Intern CX Office
Chief Executive's Office | Business Services Organisation
2 Franklin Street | Belfast | BT2 8DQ
T: [redacted] E: [redacted]

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From: FOI BSO <FOI.BSO@hscni.net>
Sent: 19 February 2024 11:22
To: [redacted] <[redacted]>
Subject: RE: FOI 2113: Request for CX approval

Hi [redacted]

Please find Alan's draft response attached and link to folder below, for CX approval.

[redacted]

This is also due today, so again, just as soon as possible.

Thanks for all your help,

[redacted]

From: [redacted] <[redacted]
Sent: 19 February 2024 11:09
To: FOI BSO <FOI.BSO@hscni.net>
Subject: FW: FOI 2113

Hi [redacted]

As follow up, Lesley is content.

Thanks
[redacted]

From: Lesley Young <[redacted]
Sent: 19 February 2024 10:58
To: [redacted] <[redacted] <[redacted] <[redacted]hscni.net>
Subject: RE: FOI 2113

Hi [redacted] and [redacted]

I'm content for this to be signed off. This is the one I was referring to in our meeting earlier [redacted]

Best
Lesley

From: [redacted] <[redacted]
Sent: 19 February 2024 10:43

To: Lesley Young <[redacted]
Subject: FW: FOI 2113

Hi Lesley,

Re FOI 2113 – FYI - Simon is content

Thanks
[redacted]

From: [redacted] <[redacted]hscni.net>
Sent: 19 February 2024 10:38
To: [redacted] <[redacted]
Subject: FW: FOI 2113

Hi [redacted]

Just to advise, Simon is content with this – so hopefully can get this one out the door today if everything goes well.

[redacted]

From: FOI BSO
Sent: 16 February 2024 17:39
To: [redacted] <[redacted]
Subject: FOI 2113

Hi [redacted]

Please find an FOI request for Lesley's review. There is a finance element to this, so Simon may also need to review:
[redacted]

This request is due for response on Monday, so there is some urgency.

Many thanks,
[redacted]