

Chief Executive 2 Franklin Street BELFAST BT2 8DQ

Tel: 028 9536 3863 Email: FOI.BSO@hscni.net

19th April 2024

BY EMAIL

Our Ref: FOI 2176

Dear

Your request for information was received on 11th April 2024 and was dealt with under the terms of the Freedom of Information Act 2000 (FOI). Please be advised that the Business Services Organisation (BSO) has now completed its search for the information you requested in relation to "all FOI responses authorised and authorised and signed by Karen Bryson from January 2023 to the present day".

Please note that the following requests were authorised by Ms Bryson during the requested time period:

- FOI 1816
- FOI 1839
- FOI 1855
- FOI 1877
- FOI 1879
- FOI 1901
- FOI 1902
- FOI 1921
- FOI 1916FOI 1928
- FOI 1931
- FOI 1936
- FOI 1937

All requests are published on BSO's <u>FOI Disclosure Log</u>. Further, information relating to the approvals of FOI 1902 and FOI 1921 is available via the published response to <u>FOI 2166</u>. This information is therefore exempt from disclosure via Section 21 of FOI ('Information accessible to applicant by other means'). Section 21 is an absolute exemption and no public interest is required.

Providing Support to Health and Social Care

Further details (concerning approval) for the remainder of the referenced FOI responses are attached.

I hope that the information provided assists you. If you are dissatisfied in any way with the handling of your request, you have the right to request a review. You should do this as soon as possible or in any case within two months of the date of issue of this letter, as the BSO, along with all other public authorities are not obliged to accept internal review requests after this period has lapsed.

In the event that you require a review to be undertaken, you can do so by writing to

Information Governance Manager, 2 Franklin Street, Belfast, BT2 8DQ

If, following an internal review, carried out by an independent decision-making panel, you remain dissatisfied in any way with the handling of the request, you may make a complaint under Section 50 of the Freedom of Information Act, to the Information Commissioner's Office and ask that they investigate whether the BSO has complied with the terms of the Freedom of Information Act.

You can contact Information Commissioner at:

Website: <u>www.ico.org.uk</u> **Phone:** 0303 123 1113

Email: casework@ico.org.uk

Post: Information Commissioner's Office

3rd Floor, 14 Cromac Place

Belfast BT7 2JB

In most circumstances the Information Commissioner will not investigate a complaint unless an internal review procedure has been carried out. However, the Commissioner has the option to investigate the matter at his discretion.

Yours Sincerely,

/ Newster

For Karen Bailey
Chief Executive

From: FOI BSO

Sent: <u>09 January 20</u>23 09:14

То:

Subject: RE: 20221214_FOI_1816_Final_Agreed_Draft_Response_Ltr

Morning

Many thanks for this. Could I ask you to apply Karen's signature and we can then send the response?

Best regards,



From: <

Sent: 09 January 2023 09:01

To: FOI BSO <

Subject: FW: 20221214_FOI_1816_Final_Agreed_Draft_Response_Ltr



Karen Bryson is covering for cx this week and has confirmed she is content with the attached.

Thanks

From: Karen Bryson <

Sent: 06 January 2023 19:20

To: <

Subject: 20221214_FOI_1816_Final_Agreed_Draft_Response_Ltr

I am content with this response.

Thanks, Karen

Karen Bryson Director of Finance BSO Headquarters 2 Franklin Street Belfast BT2 8DQ

Office –
Mobile –
Personal Mobile –

Alan McCracken

From:

Sent: 18 April 2024 09:02 **To:** Alan McCracken

Subject: FW: FOI_1839: Request for CX approval and signature

Attachments: RE: New FOI Request: FOI 1839; 20230110_FOI_1839_Draft_Response_Letter.doc

From:

Sent: 11 January 2023 08:27

To: FOI BSO <FOI.BSO@hscni.net>

Subject: FW: FOI_1839: Request for CX approval and signature

Sharepoint site updated with signed response

Α

From: Karen Bryson <

Sent: 10 January 2023 17:49

To:

Subject: FW: FOI_1839: Request for CX approval and signature

I am content.

Thanks, Karen

Karen Bryson Director of Finance BSO Headquarters 2 Franklin Street Belfast BT2 8DQ

Office –
Mobile –
Personal Mobile –

From: <

Sent: 10 January 2<u>023 14:50</u>

To: Karen Bryson <

Subject: FW: FOI_1839: Request for CX approval and signature

Karen please clear FOI response

Thank you

Α

From: FOI BSO < FOI.BSO@hscni.net >

Sent: 10 January 2023 12:39

Го:

Subject: FW: FOI_1839: Request for CX approval and signature

Hi

Further to the below email.

Please see draft response / department return attached and link to folder below for CX approval.

Thanks,

From: Paula Smyth <

Sent: 10 January 2023 11:40

To:

Cc: DPA BSO <

Subject: RE: PAULA CAN YOU REVIEW FOI RESPONSE IRO EQUALITY INFORMATION

I am content

Thanks

Ρ

Paula Smyth
Director Human Resources & Corporate Services
Business Services Organisation
2 Franklin Street
Belfast
BT2 8DQ

Tel: Mob: email:







From: **Sent:** 10 January 2023 10:57 To: Paula Smyth < Subject: PAULA CAN YOU REVIEW FOI RESPONSE IRO EQUALITY INFORMATION From: FOI BSO <FOI.BSO@hscni.net> Sent: 10 January 2023 10:37 To:

Subject: FOI_1839: Request for director's review

Please see link below for directors review prior to CX approval and signature. (Director's approval for this request would normally be Paula).

Thanks again,



Information Governance Officer Business Services Organisation

2 Franklin Street | Belfast | BT2 8DQ

Do you follow our new Twitter accounts? @BSO_HR @BSO_DHRCS



We Value:

Respect for staff and customers

Accountability in how we deliver our services

Transparency, openness and trust

Partnership and collaboration with our stakeholders and customers

Professionalism and expertise

04 January 2023 19:04 Sent:

To: FOI BSO

Subject: FW: CAN YOU CLEAR ATTACHED FOI 1855 TODAY PLEASE KAREN IN YOUR ROLE AS DEPUTY CX

Attachments: 20221221_FOI_1855_Draft_Response_Ltr.doc

Sharepoint site uploaded with response – sorry for delay

Μ

From: Karen Bryson <

Sent: 04 January 2023 18:59

To:

Subject: FW: CAN YOU CLEAR ATTACHED FOI 1855 TODAY PLEASE KAREN IN YOUR ROLE AS DEPUTY CX

I am content.

Thanks, Karen

Karen Bryson **Director of Finance BSO** Headquarters 2 Franklin Street Belfast BT2 8DQ

Office -Mobile -Personal Mobile - From: **Sent:** 03 January 2<u>023 08:24</u> To: Karen Bryson < Subject: CAN YOU CLEAR ATTACHED FOI 1855 TODAY PLEASE KAREN IN YOUR ROLE AS DEPUTY CX From: FOI BSO < Sent: 30 December 2022 14:54 Subject: FOI 1855: Draft FOI Response for CX Approval Many thanks Could you now arrange for CX approval? I'm not sure who is looking after these in Karen's absence? The statutory response date is today – but if nobody is available I can email the applicant and manage their expectations: Best regards, From: Alison Andrews < **Sent:** 30 December 2022 13:54

Subject: RE: ALISON CAN YOU APPROVE DRAFT FOI RESPONSE IN PAULAS ABSENCE

Approved.

Sent: 30 December 2<u>022 13:04</u>

Subject: ALISON CAN YOU APPROVE DRAFT FOI RESPONSE IN PAULAS ABSENCE

From: FOI BSO <

To: Alison Andrews <

Sent: 30 December 2022 13:03

Subject: FOI 1855: Draft FOI Response for Paula's Approval

Hi

Could you arrange for Paula to review / approve the attached draft FOI response letter, prior to final CX approval please:

Many thanks,



Information Governance Manager Business Services Organisation 2 Franklin Street | Belfast | BT2 8DQ



Have you completed your mandatory Data Protection Training? Please complete via e-learning which can be accessed through the e-learning portal on HRPTS.













Sent:

15 February 2023 09:48

To:

FOI BSO

Subject:

FW: FOI 1877: Draft FOI Response for CX Approval

Attachments:

20230213_FOI_1877_Draft_Response_Letter.doc; PIT for FOI 1877_ Pharmaceutical data.pdf

Categories:

Sharepoint site uploaded with signed response

From: Karen Bryson <

Sent: 15 February 2023 09:38

To:

Subject: FW: FOI 1877: Draft FOI Response for CX Approval

I am content.

Thanks, Karen

Karen Bryson Director of Finance **BSO** Headquarters 2 Franklin Street Belfast BT2 8DQ

Office -Mobile -Personal Mobile - From: <

Sent: 14 February 2023 09:14

To: Karen Bryson <

Subject: FW: FOI 1877: Draft FOI Response for CX Approval

Karen FOI for approval please

Α

From: FOI BSO <

Sent: 14 February 2023 09:11

To: <

Subject: FOI 1877: Draft FOI Response for CX Approval

Morning

Could I ask you to arrange for Karen to review / approve the attached draft FOI response letter please:

Many thanks,





2 Franklin Street | Belfast | BT2 8DQ

From: Sent: 13 February 2023 15:52
To: FOI BSO <
Cc: Martin Bradley <
Subject: FW: FOI_1877: Request for Martin's approval

Hi

Mark Bradley has confirmed he is content to approve in Martin's absence.

Kind regards

From: Mark Bradley <
Sent: 13 February 2023 15:51

To: Subject: RE: FOI_1877: Request for Martin's approval

Content, S. M

From:

Sent: 13 February 2023 14:49
To: Mark Bradley <

Subject: FW: FOI_1877: Request for Martin's approval

Mark – attached and below were sent today for Martin Bradley's review/approval.

Are you content to approve in his absence?

Thanks

From: FOI BSO <

Sent: 13 February 2023 10:28



Subject: FOI_1877: Request for Martin's approval



Please see draft attached and folder link below for Martin's approval prior to CX review.

Thanks,



Information Governance Officer Business Services Organisation

2 Franklin Street | Belfast | BT2 8DQ



Do you follow our new Twitter accounts? @BSO_HR @BSO_DHRCS













Professionalism and expertise

Sent:

23 March 2023 08:27

To:

FOI BSO

Subject:

FW: 20230217_FOI_1879_Draft_Response_Ltr

Attachments:

20230217_FOI_1879_Draft_Response_Ltr.doc; 20230217_FOI_1879_Draft_Response_Ltr (002).pdf



apols for delay

Couldn't find a copy on the Sharepoint site

Μ

From: Karen Bryson <

Sent: 22 March 2023 21:49

To:

<

Subject: 20230217_FOI_1879_Draft_Response_Ltr



I am content.

Thanks, Karen

Karen Bryson Director of Finance BSO Headquarters 2 Franklin Street Belfast BT2 8DQ Office – Mobile – Personal Mobile –

Sent: To:

02 May 2023 14:56

FOI BSO

Subject: FW: URGENT FOI RESPONSE FOR CLEARANCE PLEASE KAREN

Attachments:

20230406_FOI_1901_Draft_Response_Ltr.doc

Sharepoint site uploaded with response

Μ

From: Karen Bryson <

Sent: 02 May 2023 14:54

To:

Subject: FW: URGENT FOI RESPONSE FOR CLEARANCE PLEASE KAREN

I am content.

Thanks, Karen

Karen Bryson **Director of Finance BSO** Headquarters 2 Franklin Street Belfast BT2 8DQ

Office -Mobile -

Personal Mobile -

From:
Sent: 02 May 2023 10:14 To: Karen Bryson <
Cc: FOI BSO <
Subject: FW: URGENT FOI RESPONSE FOR CLEARANCE PLEASE KAREN
Karen can you approve urgently please – are you in the office today
From:
Sent: 26 April 2023 10:29
To: Karen Bryson <
Subject: URGENT FOI RESPONSE FOR CLEARANCE PLEASE KAREN
From: FOI BSO < Sent: 26 April 2023 10:23 To: Subject: FOI 1901: Draft FOI Response For CX review / approval
Morning
Could I ask you to arrange for CX review / approval for the attached draft FOI response please. It is over-due so I would greatly appreciate if this could be fast tracked if possible?
Many thanks,

Sent: 26 April 2023 09:01

To: FOI BSO <

Subject: FW: FOI 1901: Draft FOI Response For Lesley's review / approval

Morning

Lesley has confirmed she is content to approve.

Thanks

From: Lesley Young <

Sent: 25 April 2023 16:47

Subject: RE: FOI 1901: Draft FOI Response For Lesley's review / approval

reviewed and approved.

Best Lesley

From: **Sent:** 25 April 2023 14:42

To: Lesley Young < Cc: FOI BSO <

Subject: FW: FOI 1901: Draft FOI Response For Lesley's review / approval

Hi Lesley – attached for your review/approval

<u>Thanks</u>

From: FOI BSO < Sent: 25 April 2023 11:10 Subject: FW: FOI 1901: Draft FOI Response For Lesley's review / approval – could I ask you to chase this up for Lesley's approval? Many thanks as always, From: FOI BSO Sent: 06 April 2023 15:02 **Subject:** FOI 1901: Draft FOI Response For Lesley's review / approval Could I ask you to arrange for Lesley to review / approve this draft response prior to final CX approval please: Many thanks, **Information Governance Manager Business Services Organisation**

2 Franklin Street | Belfast | BT2 8DQ



Sent:

21 April 2023 17:31

To:

FOI BSO

Subject: **Attachments:** FW: 20230420_FOI_1916_Draft_Response_Letter 20230420_FOI_1916_Draft_Response_Letter.pdf

Categories:



Signed copy

From: Karen Bryson <

Sent: 21 April 2023 16:59

To:

Subject: 20230420_FOI_1916_Draft_Response_Letter

I am content.

Thanks, Karen

Karen Bryson Director of Finance **BSO** Headquarters 2 Franklin Street Belfast BT2 8DQ

Office -Mobile - Personal Mobile –

Sent:

21 April 2023 17:36

To:

FOI BSO

Subject:

FOI 1928 - SIGNED RESPONSE

Attachments:

FOI 1928.pdf; 20230407_FOI_1928_Draft_Response_Ltr.pdf

Categories:

From: Karen Bryson <

Sent: 17 April 2023 15:30

To:

<

Subject: FW: KAREN CAN YOU CLEAR ATTACHED FOI RESPONSE PLEASE

I am content.

Thanks, Karen

Karen Bryson Director of Finance BSO Headquarters 2 Franklin Street Belfast BT2 8DQ

Office – Mobile – Personal Mobile -

To: Karen Bryson <

Subject: KAREN CAN YOU CLEAR ATTACHED FOI RESPONSE PLEASE

From: FOI BSO <

Sent: 17 April 2023 14:43

To:

Subject: FOI 1928 : Draft Response for CX review / approval

Thanks for this — can I now ask you to seek Karen's review / approval please:

best regards

From: Lynette Fegan <

Sent: 17 April 2023 13:40

То: ____ <

Subject: RE: O/S FOI FOR CLEARANCE LYNETTE - FOI 1928

I've checked queries with Lisa and content on these. They have been shared with customers also.

Thanks, L

Lynette Fegan

Head of Shared Services (Interim)

From: < < < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < > < < >

To: Lynette Fegan <

Subject: O/S FOI FOR CLEARANCE LYNETTE - FOI 1928

From: FOI BSO <

Sent: 17 April 2023 11:12

To:

Subject: FOI 1928: Draft FOI Response for Lynette's review / approval

Hi

Could I ask you to chase up Lynette's approval for this FOI draft please? The statutory response date is 19th April?

Many thanks again,

From: FOI BSO

Sent: 07 April 2023 09:13

Subject: FOI 1928: Draft FOI Response for Lynette's review / approval

Morning

In absence could I ask you to arrange for Lynette to review / approve this Draft FOI response letter, prior to final CX approval:

Many thanks as always,



Information Governance Manager Business Services Organisation 2 Franklin Street | Belfast | BT2 8DQ

Sent:

07 April 2023 11:57

To:

FOI BSO

Subject: **Attachments:** FW: 20230407_FOI_1931_Draft_Response_Ltr 20230407_FOI_1931_Draft_Response_Ltr.doc



Karen Bryson has confirmed she is content to approve.

<u>Thanks</u>

From: Karen Bryson <

Sent: 07 April 2023 11:54

Subject: 20230407_FOI_1931_Draft_Response_Ltr



I am content.

Thanks, Karen

Karen Bryson Director of Finance **BSO** Headquarters 2 Franklin Street Belfast

BT2 8DQ

Office – Mobile – Personal Mobile –

Sent:

12 April 2023 12:13

To:

FOI BSO

Subject: FW

FW: KAREN CAN YOU CLEAR THIS FOI RESPONSE PLEASE OBO CX

Attachments:

20230406_FOI_1936_Draft_Response_Ltr.doc

Categories:



Sharepoint site updated with signed response

Μ

From: Karen Bryson <

Sent: 07 April 2023 08:14

To:

:

Subject: FW: KAREN CAN YOU CLEAR THIS FOI RESPONSE PLEASE OBO CX

I am content.

Thanks,

Karen

Karen Bryson Director of Finance BSO Headquarters 2 Franklin Street Belfast BT2 8DQ Office – Mobile – Personal Mobile –

From:

Sent: 06 April 2023 09:02

To: Karen Bryson <

Subject: KAREN CAN YOU CLEAR THIS FOI RESPONSE PLEASE OBO CX

From: FOI BSO <

Sent: 06 April 2023 09:01

To:

Subject: FOI 1936: Draft Ltr for CX Review

Morning

Can I ask you to arrange for Karen to review / approve this FOI response draft please:

Many thanks,

Information Governance Manager Business Services Organisation 2 Franklin Street | Belfast | BT2 8DQ

Sent:

02 May 2023 14:27

To:

FOI BSO

Subject:

FW: FOI FOR CLEARANCE KAREN PLEASE

Categories:



Sharepoint site updated with response

From: Karen Bryson <

Sent: 02 May 2023 14:18

Subject: RE: FOI FOR CLEARANCE KAREN PLEASE

I am content.

Thanks, Karen

Karen Bryson Director of Finance **BSO** Headquarters 2 Franklin Street Belfast BT2 8DQ

Office -Mobile -

Personal Mobile -

From: <
Sent: 02 May 2023 14:05
To: Karen Bryson <
Subject: FOI FOR CLEARANCE KAREN PLEASE

From: FOI BSO <

Sent: 02 May 2023 13:47

To: <

Subject: FOI 1937: Draft Response Ltr for CX review / approval

Hi

Could I ask you to arrange for CX review / approval for the attached draft FOI response please:

Many thanks as always,



From: Ben Doran <

Sent: 02 May 2023 13:11

To: FOI BSO <

Subject: RE: FOI 1937: Draft Response Ltr for review / approval

Yes I am content, thanks.

Ben

From: FOI BSO <

Sent: 02 May 2023 12:58

To: Ben Doran <

Subject: FOI 1937: Draft Response Ltr for review / approval

Ben,

Can I ask you to review and advise if you are happy for this draft FOI response letter to be forwarded to Karen Bailey for final CX approval please?

Many thanks,



Information Governance Manager Business Services Organisation 2 Franklin Street | Belfast | BT2 8DQ