

Chief Executive
2 Franklin Street
BELFAST
BT2 8DQ

Tel: 028 9536 3863
Email: FOI.BSO@hscni.net

11th December 2024

BY EMAIL

Our Ref: FOI 2322

Dear [REDACTED]

Your request for information was received on 28th October 2024 and was dealt with under the terms of the Freedom of Information Act 2000. Please be advised that the Business Services Organisation (BSO) has now completed its search for the information you requested below:

- 1. Please provide details of the total number of staff employed by the BSO in 2023-24 on a full-time basis. Should this figure not be available, please provide details of the total number of staff employed by the BSO on a full-time basis during 2022-23.**
- 2. Please provide details of the total number of staff employed by the BSO in 2023-24 on a part-time basis. Should this figure not be available, please provide details of the total number of staff employed by the BSO on a part-time basis during 2022-23.**
- 3. Please confirm that the total of number of part-time and full-time staff employed by the BSO in 2023-24 (or 2022-23) is arrived at by the adding of #1. and #2. totals above.**
- 4. Please provide audited details of the BSO's (annual) gross profit for 2023-24. Alternatively, should this statement not yet be available, please provide audited details of the BSO's (annual) gross profit for 2022-23. We do not require any ancillary notes/information, just one single figure will suffice.**



5. Please provide audited details of the BSO's (annual) net profit for 2023-24. Alternatively, should this statement not yet be available, please provide audited details of the BSO's (annual) net profit for 2022-23. We do not require any ancillary notes/information, just one single figure will suffice.

Firstly, please accept my sincere apologies the delay in providing you with a formal response. Please find the response below:

1. Please provide details of the total number of staff employed by the BSO in 2023-24 on a full-time basis. Should this figure not be available, please provide details of the total number of staff employed by the BSO on a full-time basis during 2022-23.

1786*

2. Please provide details of the total number of staff employed by the BSO in 2023-24 on a part-time basis. Should this figure not be available, please provide details of the total number of staff employed by the BSO on a part-time basis during 2022-23.

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3. Please confirm that the total of number of part-time and full-time staff employed by the BSO in 2023-24 (or 2022-23) is arrived at by the adding of #1. and #2. totals above.

I can confirm that the total headcount (i.e. the number of people employed in BSO) is calculated by adding the figure from #1 and #2 totals provided above.

**It should be noted that the above numbers have been calculated as follows:*

- *Full time are those members of staff who work 37.5 hours per week or 37 hours for those who are on NI Civil Service Terms and Conditions.*
- *Part-time are any members of staff who work less than 37.5 hours per week or 37 hours for those who are on NI Civil Service Terms and Conditions*
- *Figures below excludes any staff on Non-Executive Chair and Board Members/bank contracts/interns and those who are hosted by BSO for payroll purposes only.*

4. Please provide audited details of the BSO's (annual) gross profit for 2023-24. Alternatively, should this statement not yet be available, please provide audited details of the BSO's (annual) gross profit for 2022-23. We do not require any ancillary notes/information, just one single figure will suffice.

This information is available via the following link:

I hope that this information provided assists you. If you are dissatisfied in any way with the handling of your request, you have the right to request a review. You should do this as soon as possible or in any case within two months of the date of issue of this letter, as the BSO, along with all other public authorities are not obliged to accept internal review requests after this period has lapsed.

In the event that you require a review to be undertaken, you can do so by writing to

Information Governance Manager,
2 Franklin Street,
Belfast,
BT2 8DQ

If, following an internal review, carried out by an independent decision-making panel, you remain dissatisfied in any way with the handling of the request, you may make a complaint under Section 50 of the Freedom of Information Act, to the Information Commissioner's Office and ask that they investigate whether the BSO has complied with the terms of the Freedom of Information Act.

You can contact Information Commissioner at:

The Information Commissioner's Office – Northern Ireland
10th Floor
Causeway Tower
9 James Street South
Belfast
BT2 8DN

Telephone: 0303 123 1114

Email: ni@ico.org.uk

In most circumstances the Information Commissioner will not investigate a complaint unless an internal review procedure has been carried out. However, the Commissioner has the option to investigate the matter at his discretion.

Yours Sincerely,

A handwritten signature in cursive script that reads "Karen Bailey".

Karen Bailey
Chief Executive